

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY BOARD OF COMMISSIONERS  
Full Board Meeting Minutes  
Tuesday, November 30, 2021 – 5:30 p.m.  
Howard Male Conference Room/Zoom Room**

The Alpena County Board of Commissioners met and was called to order by Chairman Robert Adrian in the County Annex Building, Howard Male Conference Room, Alpena, Michigan and via Zoom on Tuesday, November 30, 2021 at 1:00 p.m.

**PRAYER**

Prayer was offered by Pastor Marlon Smith of Huron Shores Fellowship.

**PLEDGE OF ALLEGIANCE**

Board Chairman Adrian called for the Pledge of Allegiance to the Flag of the United States of America.

**ROLL CALL**

Roll was called with the following Commissioners present: Don Gilmet, District #1; Robert Adrian, District #2; Dave Karschnick, District #3; Brenda Fournier, District #5; Kevin Osbourne, District #6; Marty Thomson, District #7; and John Kozlowski, District #8. Bill Peterson, District #4, excused.

**RESOLUTION OF TRIBUTE TO ROBERT SEGUIN**

Chairman Adrian presented a Resolution of Tribute to Assistant Maintenance Superintendent Robert Seguin for his 26 years of service with the County of Alpena. Chairman Adrian read the Resolution to the board and thanked Bob for his many years of dedication and hard work for the citizens and County of Alpena.

**AGENDA**

Moved by Commissioner Fournier and supported by Commissioner Kozlowski to adopt the agenda as presented with the addition: 1) Commissioner Kozlowski – Discussion of old maintenance truck. Motion carried.

**PUBLIC COMMENT**

Tom Bleau of Alpena presented his concerns to the board and recommended an ordinance for individuals employed by the schools.

**CONSENT CALENDAR**

- A) Approval of the Official Proceedings of the Alpena County Board of Commissioners Regular Session – October 26, 2021
- B) **Budget Committee** – October 27, 2021
- C) **Housing & Public Conservator Committee** – November 10, 2021
- D) **Airport Committee** – November 10, 2021

E-1) **Personnel Committee** – November 12, 2021

ACTION ITEM #PM-1: The Committee recommends to approve healthcare proposal #1 at a cost of \$586,457.00 with the County covering the 6% increase over the 2021 premium and providing \$1,000.00 HSA seed money and up to an \$800.00 match to employee contributions to HSA, as presented.

E-2) **Personnel Committee** – November 23, 2021  
*Minutes Pulled – Not Approved on Consent Calendar*

F) **Finance Committee** – November 23, 2021

ACTION ITEM #FM-1: The Committee recommends to approve \$2,000.00 to Tele-Rad Inc. for tower mapping and cleaning related to the Central Tower project with monies coming from 2021 budget line item #261-325-820.002, as presented, when the work has been completed and invoice provided.

ACTION ITEM #FM-2: The Committee recommends to approve the First Federal Foundation Legacy Grant Application in the amount of \$2,000.00 with no County match toward the purchase of a used forklift. This has Grant Review Committee approval. If the \$2,000.00 grant is awarded, approval is given to spend up to \$3,000.00 for a total of up to \$5,000.00, to include staff training and certification, as presented.

ACTION ITEM #FM-3: The Committee recommends to approve the following budget adjustments for Animal Control: Increase #101-430-801.001 Professional Services – Animal Control by \$2,500.00; increasing 101-430-727 Animal Control Supplies by \$100.00; and increasing 101-430-969.001 Misc Expense Donation Pass Thru by \$10,000.00, as presented.

ACTION ITEM #FM-4: The Committee recommends to approve the Memorandum of Agreement for Extension Services provided by Michigan State University to Alpena County, which includes Appendix A – Technical Standards for County Internet Connections, for the term January 1, 2022 - December 31, 2022, in the amount of \$47,391.00 and authorize the County Administrator to sign. This has had attorney review.

ACTION ITEM #FM-5: The Committee recommends to approve the 2022 Youth & Recreation Committee Grant Agreements as presented and authorize the County Administrator to sign them upon final approval of the 2022 budget.

ACTION ITEM #FM-6: The Committee recommends to approve the 2022 Older Persons Committee Grant Agreements, as presented, and authorize the County Administrator to sign them upon final approval of the 2022 budget.

ACTION ITEM #FM-7: The Committee recommends to approve amending the Home Improvement Budget for 2021, as presented, and request the Treasurer to create Housing MERS Unfunded Liability line item 101-200-724.024.

ACTION ITEM #FM-8: The Committee recommends to approve Mika Meyers Invoice #665258 in the amount of \$1,566.00 for legal services with monies coming out of line item #101-200-801.002 (outside attorney fees), as presented.

ACTION ITEM #FM-9: The Committee recommends to increase line item #101-820-821 by \$8,000.00 to pay MGT Consulting invoice #41743 for FY2020 Cost Allocation.

G) **Building Maintenance Recreation & Insurance Committee** – November 23, 2021

ACTION ITEM #BMRIC-1: The Committee recommends not to approve the Fairboard request to place a permanent fence at the Fairgrounds.

ACTION ITEM #BMRIC-2: The Committee recommends to approve the renewal with the current carrier, Alpena Agency, for 2022 with intent to go out for bids in August 2022.

ACTION ITEM #BMRIC-3: The Committee recommends to approve the Extension Lease Agreement with NEMCSA in the amount of \$2,481.24 per month (2,668 sq feet) and additional office space (12 x 12' 6") in the amount of \$139.50 per month (150 sq feet) starting December 1, 2021 through November 30, 2022 as presented.

ACTION ITEM #BMRIC-4: The Committee recommends to authorize Maintenance Superintendent Wes Wilder to use whatever help he needs to remove the ballfield materials at the Fairgrounds with approved cost not to exceed \$7,500 with monies to come out of the General Fund.

ACTION ITEM #BMRIC-5: The Committee recommends to approve replacing the water heater for the Fairboard with a 20-gallon tank water heater.

ACTION ITEM #BMRIC-6: The Committee recommends to authorize County Administrator Mary Catherine Hannah to order the Phase I and Phase II Environmental report for the old jail building & property located at 420 Johnson Street, Alpena, Michigan.

Moved by Commissioner Gilmet and supported by Commissioner Karschnick to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Commissioner Peterson, excused. Motion carried.

#### **PERSONNEL COMMITTEE MEETING MINUTES (11/23/21): CHANGE**

Commissioner Thomson reported there is a change in the Personnel Committee Meeting Minutes from November 23, 2021 with the MERS project study total being incorrect. Commissioner Thomson informed the board that there are two units in 911 and each unit is \$500 a piece for the study which makes the correct total for the MERS Project Study at \$2,800 with monies to come out of line item #101-200-801 (Professional Services) to pay for the study.

Moved by Commissioner Osbourne and supported by Commissioner Gilmet to approve the change in the Personnel Committee meeting minutes of November 23, 2021. Roll call vote was taken: AYES: Commissioners Gilmet, Karschnick, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Commissioner Peterson, excused. Motion carried.

#### **PERSONNEL COMMITTEE MEETING MINUTES (11/23/21): ADDITION**

Commissioner Osbourne requested to add a sentence before adjournment in the Personnel Committee Meeting Minutes from November 23, 2021 with Commissioner Karschnick's comment of holding a secret meeting and bashing of others.

Moved by Commissioner Fournier and supported by Commissioner Osbourne to amend the Personnel Committee Meeting Minutes from November 23, 2021 to add Commissioner Karschnick's comments on holding a secret meeting and bashing of others. Roll call vote was taken: AYES: Commissioners Fournier, Osbourne, and Kozlowski. NAYS: Commissioners Thomson, Gilmet, Karschnick, and Adrian. Commissioner Peterson, excused. Motion failed.

**APPROVAL OF PERSONNEL COMMITTEE MEETING MINUTES (11/23/21)**

ACTION ITEM #PM-1: The Committee recommends to approve the updated pay scales for the Crime Victims Rights Coordinator and Crime Victims Rights Compensation Fund Navigator (both 100% grant funded), as presented, effective December 1, 2021:

Crime Victims Rights Coordinator:

Start: \$16.83  
Step 1: \$17.23  
Step 2: \$17.63  
Step 3: \$18.02  
Step 4: \$18.42  
Step 5: \$18.82

Crime Victims Rights Compensation Fund Navigator:

Start: \$16.21  
Step 1: \$16.57  
Step 2: \$16.93  
Step 3: \$17.29  
Step 4: \$17.65  
Step 5: \$18.01

ACTION ITEM #PM-2: The Committee recommends to approve an increase of \$339.83 per month to the Drain Commissioner's salary to bring the position into parity with the County Commissioners salary and benefits, retroactive to October 1, 2021, as presented.

ACTION ITEM #PM-3: The Committee recommends to approve to pay \$25.00 stipend per day for court electronic recording in Probate Court with monies to be paid from line item #101-294-702.001, effective December 1, 2021, as presented. Liz Skiba will notify the Clerk's office who to pay.

ACTION ITEM #PM-4: The Committee recommends to post, advertise and fill the vacancies in the Maintenance Department which are due to retirement of two employees, as presented.

ACTION ITEM #PM-5: The Committee recommends to immediately post, advertise and fill the 911 Director position, as presented.

ACTION ITEM #PM-6: The Committee recommends to pay Sgt. Mike Jones his overdue longevity payment of \$1,300.00 by transferring from Base Security Fund to the General Fund, as presented.

ACTION ITEM #PM-7: The Committee recommends to approve to pay Lynn Edmonds 145 banked PTO hours at 100% value in the amount of \$2,934.80, as presented.

ACTION ITEM #PM-8: The Committee recommends to approve the Probate Register to change to a 35-hour workweek and adjust her salary accordingly to \$39,057.00, as presented. If the employee or department desires to reinstate the position to 37.5 hours, it is their responsibility to request the change through the Personnel Committee.

ACTION ITEM #PM-9: The Committee recommends to approve the Clerk to file the paperwork and order MERS Projection Studies for all bargaining divisions, as presented.

Moved by Commissioner Thomson and supported by Commissioner Karschnick to approve the Personnel Committee Meeting Minutes from November 23, 2021 which includes actions as listed above and filing of all reports. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Thomson, and Adrian. NAYS: Commissioners Fournier, Osbourne, and Kozlowski. Commissioner Peterson, excused. Motion carried.

**POLL ACTION ITEM #1 – FY2021 EMPG GRANT AGREEMENT**

Chairman Adrian presented POLL #1: FY2021 Emergency Management Performance Grant Renewal Agreement for approval.

**POLL ACTION ITEM #1: Recommendation to approve the 2021 Emergency Management Performance Grant Renewal (EMPG) Agreement (October 1, 2020 to September 30, 2021) in the amount of \$12,037.00 with a \$6,018.50 County match, as revenue for 2022 to line item #101-426-548. This has Grant Review Committee approval.**

Moved by Commissioner Karschnick and supported by Commissioner Osbourne to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Commissioner Peterson, excused. Motion carried.

**POLL ACTION ITEM #2 – RESOLUTION #21-28 -TRIBUTE TO ROBERT SEGUIN**

Chairman Adrian presented POLL #2: Resolution #21-28 – Tribute to Robert Seguin for approval.

RESOLUTION #21-28  
BY THE ALPENA COUNTY BOARD OF COMMISSIONERS  
TRIBUTE TO ROBERT SEGUIN  
ASSISTANT MAINTENANCE SUPERINTENDENT

WHEREAS, Robert Seguin has diligently and faithfully served the residents of Alpena County working in the Maintenance Department for 26 years; and

WHEREAS, Bob began his career with the County of Alpena working under the Maintenance Superintendent Ron Wilder on January 17, 1995; and then became the Assistant Maintenance Superintendent in September of 2009 under the Maintenance Superintendent Wes Wilder; and

WHEREAS, Mr. Seguin faithfully fulfilled his responsibilities to the highest standards for the County and for his fellow co-workers in the Maintenance Department; and

WHEREAS, Mr. Seguin always was available for whatever task was needed in the Maintenance Department, helped in every way that he could, and did everything with a smile; and

WHEREAS, Mr. Seguin has always gone above and beyond his call of duty and his knowledge and wisdom will forever be part of Alpena County; and

BE IT THEREFORE RESOLVED, that the Alpena County Board of Commissioners would like to express our gratitude and appreciation to Robert Seguin for his dedication, commitment, and service to the citizens of Alpena County.

Moved by Commissioner Fournier and supported by Commissioner Kozlowski to adopt above Resolution #21-28 as presented. Roll call vote was taken: AYES: Commissioners Gilmet, Karschnick, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

**2022 BUDGET RECOMMENDATION**

Chairman Adrian presented the below Action Item for approval.

**ACTION ITEM #7: Recommendation that the 2022 Budget be put on display in the Treasurer's office, Clerk's office, and the Commissioners' office no later than December 2, 2021 after the County Treasurer makes necessary adjustments.**

Moved by Commissioner Gilmet and supported by Commissioner Thomson to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Commissioner Peterson, excused. Motion carried.

#### **FORKLIFTS PURCHASE – SHERIFF'S OFFICE**

Sgt. JP Ritter, Sheriff's Office, reported after the finance meeting, he acquired a second bid from Don's Tractor for the forklift purchase request for the Sheriff's Office. Treasurer Kim Ludlow provided the line item numbers.

**ACTION ITEM #8: Recommendation to approve the Sheriff's Office request to purchase the Forklift unit from Len's Lift in the amount of \$5,000 and authorize the Treasurer to make the following budget adjustments:**

**Reduce line item #101-30-934.000 Vehicle Maintenance**

**Increase line item #101-969-995.017 Transfers to Equipment Fund**

**Increase 402-234-699.000 Transfers from Other Funds**

**Budget the 1<sup>st</sup> Fed Legacy Grant money coming in (revenue) 402-234-684.005 & the expenditure going out 402-234-980.229.**

**Transfer of monies from General Fund to Equipment Fund and Receipt for First Federal Legacy Grant monies when received and pay for the Forklift from line item #402-234-980.229.**

Moved by Commissioner Osbourne and supported by Commissioner Gilmet to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Commissioner Peterson, excused. Motion carried.

#### **SELL TWO HONDA OUTBOARD MOTORS – SHERIFFS OFFICE**

Sheriff Kieliszewski reported there was a request for bids to sell two Honda Outboard Motors for the Sheriff's Office a couple of years ago and bid came in very low for both of them and the board opted not to accept the bid. Sheriff reported that since then he has another bid that would like to purchase the two outboard motors for \$5,000 and presented for approval. Commissioner Gilmet gave an update of information on the outboard motors stating the \$5,000 is a fair price. Sheriff informed the board that the motors they are selling initially came with boat when purchased from coast guard. Discussion on putting monies in the equipment fund for the sale of the two outboard motors.

**ACTION ITEM #9: Recommendation to approve the Sheriff's Office request to sell two 225 HP Honda Outboard Motors that were removed from the Sheriff's Safeboat in the amount of \$5,000 and monies from this sale will go into the Equipment Fund.**

Moved by Commissioner Gilmet and supported by Commissioner Karschnick to approve the sale of two outboard motors. Motion amended by Commissioner Gilmet and supported by Commissioner Thomson to approve the above Action Item. Roll call vote: AYES: Commissioners Gilmet, Karschnick,

Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Commissioner Peterson, excused. Motion carried.

**RESOLUTION #21-29 SUPPORTING ARP STATE MATCH PROGRAMS**

County Administrator Mary Catherine Hannah presented Resolution #21-29 for approval.

RESOLUTION #21-29  
ALPENA COUNTY BOARD OF COMMISSIONERS  
RESOLUTION SUPPORTING AMERICAN RESCUE PLAN  
STATE MATCH PROGRAMS

WHEREAS, the State of Michigan has faced tremendous challenges as it dealt with a deadly pandemic for nearly a year and a half and is now presented with an opportunity to strategically invest in our residents, entrepreneurs, businesses and communities; and

WHEREAS, Michigan will receive more than \$10 billion in fiscal recovery aid, with 82 counties slated to get 1.9 billion directly in American Rescue Plan (ARP) funds; and

WHEREAS, cities and larger townships will receive a total of \$1.8 billion and non-entitlement communities (smaller units) approximately \$644 million, with the state of Michigan itself receiving more than \$6.5 billion; and

WHEREAS, eligible expenditures include revenue reimbursements, savings and growing interest on the funds, broadband infrastructure, economic development and individual assistance programs; and

WHEREAS, county leaders are already under pressure to announce spending decisions and elected officials at all levels of government will have to make decisions on where and how they will use the dollars within federal guidelines; and

WHEREAS, the Michigan Association of Counties is working on a match program to earmark close to \$4 billion in state ARP funds to leverage all levels of government to strategically invest the one-time dollars in areas of greatest need for improvement; and

WHEREAS, the Michigan Association of Counties has received positive feedback on the ideas put forth for match programs within the state; and

WHEREAS, Michigan has a chance to amplify investments with the influx of federal funding and a collaborative effort by all levels of government that will allow the dollars to be stretched to invest in common goals; and

WHEREAS, the comprehensive approach to leverage ARP dollars will provide Michigan the ability to amplify investment for our future by focusing resources in five key areas-water infrastructure and broadband, local capacity and fiscal stability, housing and community development, comprehensive economic development and public health and safety; and

WHEREAS, our future success is inextricably linked, and strategic investment of our available resources needs to support and strengthen these connections;

BE IT THEREFORE RESOLVED, that the Alpena County Board of Commissioners supports the American Rescue Plan State Match Programs and authorizes the Board Chairperson and staff

to forward a copy of this resolution directly to all County Commissioners, or their equivalents, in each of the 83 counties in the State of Michigan.

Moved by Commissioner Thomson and supported by Commissioner Gilmet to adopt the above Resolution #21-29 as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Commissioner Peterson, excused. Motion carried.

**NEMCOG REGIONAL COLLABORATION MATERIALS MANAGEMENT COUNTY  
ENGAGEMENT**

Administrator Hannah reported NEMCOG is requesting the County to join other counties in the surrounding area to help this planning grant work around issues on recycling for a multicounty area. Administrator Hannah informed the board that the more counties participate it increases the funds and encourages Alpena County be part of this plan. Commissioner Thomson reported that Diane Rekowski of NEMCOG made a presentation at the landfill meeting stating this does not obligate the county.

**ACTION ITEM #11: Recommendation to approve the Northeast MI Council of Governments (NEMCOG) as the Designated Planning Agency (DPA) for submittal of the Regional Collaboration Materials Management County Engagement and completion of the county assurances.**

Moved by Commissioner Thomson and supported by Commissioner Osbourne to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Commissioner Peterson, excused. Motion carried.

**CLARK HILL INVOICE**

Administrator Hannah presented below Action Item for approval. Administrator Hannah noted at finance that the outside attorney line item is getting low, and this invoice got caught in the cycle. The Invoice (June) is for legal counsel for intake of contract for the Montmorency County inmates taken in Alpena.

**ACTION ITEM #12: Recommendation to authorize the Treasurer to make the necessary adjustments to transfer monies into line item #101-200-801.002 (Outside Attorney Fees) and approve the Clark Hill Invoice #1101420 in the amount of \$6,825.00 as presented.**

Moved by Commissioner Karschnick and supported by Commissioner Gilmet. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Commissioner Peterson, excused. Motion carried.

**HEALTHCARE – OPT OUT PA 152**

County Clerk Bonnie Friedrichs presented the below Action Item for approval.

**ACTION ITEM #13: Recommendation to opt out of PA 152 for 2022 and set custom employee contribution amounts.**

Moved by Commissioner Osbourne and supported by Commissioner Fournier to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Fournier,



Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Commissioner Peterson, excused. Motion carried.

### **DENTAL & VSP (VISION) PLANS**

County Clerk Bonnie Friedrichs presented the discussion and if the board approves to continue with dental and VSP Vision plans. Bonnie reported the dental is the same and the VSP has a slight increase. Moved by Commissioner Gilmet and supported by Commissioner Fournier to continue with current dental and VSP (Vision) plans with a slight increase in VSP and both 100% being paid by employee. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Commissioner Peterson, excused. Motion carried.

### **MERS FORFEITED FUNDS**

Bonnie reported she brought the MERS Forfeited Funds to the Personnel Committee stating that the County has funds on behalf of employees that did not vest and the 12 months has lapsed. She noted that the IRS is pushing to make sure funds are used in the calendar year and can be used for future contributions, to offset fees or put in employee accounts within that division. Bonnie informed the board that the IRS will work with MERS and at this time it looks like the County will have until December of 2022 to use these funds and need a decision before December 31, 2021, on how to utilize these funds. Bonnie reported if she hears anything else she will inform the board. Commissioner Thomson recommended if additional information is needed this can be taken care of at the December 2021 Full Board meeting.

### **ENTERPRISE VEHICLE FLEET LEASE CONTRACT**

Commissioner Osbourne reported that the Building & Grounds Committee recognized some County vehicle expenses to maintain and are reaching an age that himself and Administrator Hannah spoke with Enterprise who gave a lease proposal at the Finance Committee and the Building & Grounds Committee reviewed. Commissioner Osbourne informed the board on the proposal from Enterprise reporting that they would buy all current County vehicles and can either do as county-wide or by department. Commissioner Osbourne reported that he spoke with other counties in areas to get their input and they told him they are pleased with their service and this program could save the County money. Administrator Hannah reported she spoke with another County stating this program works and they are paying less than they did 6 years ago.

Discussion on including County Park vehicles and to track separately so that they are paying out of their own fund as well as the Sheriff's Office and Maintenance Department.

Administrator Hannah informed the board that the downside is selling all vehicles and leasing, and the County will no longer own the vehicles, that Enterprise will hold the title. Administrator Hannah reported that there will be an exit strategy and the County will have equity ownership in the County vehicles.

Jamie Fasbender of Enterprise reported the cost of insurance is not known and the County will need to contact their agent but feels it is pretty consistent with insurance rates. Jamie reported he will draw up a contract within the next week and develop program within the next couple of weeks get together before end of next month and informed the board that there is unlimited mileage.

Commissioner Osbourne recommended to have an annual client review every year with Enterprise to see where we are at. Administrator Hannah reported that she will come back at the December Full Board meeting with an evaluation result of the contract.

Moved by Commissioner Osbourne and supported by Commissioner Gilmet to move forward with a lease agreement with Enterprise. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Commissioner Peterson, excused. Motion carried.

### **STIPENED FOR NONUNION EMPLOYEES AND FULL TIME ELECTED OFFICIALS**

Commissioner Thomson reported the Personnel Committee discussed stipend for nonunion employees and full-time elected officials as they did not have a raise in 2021 and their defined benefit was taken away from them 20 months ago and this was presented and approved at Finance. Clerk Friedrichs reported that she spoke with the Treasurer, and they will do as a separate payroll for tracking of it with ARPA funds.

Moved by Commissioner Thomson and supported by Commissioner Osbourne to approve a stipend for nonunion employees and full-time elected officials with an estimate of \$69,876 being paid out of the ARPA funds as recommended from the Personnel Committee and Finance Committee. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Commissioner Peterson, excused. Motion carried.

### **OLD COUNTY MAINTENANCE TRUCK**

Commissioner Kozlowski reported he went through previous minutes and noticed the request and discussion for purchase of a new vehicle for the maintenance department with the old County maintenance truck being put out for bids and received two bids and were not accepted. Administrator Hannah reported she can check with Enterprise on this vehicle and let them know what she finds out

Discussion on doing something with the vehicle as it has been sitting for over a year and recommendation to pursue getting bids if Enterprise is not interested in this vehicle. This will be further discussed at the December Full Board meeting.

### **OLDER PERSONS COMMITTEE**

Older Persons Committee Chairman Craig Zelazny gave an update to the board reporting they had monies left over due to COVID and with tax revenue and were able to fund a lot of requests this year at a good rate and had two new applicants this year. Craig informed the board that the committee will be looking at the Older Persons Millage at their first meeting in 2022 and put together information to present to the board for approval for a millage renewal. Craig informed the board that there is a lot of work done behind the scenes with the committee and the commissioner's office looking at nonprofits and the criteria and documentation needed for the Older Persons Grants.

Craig reported he will meet with County Administrator Mary Catherine Hannah and give her some background of the Older Persons Committee and Grant information and will get some guidance from her, from the commissioners and from the treasurer to see what they can do with the millage. Chairman Adrian thanked the committee for the hard work they do. Craig reported he will inform committee members to contact their commissioners to see what direction to go with millage rate.

### **YOUTH & RECREATION COMMITTEE**

Youth & Recreation Committee Chairman Tony Suszek gave a background of the Youth & Recreation Committee and when it began in 2010 reported that the committee is set up similar to the Older Persons Committee in that each Commissioner selects a person from their district to be on this Committee. Tony informed the board that the committee members work very hard and are dedicated and the Commissioners selected these members.

Tony reported applicants were given the opportunity to give a presentation on their 2022 Grant Application and that the Committee does a rating system that is diverse. He gave an update with partnerships with the parks, plaza pool MSU Extension and 4H, and NLA, Huron Shore, Babe Ruth, Figure Skating Club, Boys and Girls Club, Thunder Bay Curling, Culligan Plaza support, and is pleased with the grants coming in towards the Long Lake Park Boat Launch Project and the Sunken Lake Park Bathhouse Project. Tony informed the board that the Committee does not look at activities in City of Alpena along as they support the County of Alpena along with surrounding Townships. Tony reported the Youth & Recreation Committee met with MPAC and the new management to clarify a few things.

Tony informed the board that the Committee will discuss at their February 2022 meeting on a millage renewal recommendation to the board for the August ballot election in 2022.

Commissioner Kozlowski thanked him and his committee and stated that he has been at a lot of their meetings and seen the hard work the Committee puts in and noted that he tries to attend as many of their meetings that he can. Commissioner Kozlowski that there every grant they have a lot of thought put into the grant applications and they do a great job.

Chairman Adrian reported that the County Parks have been rejuvenated with the help of the Youth & Recreation Millage and the parks have shown dramatic increase in park usage and thanked Tony and his Committee and the board for supporting the parks and other entities for the hard work they do with these allocations.

Youth & Recreation Committee Chairman Tony Suszek informed the board to talk to their Youth & Recreation representative and thank them and he thanked the board for putting a lot of thought on who should be on the Youth & Recreation Committee.

#### **RESOLUTION OF TRIBUTE - PATRICK CARR**

Chairman Adrian presented approval for a Resolution of Tribute for Maintenance Technician Patrick Carr as he will be retiring the end of December 2021. Administrator Hannah reported she did receive his letter.

#### **ACTION ITEM #17: Recommendation to approve Resolution of Tribute for Patrick Carr, Maintenance Level II, to be presented at the Full Board in December 2021.**

Moved by Commissioner Fournier and supported by Commissioner Thomson to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Commissioner Peterson, excused. Motion carried.

#### **CLOSED SESSION**

Moved by Commissioner Karschnick and supported by Commissioner Gilmet to go into closed session for the purpose of pending litigations and union negotiations (Ratify Contracts). Roll call vote was taken: AYES: Commissioners Gilmet, Karschnick, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Commissioner Peterson, excused. Motion carried. The meeting closed at 7:20 p.m. and reopened at 8:13 p.m.

**ROLL CALL**

Roll was called, the following Commissioners were present: Gilmet, Karschnick, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. ABSENT: Commissioner Peterson, excused.

**AIRPORT LAWSUIT**

Administrator Hannah presented the recommendation to hire Clark Hill for the Airport Lawsuit.

Moved by Commissioner Gilmet and supported by Commissioner Osbourne to recommend Clark Hill represents the County of Alpena in the current Airport Lawsuit. Roll call vote was taken: AYES: Commissioners Gilmet, Karschnick, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Commissioner Peterson, excused. Motion carried.

**RATIFICATION OF UNION CONTRACT**

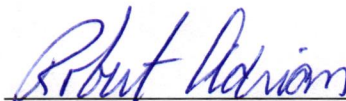
Moved by Commissioner Osbourne and supported by Commissioner Fournier to ratify the union contract with TPOAM and approve conditions. Roll call vote was taken: AYES: Commissioners Gilmet, Karschnick, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Commissioner Peterson, excused. Motion carried.

**PUBLIC COMMENT**


Tom Bleau of Alpena presented his concern again to the board regarding school boards hiring process and wanting an ordinance.

**ADJOURNMENT**

Moved by Commissioner Gilmet and supported by Commissioner Karschnick to adjourn. Motion carried. The meeting adjourned at 8:19 p.m.



Robert Adrian, Chairman of the Board



Bonnie Friedrichs, County Clerk