

Kayti Ammerman
Activities Director Board Report
December 4, 2018

SCHEDULING AND PLANNING

Successfully hosted the Borealis Volleyball Conference Tournament Nov, 15-17th with help from the Admin Team and the Community. Preparing and planning the end of Volleyball and Wrestling season and the beginning of the Basketball season.

- Trying to finalize the Basketball schedule with focus on additional JV Games.
- Organizing travel logistics for away games and away activities.
- Coordinating officials and volunteers for Home events
- Arranging housing, team feeds, and team pick-ups for visiting teams
- Planning and arranging the logistics and sponsors of the Tip-Off Tournament, and the Interior Conference Basketball Tournament.

COMMUNICATION

Continued from last report-

Communicating with fellow AD's, Coaches, School Staff, Students Athletes, Concerned Parents and Community Members is a high demand both in spoken and in written forms.

- Ongoing communication with AD's in our Region, also community members such as the Booster Club and the Chamber of Commerce, and most importantly the Cordova Jr./Sr Students.
- Supervising, evaluating and providing guidance and instruction to Athletic Coaches. Trying to provide a positive environment and relationship between AD and the Cordova Coaches.
- Persistent communication with Teachers regarding players traveling on school days.
- Informing the public, via Social Media, of the outcomes of all of our Athletic events.
- Endless communication with ASAA regarding policy and Arbiter Athlete requirements.
- Weekly meeting with the High School Secretary to verify athletic eligibility.
- Providing a welcoming and warm environment for the visiting schools during athletic events.
- Attending all Region II and Region II Fall/Winter/and Spring meetings as well as any Scheduling meetings

ATHLETIC REQUIREMENTS

Continued from last report-

~Learning and executing the new and required School Activities Reporting System known as Arbiter Athlete. *(The hopes of implementing ArbiterAthlete will help the process of registering athletes by allowing parents to register their children for athletic activities electronically rather than using paper forms which will save them time and hassle.)*

- Making accounts for every ASAA regulated participant, along with accepting the required paper forms and sport physical that they have filled out, and submitting the participants eligibility prior to events.

~Implementing the baseline ImPACT test which is a preseason physical of the brain for athletes, tracking information such as memory, reaction time, speed, and concentration. It is a tool that can be compared with a later ImPACT test taken after a suspected concussion.

- Making sure every participant has taken the baseline ImPact Test.

~ Monitoring the Athletic Forms and travel requirements for each participant in each sport.

Making sure that every student has turned in their forms before participating or traveling.

IMPORTANT UPCOMING DATES

- Dec. 6-8th: Wrestling Regions @ Relocated to Grace Christian School
- Dec. 13th-15th: Wrestling State Championship @ Alaska Airlines Center
- Dec. 14th-15th: JH Robotics@ Anchorage
- Dec. 13-15th: Girls Basketball Only @ Soldotna
- Dec. 21st: Basketball @ Redington-----Tentative to change
- Dec. 22nd: Basketball @ Houston
- Jan. 2-5th: Rally of the Regions @ Anchorage
- Jan. 10: JH Volleyball Praticce Starts
- **Jan 11-12th : Basketball vs. Su-Valley @ Home**
- Jan 11-12th: JH Robotics travel to Anchorage
- **Jan 17th-19th: Cordova's 37th Annual Tip-Off Tournament**
- Jan 25-26th: Basketball @ Tok
- **Jan 25-26th: JH Volleyball vs. Valdez @ Home**
- Feb. 1-2nd: H/S State Robotics
- Feb. 8-9th: JH VBall @ Valdez
- Feb 14-16th Basketball Elks Tournament @ Valdez
- Feb. 15-16: JH Vball Tournament @ Glennallen
- **Feb. 19 & 20th: Basketball Effie Kochron @ Home**
- Fe. 22-23rd: Basketball @ Glennallen
- Feb. 27th: Track Practice Starts
- Mar. 1-2nd: Basketball @ Nenana
- Mar 1-2nd: JH Vball @ Valdez
- **Mar 7-9th: Interior Conference Basketball Tournament**
- Mar. 14-16th: State Basketball @ Alaska Airline Center
- **April 17th Athletic Awards Banquet**

Profit/Loss Statement for Borealis Conference Tournament-

DRAFT

Borealis Conference
Volleyball Tournament
Nov. 15th-17th, 2018
Hosted by Cordova Jr./Sr. High School

Financial Statement

Team Entry Fee (\$0)	= \$0
Gate (3-day total)	= \$ 1,072.00
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Total Revenue	= \$1,072.00
Expenses:	
Tournament Officials	
• <i>Airfare</i>	= \$1,069.62
2(\$275.20) +1(\$335.21) +1(459.21)	
• <i>Lodging</i>	= \$1,080
3 Rooms X \$90 X 4 nights	
• <i>Officiating</i>	= \$2,760
R1 & R2 \$80 x 2 x 12 Games	
Lines \$35 x 2 x 12 Games	
Trophies & Awards	= \$477
Custodial	= \$373.36
• 26 hours x \$14.36/hr	
Shuttle Fees	= \$350
• \$35 x 2 Vans x 5 Days	
Game Balls, Line Flags, & Score Book	= \$99.85
• Line Flags \$29.98	
• Game Ball \$47.99	
• Scorebook \$21.88	
Team Dinners	= \$3,000
• \$10 per plate x 75 plates X 4 Nights	
Ferry & Airport Bus Pick-Up	= \$150
• \$50 x 3 hrs	
Travel Expenses:	
Wasilla Lake Christian	= \$526.28
Cook Inlet Academy	= \$546.00
Unalaska	= \$2,268
Birchwood Christian	= Not Received

Lumen Christi = Not Received
Su-Valley = Not Received

Total Expenses: = \$ 12,154.12

Non-Expensed Costs:

Volunteer Hours = 140 hrs.

- Scorebook - 20 hrs
- Timekeeper - 20 hrs
- Libero Tracker- 20 hrs
- Ticket Takers -20 hrs
- Hospitality Room-35 hrs
- Shuttle Drivers-25 hrs

Team Breakfast = \$3,000

- \$10 per plate x 75 plates x 4 mornings

Team Lunch = \$2,250

- \$10 per plate x 75 plates x 3 days

Kitchen Staff = \$1,109.06

- Server: 4.33 hrs. x \$18.66/hr. + Taxes(\$23.96) - \$104.75
- Custodial Help: 17.42 hrs x \$14.36/hr + Taxes(\$74.17) - \$324.33
- Cook: 16hrs x \$32.78/hr + Taxes(\$155.51)-\$679.99

Housing

- The Little Chapel 3 Nights
- Cordova High School 1 Night

Total Non-Expensed Cost = \$6,359.06 + 140 hrs.



Cordova Jr/Sr High School

HOME OF THE WOLVERINES

Alex Russin, Superintendent
Kate Williams, High School Principal
Kayti Ammerman, Activities Director

2019 Interior Conference

March 7th-9th, 2019

Cordova Jr/Sr High School is very excited to be hosting the Region II Interior Conference Basketball Tournament. Our school and community are working together to ensure a first-class competition. This informational packet should provide most of the information you need for planning this event. Check all entry deadlines, which are necessary to facilitate smooth preparations on our part.

Schools Invited

Cordova Effie Kokrine Glennallen
Nenana Su-Valley Tok

Board of Control

Please let me know if any of you would like to volunteer to be a part of the Board of Control.

Alex Russin- Cordova High School

Kate Williams - Cordova High School

Volunteer BOC

Tournament Director - Kayti Ammerman

Tournament Referee's: TBD

Governing Rules

2018-2019 National Federation Basketball Rules
Region II Interior Conference Basketball Tournament Bylaws

Ferry Schedule

Let me know what day you will be traveling to Cordova ASAP. Below is the Ferry schedule during that time.

Tuesday, March 5th

5:30pm Depart Whittier to Cordova

12:15am Arrive Cordova from Whittier (Wednesday, March 6th Morning)

Wednesday, March 6th

12:30pm Dp. Whittier to Valdez

7:15pm Dp. Valdez to Cordova

12:15am Ar. Cordova fr. Valdez (Thursday, March 7th Morning)

Deadlines

Jan 7th – Intent to Participate

Feb. 18th- Travel Itinerary to Cordova

- Will you be traveling by Ferry or Air?
- Do you need pick up to and from the ferry terminal or Airport in Cordova?
- Will you be bringing along your own form of transportation?

Feb. 18th- Full 12 Player Roster & Team photo and Cheer Squad Information

Housing

Teams are welcome to stay at our school. Absolutely NO Tree Nuts or Peanuts allowed in classrooms. Only team members of participating teams and a maximum of 4 adults per school (Coaches, Chaperones, Drivers, etc.) are welcome to stay at our school.

Family members and other people traveling with the team will have to find alternate accommodations. Please visit <https://www.cordovachamber.com/business-directory/directory-category/lodging/> for lodging options in the area.

Internet:

Cordova Jr-Sr High School does provide wireless internet access to visiting teams and coaches. Keith Zamudio will attend the Coaches meeting on Wednesday evening to facilitate your use of our wireless network.

Meals

There will be meals provided by our Mt Eccles Elementary School Kitchen at no cost. Location of meals are TBD

Wednesday, March 6th: Dinner,

Thursday, March 7th: Breakfast, Lunch, Dinner.

Friday, March 8th: Breakfast, Lunch, Dinner.

Saturday, March 9th: Breakfast, Lunch, Dinner

Sunday, March 10th: To -Go Breakfast

~A hospitality room will be located in the High School Media Center with food and drinks will also be provided for any visiting school coaches, officials and other volunteers at the tournament.

We also have several restaurants in Cordova as well as 3 grocery stores located in town.

Academic Award

Please submit the Academic Award application if you would like your athletes considered for those awards by February 18th, 2019

Team Record

As soon as you have completed your regular season conference play, please submit your record, with opponents listed to Kayti Ammerman (ad@cordovasd.org) to expedite the tournament scheduling no later than March 5th, 2019

Please contact Cordova Athletic Director, Kayti Ammerman, with any questions:
907-424-3266 and ad@cordovasd.org

Preliminary Letter for the Tip-Off Tournament-

DRAFT

37th Annual
Cordova TIP-OFF TOURNAMENT
January 17-19th, 2019

December 3, 2018

To: Metlakatla, Palmer JV, and Pt. Hope Schools

Rosters: Due by Friday, January 4th

Teams: You will be assigned one of two locker room. Schedules will be sent in Coaches Packet.

Lodging: There is housing available at our High School and possibly Elementary School if needed. Keep in mind that if you do stay in a classroom you will need to be out of it by 7:45AM on Friday. You will be able to get into the rooms after 4:00PM on both Thursday and Friday. Please let me know by **January 7th**.

Towels, Ice, and Water: Each team is responsible for their own towels and water bottles. Ice along with bags if needed, will be available along with a Med. Kit located by the Scores Table.

Uniforms and Locker Rooms: Please review the attached schedule. The team listed first will always be designated as the home team. Home teams will wear their light uniforms and sit to the right of the scorer's table when facing the bleachers. The home team will use the varsity boy's locker room. The visiting teams will wear their dark uniforms and use the varsity girl's locker room. Laundry facilities are available upon request for washing uniforms.

Hospitality Room: A hospitality room will be provided for the coaches, chaperones and the officials. No kids, athletes, or managers allowed. It will be located in the Staff Lounge.

Floor Rules: We just installed a new gym floor, please no street shoes on the floor. We will be sweeping the floors during the half-time of each game. As such, please inform your athletes that no one will be allowed on the floor during the halftimes.

Team Packets: A team packet will be waiting emailed to you in a few weeks and also be available during our Coaches Meeting.

Travel: Let me know of your travel plans ASAP and if you will be needing transportation to and from the ferry terminal/airport.

Thank you!
Kayti Ammerman
Activities Director
ad@cordovasd.org



37TH ANNUAL
CORDOVA TIP-OFF TOURNAMENT

**IT'S
GAME
TIME**



Thursday, January 17th

3:30pm Girls: Metlakatla vs. Pt. Hope
5:00pm Boys: Metlakatla vs. Pt. Hope
6:30pm Girls: Cordova vs. Palmer JV
8:00pm Boys: Cordova vs. Palmer JV

Friday, January 18th

4:00pm Boys: Metlakatla vs. Palmer JV
5:30pm Girls: Metlakatla vs. Palmer JV
7:00pm Boys: Cordova vs. Pt. Hope
8:30pm Girls: Cordova vs. Pt. Hope

Saturday, January 19th

2:00pm Girls: Pt. Hope vs. Palmer JV
3:30pm Boys: Pt. Hope vs. Palmer JV
5:00pm Girls: Cordova vs. Metlakatla
7:30pm Boys: Cordova vs. Metlakatla

JANUARY 17-19TH, 2019
