

Livonia Public Schools

Director of Operations

Date: December 5, 2018

To: Andrea L. Oquist, Superintendent

From: Phillip Francis, Director of Operations

Re: Commissioning Agent for Niji-Iro – 2013 Bond

I would like to request adding the following agenda item to the December 10, 2018 Committee of the Whole meeting so Scott Smith, Plante Moran CRESA, and I can update the Board on the upcoming needs to move forward with the building renovations at Niji-Iro for the summer of 2019.

- Change Order to Sellinger Associates for Commissioning Agent

As a reminder, we have previously contracted with Sellinger Associates with the option to extend our working relationship, via the change order process, so they could be retained again by the District to provide similar work. The Bond Team has been satisfied with the previously contracted work of this firm; therefore, they are requesting a change order in the amount of \$11,385.00 to extend the previous contract for work, which will cover the scope of work at Niji-Iro.

Please see the attached letters from Plante Moran CRESA and Sellinger Associates, Inc. for more details. Thank you.

PF/ko

C: Board of Education