

**Unadopted Minutes**  
**REGULAR SCHOOL BOARD MEETING**  
**Albany Area Schools – ISD #745**  
**January 7, 2015**

**1. CALL TO ORDER**

The meeting was called to order by Chair Hansen at 7:00 p.m.

**2. ROLL CALL**

Present: Winkels, Kreuzer, Hansen, Seiler, McLachlan Absent: Gersch, Dirkes, Late: None

**3. AGENDA—Additions or Deletions**

**3.1 Addition:** 11.6 Secondary Registration Manual moved to 9.3

**4. Seating of Newly Elected Board Members: Jennifer McLachlan, Donald Winkels and Patricia Gersch**

**5. Organization of 2015 Board of Education**

**5.1 Election of Officers**

William Seiler nominated Donald Winkels as **chair** for 2015.

Chairperson elected by acclamation

Don Winkels nominated William Seiler as **vice-chair** for 2015.

Vice-Chairperson elected by acclamation

William Seiler nominated Dean Dirkes as **clerk** for 2015.

Clerk elected by acclamation

Scott Hansen nominated Matt Kreuzer as **treasurer** for 2015.

Treasurer elected by acclamation

5.2 Motion by Hansen, seconded by Seiler, to table establishing the annual board compensation until February 4, 2015 regular meeting.

5.3 Motion by Kreuzer, seconded by Seiler, to have REGULAR Board meetings for 2015 on the first Wednesday, of each month, and the third Wednesday as scheduled will be Work Sessions. This is if meetings do not have to be changed for other reasons.

Vote For: All present Vote Against: None

5.4 Motion by Hansen, seconded by Seiler, to authorize the following bank depositories:

Stearns Bank

Avon State Bank

Central Minnesota Fed Credit Union-Albany Branch

Minnesota School District Liquid Asset Fund Plus (MSDLAF+)

Vote For: Hansen, Seiler, Winkels, McLachlan Vote Against: None Abstaining: Kreuzer

5.5 Motion by Seiler, seconded by Hansen, to keep temporary signatures as is until new signatures are ready.

Vote For: All present Vote Against: None

5.6 Motion by Hansen, seconded by Seiler, to have Stearns-Morrison Enterprise as official newspaper.

Vote For: All present Vote Against: None

5.7 Motion by Hansen, seconded by Seiler, to retain the firm of Ratwik, Roszak and Maloney as legal counsel for the District and designate the Board Chair and the Superintendent as district representatives who may contact legal counsel when it is in the best interest of the district.

Vote For: All present Vote Against: None

5.8 Motion by Seiler, seconded by Hansen, to continue with the firm of Kern, DeWenter, Viere, Ltd. for audit work.

Vote For: All present Vote Against: None

5.9 Motion by Seiler, seconded by Kreuzer, to authorize the business manager and superintendent to invest excess funds.

Vote For: All present Vote Against: None

5.10 Motion by Seiler, seconded by Hansen, to authorize the business manager and superintendent to make electronic fund transfers.

Vote For: All present Vote Against: None

5.11 Motion by Hansen, seconded by Kreuzer, to authorize superintendent to expend funds within budget guidelines.

Vote For: All present Vote Against: None

5.12 Board of Education 2015 Committee Assignments

Discussions surrounding the 2015 committees and restructuring.

## **6. PUBLIC FORUM**

### **7. APPROVALS**

**7.1** Motion by Seiler, seconded by Hansen to approve the Regular board meeting minutes of 12-3-2014 and minutes from the Work Session on 12-18-2014

Supported by all present

### **7.2 November Cash Flow**

Motion by Hansen, seconded by Seiler to approve the November Cash Flow Report

Supported by all present

## **8. CONSENT AGENDA**

**AESP:** Van Drivers--Jean Kollodge, Mary Ann Fuchs, Debra Otte

EA--Amy Hoppe addl hours and special needs differential

Charity Kauder with special needs differential

Custodial—Shannon Jones

### **Extra Curriculars/Community Education/Additional Services:**

Katilyn VonWahlde

**Kids Company:** Donna Lutgen, Danielle Simek, Bailey Eiyneck

**LOA: One**

**Resignations/Retirement:** Charlotte Neuman, Mary Ann Fuchs, Stacy Huls

### **Donations:**

\$ 300.00 William D. Scepaniak, Joshua Scepaniak Scholarship funds-Receipt 50879

50.00 Anonymous – Family Outreach – Receipt 50922

500.00 Church of St Benedict, AED for ECC – Receipt 50938

300.00 Employees of Woodshop of Avon in the names of John & Sandy Harlander and Mark & Michelle Caspers for Athletic & Activity Fee Scholarships.

500.00 Bryan and Lynn Schiffler, Swim Caps-Receipt 50956

804.00 Huskie Booster Club, Hats and Blankets-Receipt 50978

### **Expenditures:**

The following checks were issued in paying claims: Wire transfers and checks 82611-82848

01 General Fund \$837,490.39

02 Food Services \$70,287.49

04 Community Services \$29,554.85

Motion by Seiler, second by Hansen to approve the consent agenda, amending it to the most current version.

Supported by all present

## **9. Education Report**

### **9.1 Student Representative Report**

Overview of student activities.

We the People competition and students gave speeches (approximately 50 participants from Albany)

### **9.2 Purple Pride**

Many Albany Students made Granite Ridge Conference Honor Band & Choir, congratulations

Dance team – Target Center & High Kick Success

Zach Tomsche – Academic All State FP

Spencer Linn – WJON All-star Student of the week

### **9.3 Secondary Registration Manuals**

Tim Wege presented the plan for the secondary students.

Motion by Hansen, Second by Seiler, with an exception to amend to add additional language surrounding senior high band.

Supported by all present

### **10. Unfinished Business**

#### **10.1 World's Best Work Force**

Discussion surrounding WBWF, and plan reviewed

Thank you for involvement: teaching staff, administration and community members.

Motion by Seiler, Second Kreuzer

All in favor, none opposed

#### **10.2 Facility Planning**

Community survey discussed

Discussion surrounding how to get best participation on the survey throughout district

### **11. New Business**

#### **11.1 AFT Seniority List 14-15-First Read**

#### **11.2 4301 Classified Substitute Policy-First Read**

#### **11.3 501 Weapons Policy-First Read**

#### **11.4 526 Hazing Policy-First Read**

#### **11.5 529 Staff Notification of Violent Behavior-First Read**

### **12. Board Committee Reports: none to report**

### **13. Superintendent Report**

A retirement in Health & Safety will create a need. Discussion surrounding a replacement for our Health & Safety consultant needs took place.

Welcome Jennifer McLachlan to the school board.

### **14. Adjournment**

Agenda completed at 9:54 PM, a motion to adjourn was made by Kreuzer, seconded by Hansen.

Supported by all present

Matthew Kreuzer, Acting Clerk

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Greg Johnson, Superintendent