

The Board of Directors of Pendleton School District 16R met in regular session at 6:00 p.m. on Monday, April 10, 2017 in the boardroom at the district office.

**Present:** Lynn Lieuallen, Vice Chair  
Dale Freeman  
Dave Krumbein  
Michelle Monkman  
Steve Umbarger  
Brad Bixler, Director of Human Resources  
Michelle Jones, Director of Business Services  
Julie Smith, Director of Special Programs  
Matt Yoshioka, Curriculum Inst. & Assessment Coordinator  
Tami Calvert, Secretary

**Absent:** Andy Kovach  
Gary George  
Debbie McBee

### Opening and Call to Order

Vice Chair Lieuallen called the regular board meeting to order at 6:00 p.m. and welcomed the guests. Mrs. Lieuallen reminded those in attendance that the meeting is audio recorded. The group recited the Pledge of Allegiance.

### Teacher Recognition

Matt Yoshioka shared that first year students on the EOU fall term 2016 Dean's List were asked to name their most inspirational high school teacher. Eleanor Stuart, a 2016 graduate of Pendleton High School, nominated Mrs. Youngman. On behalf of Eastern Oregon University Mr. Yoshioka presented Kathryn Youngman a certificate of recognition.

### Amend Agenda

A motion to add Agenda Item 7.2.5 Budget Direction 2017-2018 School Year was made by Dave Krumbein, seconded by Dale Freeman, and approved unanimously by the board.

### Approve School Board Meeting Minutes

Vice Chair Lieuallen asked if there were additions or corrections to the minutes of the special board meetings of March 7, 2017 and March 23, 2017 and the minutes of the regular board meeting of March 23, 2017. A motion to approve the minutes as presented was made by Dale Freeman, seconded by Steve Umbarger, and approved unanimously by the board.

### Enrollment Report

Brad Bixler reported that the total enrollment for the district as of April 3, 2017 is 3,028. Mr. Bixler pointed out that we are down 15 students from last month with 10 students at the secondary level. He noted that there is a mix of reasons.

### Certified Leave Report

Mr. Bixler reviewed the certified leave activity for the month of March, 2017. Brad noted that we are in-line where we have been in the past. The personal illness is higher than last year due to maternity leave absences.

### Blue Mountain Early Learning Hub Coordinator

Lisa Hachquet, coordinator for the Blue Mountain Early Learning Hub shared 2016-2017 PLT meeting topics and project summaries. Rachelle Johnson praised the 'Conscious Discipline' that is currently being used in all of our schools. She noted that on May 12<sup>th</sup> the IMESD is having a training with instructor Annette Chastain.

### Special Education Report Card

Julie Smith reviewed the annual 2015-2016 Special Education Report card. Mrs. Smith pointed out the percentage increases in the report card.

### Report from Pendleton High School

Dan Greenough, Principal at Pendleton High School reviewed the following:

1. Honors Biology Class – Anatomy of a Shark with First Grade Class
2. 8<sup>th</sup> Grade Students – Introduction to Elective Offerings at PHS
3. Rythmic Mode Dance Team – 2<sup>nd</sup> Place Trophy at State
4. Leadership Class – Penny War Drive – Funds raised went to Doernbechers Children's Hospital
5. PHS Robotic Team – Rookie All-Star Award – Next week competition in Texas
6. Chamber of Commerce – Kick It Up after 5:00 p.m. at P-Tech
7. Culinary Class – Received Fire Safety Training
8. School To Careers Program – Received Hands on Experience
9. UAS Event at Pendleton Airport
10. Boys Basketball – CRC Title – 4<sup>th</sup> Place
11. Oregon TSA Regional Competition at BMCC

### Autism Awareness Month

Julie Smith announced that the month of April is Autism Awareness month. Mrs. Smith noted that approximately 10% of our students have autism.

### Pendleton Association of Teachers

Gary Humphries shared that several teachers have spoken to him about applying at other school districts due to our budget shortfall. He encouraged everyone to contact their state legislatures.

### Oregon School Employees Association

No Report

### PL874/Indian Education Issues

No Report

## IMESD District Board Talking Points

Matt Yoshioka summarized the IMESD Board Talking Points for April 2017.

### Mid-Columbia Bus Company

Mark Parm, Mid-Columbia Bus Location Manager thanked the board for the opportunity to serve Pendleton School District with their bus transportation needs. Mr. Parm reported that MIDCO is dedicated to supporting the district and the graduating seniors. On behalf of Mid-Columbia Bus Company he presented two \$500 scholarships for graduates of the Class of 2017 and a \$100 scholarship for libraries in the district. Mr. Parm shared that Mid-Columbia is now hiring for school bus drivers and offered the district a challenge to help recruit employees.

### Approval of March Financial Report

Michelle Jones reviewed the revenue and expenditure report for March 31, 2017. A motion to approve the March 31, 2017 financial report as presented was made by Steve Umbarger, seconded by Dave Krumbein, and approved unanimously by the board.

### Approval of Grants

Michelle Jones presented for board approval the following grants:

#### Altrusa International, Inc. of Pendleton

McKay – School Wide Store	- \$300.00
SMS – Drama Program Support	- \$300.00

#### Buck Boosters

PHS Athletic Teams – Buck Booster Auction Items	- \$6,441.00
PHS Student Body – Playoff Game Student Admission	- \$720.00

#### Parent Club - SMS

SMS – Cameras for Film and Photography Class	- \$1,000.00
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#### Pendleton On Wheels

SMS – Die Cuts for the Library	- \$475.00
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#### Wildhorse Foundation

SMS – 6 <sup>th</sup> Grade English/Language Arts Classroom	- \$7,488.00
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A motion to approve the receipts of the grants listed above with a letter of appreciation sent on behalf of the board was made by Dave Krumbein, seconded by Michelle Monkman, and approved unanimously by the board.

### Approve Resolution #2017-06 Adopting a Supplemental Budget and Appropriation

A motion to approve Resolution #2017-06 Adopting a Supplemental Budget and Appropriation as presented was made by Michelle Monkman, seconded by Steve Umbarger, and approved unanimously by the board.

### Approval of Out-of-State Travel

A motion to approve the following out-of-state travel was made by Dale Freeman, seconded by Michelle Monkman, and approved unanimously by the board.

**FRC (First Robotic Competition) Team**  
**Houston, Texas**  
**April 18-23, 2017**

**Budget Direction 2017-2018 School Year**

A motion to direct Michelle Jones, Director of Business Services to generate the K-12 funding projection set at \$8.0 million for the 2017-2018 school year was made by Dave Krumbein, seconded by Michelle Monkman, and approved unanimously.

**Approval of Personnel Report**

Brad Bixler presented the following personnel report for the month for consideration and action:

**New Hire Recommendation**

**Classified:**

James McDonough	Custodian	PHS
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**Retirement Recommendations**

**Certified:**

Colleen Stewart Effective 6/30/2017	Kindergarten Teacher	PELC
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A Elizabeth Smith Effective 6/30/2017	Special Education Teacher	PHS
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Teresa Prouse Effective 6/30/2017	PE Teacher	Wash
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**Resignation Recommendations**

**Certified:**

Kimberly Brown Effective 6/30/2017	PE Teacher	Sherwood
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Karilee Barfuss Effective 6/30/2017	6 <sup>th</sup> Grade Teacher	SMS
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**Classified:**

Zane Schnetzky Effective 4/3/2017	Custodian	SMS
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**Extra Duty Recommendations:**

**ODS:**

Karilee Barfuss	Outdoor School Teacher	SMS
Nichole Erwin	Outdoor School Teacher	SMS
Athena Nelson	Outdoor School Teacher	SMS

Emilee Oja	Outdoor School Teacher	SMS
Chris Demianew	Outdoor School Teacher	SMS
Kaisa Phillips	Outdoor School Teacher	SMS
Chris Schulze	Outdoor School Teacher	SMS
John Scanlan	Outdoor School Coord./ Teacher	SMS
John Summerfield	Outdoor School Coord./ Teacher	SMS

**Track:**

Rod Harwood	Track Coach	SMS
Aimee House	Track Coach	SMS

A motion to approve the personnel report for April 10, 2017 as presented was made by Michelle Monkman, seconded by Steve Umbarger, and approved unanimously by the board.

**Approve 2017-2018 School Calendar**

Brad Bixler recommended the green school calendar for the 2017-2018 school year. Mr. Bixler noted that December 20, 2017 would be a full day, not a 2 hour early dismissal. A motion to approve the green calendar for the 2017-2018 school year as presented was made by Steve Umbarger, seconded by Dale Freeman, and approved unanimously by the board.

**Approval of Policies**

Matt Yoshioka presented to the board the following policies for a second reading and adoption;

- Policy EFAA – District Nutrition and Food Services
- Policy GCL – Staff Development - Licensed
- Policy GCL/GDL – Staff Development
- Policy IKI – Academic Integrity
- Policy ING – Animals in District Facilities
- Policy JEC – Admissions
- Policy JECBD – Homeless Students
- Policy JHCCF – Pediculosis (Head Lice)
- Policy JOC – Legal Names of Students

A motion to approve the policies as presented was made by Michelle Monkman, seconded by Steve Umbarger, and approved unanimously by the board.

**Professional Development Opportunities for Board Members**

Vice Chair Lieuallen reminded the board of the following:

- PACE Day – Safe and Secure Schools – April 27, 2017 – Salem Convention Center
- Board Retreat – Tuesday, June 20, 2017 at the District Office – 8:00 a.m. – 4:00 p.m.
- Summer Board Conference – July 14-16, 2017 at Bend Riverhouse

Meeting adjourned at 7:10 p.m.

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Chair

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Secretary

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Superintendent

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Date