

Minutes of Regular Meeting

August 8, 2023

The Board of Education

Unity School District

A Regular Meeting of the Board of Education of Unity School District was held Tuesday, August 8, 2023 beginning at 6:00 PM in the Unity School District Board Room.

1. **5:30 PM** Summer Project Campus Tour
2. **6:00 PM** Call to Order/Notice of Meeting/Roll Call
 - Members Present:** Debbie Ince-Peterson, Ryan Peterson, Pat Kastens, Victoria Studtmann, Sheryl Holmgren, Andrea Jerrick
 - Admin. Team Present:** Supt. Zachary Fugate
 - Members Absent:** Jeromy Cox
3. Approval of the Agenda
 - Motion by Ryan Peterson to approve the agenda.
 - Second by Sheryl Holmgren.
 - Motion carries by unanimous voice vote.
4. Consideration to Suspend Regular Session and Convene Closed Session for the Purpose of WI § 19.85 (1)(c) in considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - a. Roll Call
 - b. Approval of Closed Minutes, July 11, 2023 - Regular Board Meeting
 - c. Approval of Closed Minutes, July 18, 2023 - Special Board Meeting
 - d. Approval of Closed Minutes, July 20, 2023 - Special Board Meeting
 - e. Approval of Closed Minutes, July 25, 2023 - Special Board Meeting
 - f. Personnel §19.85 (1)(c)
 - g. Adjourn Closed Session
 - h. Convene Regular Session
5. Possible Action on Recommendation(s) From Closed Session
 - None.
6. Residents' Requests to Speak/Address the Board (Max. of 3 min. Items must be germane to the agenda. Any written comment must be submitted by email to zfugate@unity.k12.wi.us by NOON on Tuesday, August 8, 2023. Such comments will be provided to the Board of Education for consideration and review.) (Board Policy 187 - Public Participation at Board Meetings)
 - No comments were received.
7. Board of Education Member Update
8. **Information**
 - a. Submitted Reports
 - 1) Principal Reports
 - b. District Administrator's Report - *Mr. Zachary Fugate*
9. **Consent Agenda**
 - a. Approval of Board of Education Meeting Minutes, July 11, 2023 - Regular Board Meeting
 - b. Approval of Board of Education Meeting Minutes, July 18, 2023 - Special Board Meeting
 - c. Approval of Board of Education Meeting Minutes, July 20, 2023 - Special Board Meeting
 - d. Approval of Board of Education Meeting Minutes, July 25, 2023 - Special Board Meeting
 - Motion to approve items 9.a – 9.d by Pat Kastens.
 - Second by Ryan Peterson.
 - Motion carries by unanimous voice vote.
 - e. Approval of Elementary/Middle School/High School Activity Accounts
 - Motion to approve the July 2023 Activity Accounts by Ryan Peterson.
 - Second by Andrea Jerrick.
 - Motion carries by unanimous voice vote.
 - f. Approval of Vouchers
 - Motion to approve the July 2023 Vouchers by Ryan Peterson.

Second by Sheryl Holmgren.
Motion carries by unanimous voice vote. (Andrea Jerrick Abstained.)

- g. Financial Report - *Ms. Kara Holden*
- h. Personnel

1) Consideration and Approval of Various Hires, Retirements, and Resignations, including but not limited to:

- a. Middle School Principal
Motion by Ryan Peterson to approve the hire of Shaun Fisher, Middle School Principal.
Second by Pat Kastens.
Motion carries by unanimous voice vote.
- b. Carmen Vitalis, New Hire - Learning Facilitator
- c. Sawyer Westra, New Hire - Middle School Football Coach
Motion by Ryan Peterson to approve the hires of Carmen Vitalis (Learning Facilitator) and Sawyer Westra (Middle School Football Coach).
Second by Andrea Jerrick.
Motion carries by unanimous voice vote.
- d. Kimberly Tunheim, Resignation - Educational Assistant
Motion by Ryan Peterson to approve the resignation of Kimberly Tunheim, Educational Assistant, with thanks for her years of service.
Second by Victoria Studtmann.
Motion carries by unanimous voice vote.

10. **Action Agenda**

- a. Consideration and Approval of the 2023-2024 District Employee Handbook - *Mr. Zachary Fugate*
Motion to approve the 2023-2024 District Employee Handbook by Pat Kastens.
Second by Ryan Peterson.
Motion carries by unanimous voice vote.

11. Adjourn

Motion to adjourn by Pat Kastens.
Second by Victoria Studtmann.
Motion carries by unanimous voice vote by 7:16 p.m.