

Wood Dale School District 7 Board of Education
543 N. Wood Dale Rd. • Wood Dale, Illinois
Regular Meeting • Thursday, May 17, 2018 • 7:00 p.m. • Board Room

MINUTES

ROLL CALL/QUORUM/PLEDGE OF ALLEGIANCE

President Petrella called the meeting to order at 7:00 p.m. and he directed the secretary to call the roll. Upon roll call the following members answered present: Cox, Petrella, Daniels, Lange, Fletcher-Gomez, Woods, and Botello.

Absent members: None.

Also present were: Dr. John Corbett, Superintendent; Dr. Merri Beth Kudrna, Curriculum Director; Mr. Steve Wilt, Business Manager; Mrs. Shelly Skarzynski, Principal; Mr. Al Buttimer, Principal; Mr. Tim Shermak, Principal; Ms. Connie Tadel, Principal; Ms. Cristina Montano, Administrative Secretary, staff, and community members.

NOTICES AND COMMUNICATIONS

- **Freedom of Information Requests:** During the last month the Board received one FOIA request from Smartprocure, requesting copies of all invoices from January 2018 - March 2018. The administration complied with the request within the required timeline.
- **Feed My Starving Children:** On Saturday, May 12th, over 130 District 7 students, parents and staff members participated in a community outreach program and volunteered for an evening at Feed My Starving Children. At the end of the evening the group was informed that they had packed enough food to feed 101 children for a full year.
- **Employee Recognition Reception:** On Monday, May 7th, the Board hosted a reception for all WD7 staff members. Mr. Petrella and Mrs. Daniels were in attendance. Mr. Petrella addressed the staff members who were present and distributed service awards. At this evening's meeting, the Board recognized their colleagues, Mr. David Woods for 5 years of service and Mr. Carl Lange for 38 years of service to the Wood Dale District 7 Board of Education.
- **Strive for Excellence Recognition:** Earlier this year the 8th Grade Girls Basketball Team won the conference championship. The Board recognized the girls and their Coach, Mr. Tim Allaire, for their achievement.
- **Strive for Excellence Recognition:** Mrs. Megan Shore, 2nd Grade teacher, was a finalist for the prestigious Golden Apple Award this year. The Board of Education recognized her for this notable accomplishment.

PUBLIC COMMENT

There was no public comment.

CLOSED SESSION - It was moved by Mr. Lange and seconded by Mr. Cox that the Board enter into executive session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

Roll call vote: Yeas – Botello, Daniels, Lange, Fletcher-Gomez, Woods, Cox, and Petrella.
Nays – none. Motion carried.

The Board went into closed session at 7:16 p.m.

The Board came out of closed session at 7:25 p.m.

APPROVAL OF CONSENT AGENDA INCLUDING MINUTES, FINANCIAL REPORTS AND PERSONNEL REPORT

1. Approved Regular Board Meeting Minutes for April 19, 2018 and Closed Session Meeting Minutes for April 19, 2018.
2. Approved Treasurer's Report for April 2018.
3. Approved Budget Status Report for April 2018.
Approved Payroll for April 2018 and bills for May 2018 as summarized herein:

Payroll	4/18	\$ 688,763.89
Bills Payable	5/18	<u>\$ 303,048.12</u>
Totals		\$ 991,812.01
4. Approved Personnel Report for the month of April, 2018.
 - a. **Employment** – ratified the employment of **Evelia Krzysik**, Teacher @ JH effective 7/1/18, **Tiffani Planes**, Teacher @ JH effective 7/1/18, and **Erica Reyes**, Teacher @ OB effective 7/1/18.
 - b. **FMLA** – approved the 12-week FMLA request of **Margaret Dynak**, 3rd Grade Teacher @ WV beginning approximately 8/16/18.
5. Approved the Semi-Annual Review of Closed Session Minutes & Recordings.
6. Approved In-State/Out of State Conference Travel Expenses.

It was moved by Mr. Lange and seconded by Mrs. Daniels that the Board approve the consent agenda for the month of May, 2018.

Roll call vote: Yeas – Woods, Botello, Cox, Petrella, Daniels, Lange, and Fletcher-Gomez.
Nays – none. Motion carried.

SUPERINTENDENT'S REPORT

- A. Enrollment Status Report** – Dr. Corbett provided the Board with a report on the current district enrollment.
- B. Update on Implementation of Social Emotional Learning Standards (Board Goal 1b)** - The Board has had a goal to provide professional development opportunities for staff to build their capacity to understand and apply the Social Emotional Learning (SEL) Standards. Dr. Kudrna provided a report on what the administration has done this year to achieve this goal.
- C. Update - Kaboom Playground Grant (Board Goal 3b)** - The Board has had a goal to research and prepare a report regarding the installation of new playgrounds at Oakbrook and Westview. The administration initiated a grant application to KABOOM to receive financial support for installing a new playground at Oakbrook School. Dr. Corbett provided the Board with an update on the status of this project.
- D. Document Management Program** - Mr. Wilt and Dr. Corbett provided a report and a timeline regarding implementation of a paperless document system to manage human resources paperwork. They intend to choose a vendor in June and begin the transition to the new program over the summer months.
- E. Monthly Financial Update** – Mr. Wilt provided the Board with a detailed report regarding the financial status of the District.
- F. Informational Items and Communications** – The following are important dates for upcoming school district events:
- Monday, May 21 JH 5th Grade Parent Orientation 6:30pm
 - Tuesday, May 22 WV 2nd Grade Parent Orientation 7pm
 - Wednesday, May 23 EC “Moving Up” Celebration – 6 pm & 7 pm
 - Thursday, May 24 Spring Band Concert @ JH Center for the Arts – 7 pm
 - Friday, May 25 Teacher Professional Development Day No School - PM only (Gr. 1-8)
 - Monday, May 28 Memorial Day – No School
 - Thursday, May 31 JH 8th Grade Promotional Exercises – 7 pm
 - Friday, June 1 Last Day of School
 - Tuesday, June 12 EC Preschool Screening 8am-5pm
 - Wednesday, June 20 EC Developmental Screening 10am-5pm
 - Thursday, June 21 School Board Meeting – 7:00 pm

It was moved by Mrs. Daniels and seconded by Mr. Lange that the Board approve the Superintendent's Report for the month of May, 2018. After a voice vote President Petrella declared the motion carried.

COMMITTEE REPORTS

- A. Community Curriculum Advisory Committee** – On May 7th, Dr. Kudrna hosted the last Community Curriculum Advisory Council Meeting of the year. Mrs. Botello was also in attendance, as the Board Representative at this meeting. The administration sought input from the committee members regarding district Federal Grants, Parent/Student Handbook and Behavioral Interventions for Students with Disabilities. A report was provided for the Board.

ACTION ITEMS

- 1. Approval of Salaries for Classified Staff 2018/19** - It was moved by Mr. Lange and seconded by Mrs. Fletcher-Gomez that the Board approve the salaries for classified staff for the 2018-2019 school year, as presented in closed session.
- Roll call vote: Yeas – Cox, Petrella, Daniels, Lange, Botello, Fletcher-Gomez, and Woods.
Nays –None. Motion carried.
- 2. Approval of Administrator Contract Early Childhood Education Center Principal** - It was moved by Mrs. Daniels and seconded by Mr. Lange that the Board approve the contract for Mrs. Elvia Villalobos to serve as the Early Childhood Education Center Principal and ESL/Bilingual Coordinator.
- Roll call vote: Yeas – Lange, Fletcher-Gomez, Woods, Cox, Petrella, Botello, and Daniels.
Nays – None. Motion carried.
- 3. Approval of Job Descriptions - Junior High Physical Education Teacher & Athletic Director** - It was moved by Mr. Cox and seconded by Mrs. Botello that the Board approve the revised job description for the Junior High Physical Education Teacher and Athletic Director.
- Roll call vote: Yeas – Daniels, Cox, Lange, Petrella, Fletcher-Gomez, Woods, and Botello.
Nays – None. Motion carried.

4. **Approval of Student Accident Insurance 2018-2019** - It was moved by Mr. Lange and seconded by Mrs. Daniels that the Board approve Arthur Gallagher & Co. Insurance for school time student accident coverage on a mandatory blanket basis, covering all students for the 2018-19 school year at an annual cost of \$4,500.

Roll call vote: Yeas – Lange, Daniels, Woods, Fletcher-Gomez, Petrella, Botello, and Cox.
Nays – None. Motion carried.

CLOSED SESSION - It was moved by Mr. Woods and seconded by Mr. Cox that the Board enter into executive session for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees and pending litigation.

Roll call vote: Yeas – Petrella, Daniels, Lange, Cox, Botello, Woods, and Fletcher-Gomez.
Nays – none. Motion carried.

The Board went into closed session at 7:54 p.m.

The Board came out of closed session at 8:30 p.m.

ADJOURNMENT: It was moved by Mr. Cox and seconded by Mrs. Fletcher-Gomez that the meeting be adjourned. After a voice vote President Petrella declared the motion carried.

The meeting adjourned at 8:31 p.m.

Todd Cox, Vice-President

Araceli Botello, Secretary