

Browning Public Schools
Board Agenda Request
Meeting to Be Held: March 30, 2022



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☒ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 3/25/2022

To: **Corrina Hall Guardipee**
 Superintendent

From: Everett Armstrong
Title: Athletic Director

Subject: CSA: Eekahkimaht Student Worker Afterschool Program 2021-2022

Description: As the Browning Public Schools Activities Director, I am requesting to hire the following student for the Afterschool Eekahkimaht Program; April 4, 2022– June 3, 2022.

- Shania Connelly, Afterschool Eekahkimaht worker (pending UA)

Financial Impact: \$1,987.20

Funding Source (Budget/grant, etc.): 126.64.170.1340.120

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: March 23, 2022

Board Approval: 3/30/22

Contractor: Shania Connelly

Phone: _____

Address: P.O Box
P.O. Box or Street Address

Browning MT 59417
City State Zip

Type of Project/Service (be specific): Contractor will provide services for the Summer Ee Kah Ki Maht Afterschool and Recreational Activities. The Contractor's time will run April 4, 2022 – June 3, 2022. . Contractor will be implementing all activities of the Ee Kah Ki Maht Program. Contractor will help schedule all afterschool activities that are planned and assist in checking in youth as they arrive each day and as they check out each day at every site on a daily basis. Contractor will do activities with youth and always be engaged and willing to do physical fitness drills. Contractor will be responsible for all gear that they are entrusted with and will be responsible for all lost and damaged gear. Contractor will be in charge of youth participants of the Ee Kah Ki Maht program. Contractor will need to turn in timesheets for themselves on a weekly basis. Contractor will be under direct supervision of Milyn Lazy Boy-Butterfly, and will provide assistance to the Director of Student Activities on an as needed basis. Contractor will be required to follow all standards for continued employment.

Contracted Dates: 4/4/2022-6/3/2022

Rate per hour/per day: \$9.20 per hour X 24 hours a week for 9 weeks	=	\$1,987.20
Per Diem/per day: _____ x _____ # of Days	=	N/A
Mileage: _____ miles @ _____ per mile	=	N/A
Other costs (explain): _____ Not to exceed total \$ amount	=	N/A
Total Project Cost	=	\$1,987.20

Contract to be paid from:

126.64.170.1340.120

EE KAH KI MAHT

Independent Contractor:

- ☐ Submit invoice on completion
☐ Other _____

Employee:

- ☒ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Everett Armstrong
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White-Payroll

Yellow-Payroll