

Alex Russin  
Superintendent Board Report  
December 10, 2025

### **2025-2026 SUPERINTENDENT PRIORITIES/GOALS**

- Seek Supplemental Revenue Sources to Support District Operations and Programs for the 26-27 School Year

No updates at this time.

- Support School Board in Process for Selecting New Superintendent [2026-2027 School Year]

The superintendent search process timeline includes:

- Position vacancy announcement closes: December 19, 2025
  - ✓ Per AASB, applications continue to be submitted.
  - ✓ AASB will provide Board Member access to the application packets upon closure of announcement.
- Community Survey closed November 30, 2025. Approximately 64 responses were received. Details will be shared with the Board by AASB when the login details for candidate review are shared.
- Special Board Meeting to review and select finalists: January 3, 2026
  - ✓ Note this is a Saturday meeting with time TBD.
  - ✓ Start of the meeting will be held in public, leading into Executive Session to discuss applicants.
- Finalists on site in Cordova for meet/greet and interviews: January 18-20, 2026

- Complete Long-Term Multi-Year Projects

No updates at this time.

### **BOARD DIRECTIVES/PRIOR MEETING FOLLOW-UPS**

- None at this time.

### **HUMAN RESOURCES**

- Principals are currently working through the teacher evaluation process. I will likely make recommendations for rehire for the 2026-2027 School Year at the February 2026 Board Meeting.

### **COMMUNITY RELATIONS**

- November Community Engagements
  - ✓ AASB Annual Meeting
  - ✓ CSD Board Meeting
  - ✓ CSD Junior High Activities
  - ✓ CSD Policy Committee Meeting
  - ✓ St. Michael's Russian Orthodox Church Event

## **POLICY REVIEW**

- The Policy Committee will meet on December 16, 2025 to start its review of Chapter 0000 Philosophy-Goals-Objectives and Comprehensive Plans.
- Bylaws listed under the Consent Agenda of the December 10, 2025 board meeting agenda were reviewed by the Policy Committee at its November 11, 2025 meeting. No recommendations for revisions were made and are proposed for Cyclical Review by the Board.
- *BP/AR 3455 Charitable Gaming Activities* has been reviewed and endorsed by the District's legal counsel as being written to address and meet all elements of applicable state law.
- Policies listed for revision recommendation under the New/Unfinished Business section of the December 10, 2025 board meeting agenda were reviewed by the Policy Committee at its November, 2025 meeting.
  - *BB 9012 Communications to and from the Board* revisions are based on suggested additions from Board Member comments at November's Board Meeting. The Administration supports these additions and adoption on Second Read.
  - *BB/AR 9311 Board Policies* revisions are based on adding clarifying language regarding the rare waiving of second reads by the Board. Language is also recommended for inclusion in AR 9311 to provide context for the Committee's review of policies
  - *BB 9313 Administrative Regulations* revisions are based on maintaining and documenting a system of checks and balances between the Board and Superintendent, who legally may create Administrative Regulations without Board approval. The Policy Committee felt this addition was important to document the process by which AR's were developed.
  - *BB 9320 Meetings* revisions are proposed to add clarifying language to the bylaw.
  - *BB 9324 Board Meeting Minutes* revisions are proposed to reflect recent Board discussion on record retention schedules.
  - *AR 3541.1 School Related Trips* revisions are proposed to be in compliance with Federal Motor Vehicle Safety Standards (FMVSS).

## **OTHER**

- Winter Break

The District will begin Winter Break with the normal early-release day for students following lunch (12:40 pm) on Friday, December 19, 2025. Classes are scheduled to resume on Monday, January 5, 2026.

- Toys for Tots

The District is participating in the annual Toys-for-Tots program again this year for students. Parents/Guardians may stop by the District Office December 8-19, 2025 from 9:00 am to 5:00 pm to select a gift for their child(ren). This is the ninth year CSD has participated in this program sponsored by the US Marine Corps. Informational flyers are in the Principals' weekly newsletter, as well as online.

- FY27 Budget Development Timeline/Process
  - ✓ **January 2026:** Admin Team review of current budget (expenses, revenues, and projected needs for remainder of FY26); teaching staff will have identified Priority 1, 2, and 3 needs for consideration
  - ✓ **February 2026:** Hold initial work session with the Board to provide a preliminary budget overview
  - ✓ **March 2026:** Continue budget development process based on projected knowns/unknowns (student and staff numbers, state/federal revenue streams, instructional resource needs, etc.); discuss preliminary draft budget with Board at March Board Meeting
  - ✓ **April 2026:** Continue budget development process with Admin Team; hold work session with the Board, as needed; approve draft budget at April Board Meeting; make approved draft available to public; provide information to City Council regarding proposed budget and proposed statutory minimum and maximum allowable contribution
  - ✓ **May 2026:** Make revisions to draft budget based on any new information (BSA, state/federal grants, etc.); adopt final budget at May Board Meeting
- I am currently in the process of conducting an on-site review of school meals counting and claiming systems for the National School Breakfast and Lunch Programs. Elements of this review include:
  - ✓ Offer vs Serve Meal Options
  - ✓ Competitive Foods
  - ✓ Production Records
  - ✓ Provision Operation
  - ✓ Student Access and Equality
  - ✓ Civil Rights
  - ✓ Meal Counting and Claiming Policies and Procedures

This on-site review is a federal requirement [7 CFR 210.8(a)(1) and 7 CFR 220.11(d)(1)] to be done every school year, prior to February 1. I have undergone specific training to ensure our compliance with the monitoring and review process.