

Geneva Community Unit School District 304



Office of Human Resources
Personnel Report

November 9, 2015



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
FROM: Adam Law Ed.D.
RE: November 9, 2015 Personnel Report
DATE: November 5, 2015

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

None

II. Resignations

None

III. Reappointments

None

IV. Reclassifications

None

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
11/9/15 - 2/10/16	Mauser, Cynthia (Michelle Prieboy)	HSS	Reading Specialist	1.0
11/30/15 - 3/1/16	DeSalvo, Denise (Christy Valyou)	WES	Reading Specialist	1.0

VI. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Kristofer, Jon	GMSS	Art	11/18/15 - 11/30/15	1.0

VII. Retirement

None

SUPPORT STAFF

I. New Hires

None

II. Resignations

Name	School	Position	Effective Date	School Year
Menth, Lynn	CO	Payroll Specialist	11/30/15	12 month
Snyder, Mason	CO	O&M Technology Assistant	11/12/15	12 month

III. Reappointments/Reclassifications

None

IV. Family and Medical Leave

None

V. Retirement

None