

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: December 13, 2022



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- Recognition:**     Students                       Staff                       Parents  
**Information:**    Building Report             Old Business             Superintendent's Report  
**Action:**         Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State             Travel In State             Approvals  
                     Termination                       Legal Matters             Other:  
                    This action request pertains to  Elementary (only)     High School/District Wide
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**Date:**        December 6, 2022

**Subject: Hiring: Napi Elementary Custodian**

**Description:** Sicily Bird recommends the following hire:

✚ Timothy Blackman, Custodian (L2/S0)

**Pending Successful completion of pre-hiring process**

**Financial Impact:** \$16.73 (\$17.35 after successful completion of 90-day probationary period)

**Funding Source (Budget/grant, etc.):** Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

**Attachment(s):** None

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

Position <b>Custodian</b>		Applicant Recommended <b>Timothy Blackman</b>	
Department/Location <b>Napi Elementary School</b>		Supervisor <b>Sicily Bird</b>	
Type of Position <b>Classified</b>	Starting Date <b>TBD</b>	Term <b>189 Day</b>	

<b>Recruiting</b>	Date Posted: 11/22/22	Closing Date: Until Filled
<b>Comments:</b>		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Timothy Blackman	11/22/22	Yes	11/30/22
	Robert Boushie	11/22/22	Yes	11/30/22

Interview Committee	Title	Name	Title
Sicily Bird	Napi Principal		
Jessica Racine	Napi Asst. Principal		
Dixie Guardipee	Facilities Secretary		

**Recommendation:** Timothy has some experience as a housekeeper for the Blackfeet Care Center. He demonstrated knowledge of custodian duties in his interview. He is a graduate of Browning High School. He meets requirements for the position.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	12/5/22	Yes	Ok
State & Federal Criminal background check	12/5/22	Yes	Pending
Tribal Background check	12/6/22	Yes	Pending

Salary: \$16.73/\$17.35	Placement: L2/S0	Contract Days: 189
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Prepared by: \_\_\_\_\_ Date 12/6/2022      Approved by: \_\_\_\_\_ Date: \_\_\_\_\_