

**Unofficial Minutes
Board of Directors Meeting
Morrow County School District
June 28, 2005**

These are minutes of the Morrow County School District Board of Directors regular meeting of June 28, 2005, held in the library at Windy River Elementary School in Boardman, OR at 7:00 pm. This meeting represents the June and July meetings.

BOARD MEMBERS PRESENT:

Ken Matlack, Barney Lindsay, Craig Miles, Berto Hernandez, Bill Kuhn. *Nancy Vander Does was also present but did not vote at this time.*

BOARD MEMBERS ABSENT:

Pat McNamee

STAFF MEMBERS PRESENT:

Mark Burrows, Wade Smith, Rhonda Lorenz, Julie Ashbeck, John Sebastian, Dirk Dirksen, Ron Anthony, BJ Wilson, Daye Stone, Jack Johns, Thad Killingbeck, and Joel Chavez.

OTHERS PRESENT:

MCEA – Dave Fowler; OSEA – No representation; ESD – No representation; Public – Roster

Call to Order

Vice Chairman, Craig Miles called the regular board meeting to order at 7:05 pm at the Windy River Elementary School library in Boardman, OR; a quorum was established; and the Pledge of Allegiance was recited.

Swear In New Board Members: Superintendent Burrows administered the Oath of Office to the following members effective July 1, 2005: Berto Hernandez; Barney Lindsay; Bill Kuhn & Nancy Vander Does. *Ms. Vander Does will not officially be a voting member of the board until after July 1, 2005.*

Organization of the Board for 2005-06

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| Motion: | Barney Lindsay nominated Craig Miles as Chairman of the Board for 2005-06. Bill Kuhn seconded the nomination. |
| Ayes | Kuhn, Hernandez, Lindsay, Matlack |
| Noes | n/a |
| Abstention | Miles |
| Motion passed | |

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| Motion: | Bill Kuhn then nominated Barney Lindsay as Vice Chairman for 2005-06. Ken Matlack seconded the motion. |
| Ayes | Miles, Hernandez, Kuhn, Matlack |
| Noes | n/a |
| Abstention | Lindsay |
| Motion passed | |

Minutes (Continued)

Annual Organizational Details

Motion: Barney Lindsay moved to approve all of the Annual Organizational Details as presented. Bill Kuhn seconded the motion.

Designate the Following Positions as Confidential: Mark Burrows – Superintendent/Clerk; Wade Smith – Assistant Superintendent; Rhonda Lorenz – Deputy Clerk/Business Manager; Jack Johns – Special Ed Director; Joel Chavez – ELL Director; Julie Ashbeck – Admin/Board Secretary/Personnel Director

Designated Custodian of Funds: Mark Burrows & Rhonda Lorenz

Set the Borrowing Limit at \$2,000,000

Set Fidelity Bonds at \$75,000 for Rhonda Lorenz and Mark Burrows

Designated Facsimile Signatures for Checks for Mark Burrows, Rhonda Lorenz and Board Chair

Designated Mark Burrows as the Budget Officer

Designated the following to Apply for and Sign on Local/Private/State and Federal Grants: Mark Burrows, Wade Smith, Rhonda Lorenz, Julie Ashbeck

Designated the Heppner Gazette Times and the East Oregonian as the Newspapers of Record

Designated District Legal Counsel: Doug Hojem of Corey, Byler, Rew, Lorenzen and Hojem, LLC and Andrea Hungerford

Designated Insurance Agent of Record: Nancy Snider of Wheatland Insurance

Designated Depositories for District Funds: State Investment Pool; Bank of Eastern Oregon; Banner Bank, Wells Fargo, US National Bank

Designated Auditors for 2005-06: Oster Professional Group of John Day

Ayes Miles, Hernandez, Kuhn, Lindsay, Matlack

Noes n/a

Motion passed

Recess Regular Meeting & Open Budget Hearing

The regular meeting was recessed and the budget hearing opened at 7:16 p.m. The budget will be adopted later in the regular meeting. There were a few changes in the budget that were referenced by Rhonda Lorenz, Business Manager. Mr. Burrows reported that beginning cash will be increased by \$800,000 which represents about \$500,000 more in state basic due to increased student enrollment, as well as an increase in interest rates and higher than normal Special Education monies. There was no public input at this time.

Close Budget Hearing & Reconvene Regular Meeting

The budget hearing was closed at 7:22 p.m. and the regular meeting was reconvened.

Changes/Additions to Agenda

Consent Agenda – updated employment action; C.8 Approval of a Resolution for Educational Learning.

Minutes (Continued)

3.0 Consent Agenda

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| Motion: | On a motion by Bill Kuhn and a second by Berto Hernandez, the Consent Agenda was approved as presented: |
| A. | Approve minutes of May 9, 2005; Executive Session minutes of May 9 th , 2005; Work Session minutes of May 26 th , 2005; |
| B. | Approve Financial Report |
| C. | Resignations: John Renfro, Board Chairman (Position #2); Stacy Schaefer, 2 nd grade teacher at ACH; Lacey DeLange, 1 st grade teacher at ACH; Crista Beaty, SpEd 1 on 1 assistant at ACH; Maria Aguiar, ½ ESL teacher & ½ SpEd teacher at IES; Nomie Stout, food service clerical assistant at IES; Tom Shear, art teacher at HHS; Brooke Spencer, 4 th grade teacher at SBE; Debbie Royer, Title I teacher at WRE; Brandi Orem, kindergarten teacher at SBE; Krissy Waite, ESL teacher at SBE; Lori Monaco, health teacher at IJSH; Jack Walty, assistant custodian at RHS. |
| D. | Promotion: Connie Rodriguez, from 2 hour assistant cook to 3 hours FS clerical assistant/4 hour assistant cook at RHS; Ellen Hendergart, from 1.0 Title I assistant to .5 Library Tech/.5 FTE Title I assistant at IES |
| E. | Employment: Michelle Kinley, 2 nd grade teacher at ACH; Tara Thomas, SpEd teacher at ACH; Tonya Pomeroy, 3 rd grade teacher at ACH; Jim Keyes, 6 th grade teacher at IES; Laura Rowe, ½ SpEd teacher & ½ ESL teacher at IES; David Westenskow, language arts teacher at IJSH; Danica Harjo, 1 st grade teacher at SBE; Elizabet Flores, kindergarten teacher at SBE; Brian Jones, 5 th grade teacher at WRE; Brandi Lalande, kindergarten teacher at SBE; Jennifer Brathoude, 4 th grade teacher at SBE; Nichole Fox, ESL teacher at SBE; Eric Keller, social studies teacher at IJSH; Amber Jamison, reading specialist at ACH; Brenda Kittelson, 1 st grade teacher at ACH; Karl Hoffman, science teacher at RHS; Benjamin Bonser, ESL teacher at RHS; Nichole Guthas, health teacher at IJSH & Asst VB coach at IJH. |
| F. | Approved 2005-06 Extra Duty Contracts as presented |
| G. | Accepted Misc. Maintenance Items as Surplus |
| H. | Approved Resolution 2005-06-01 Authorizing the County Treasurer to Invest District Funds |
| I. | Renewed Attendance Variance for Morgan Wilson to attend SBE for the 2005-06 school year – from the Umatilla SD. |
| J. | Approved Resolution 2005-06-02 Supporting Various Forms of Contextual Teaching and Learning |
| Ayes | Lindsay, Kuhn, Miles, Hernandez, Matlack |
| Noes | n/a |
| Motion passed | |

4.A **Reports & Presentations - Superintendent**

- 1. WRE Classroom Expansion:** Superintendent Burrows reported that the district has set aside \$500K for adding classrooms onto WRE. The board consensus was to proceed with the 4 classroom expansion, probably in early fall 2005.
- 2. IES Water & Irrigon Sewer Project:** Reported that IES will soon be receiving water from the West Extension Water District. Also, progress is being made with the sewer project with assistance from the Port of Morrow in the fall for manpower and equipment. Hookup costs are still being negotiated with the City of Irrigon.
- 3. Best Practices Staff Development:** Superintendent Burrows reported that the district is implementing a “best practices” staff development plan (SIOP) and will be training teachers during the Administrative Retreat to be held in early August. He further reported that the Board is invited and encouraged to attend the 2005-06 goal setting session scheduled for August 3rd, at the Ruggs Ranch beginning at 4:00 pm.

4. **Urban Renewal District:** Reported that the City of Boardman did not approve their Urban Renewal District.

5. **Oregon School Systems Initiative:** Craig Miles reported that the district was successful in being selected for the OSBA Excellence Initiative, which is a three year leadership program involving board members, administrators and staff. Greg McKenzie from OSBA will be meeting with the board soon to develop plans.

6. **School Finance:** Mr. Burrows reported on the latest on school finance statewide, noting that the House is at \$5.2 billion for K-12 education, while the Senate went from \$5.325 billion to \$5.275 billion.

7. **Junior High Accountability Program:** Dirk Dirksen, RHS Principal gave a Power Point presentation on a program RJSH would like to pilot involving junior high accountability and having students take a more active role in their education, as well as consequences when they don't perform. This program would mean summer school and the possibility of retention. A revision to the retention policy will be presented to the board at the August meeting. Consensus was to proceed with the pilot program.

5. **Unfinished Business**

A. **Accept Value Engineered Adjustment to Irrigon PTE Building**

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| Motion: | On a motion by Ken Matlack and a second by Berto Hernandez, the board accepted the value engineered bid adjustment to the Irrigon PTE building. |
| Ayes | Lindsay, Kuhn, Miles, Hernandez, Matlack |
| Noes | n/a |
| Motion passed | |

6. **New Business**

A. **ESD Budget Committee:** Craig Miles will serve out the remainder of John Renfro's term on the Umatilla-Morrow ESD Budget Committee, replacing John Renfro.

B. **Canvass May 2005 Results**

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| Motion: | On a motion by Bill Kuhn and a second by Ken Matlack, the board canvassed the May 2005 election results as presented, declaring 4 positions vacant on the Heppner CEC. Those positions will be advertised to try to get appointment. |
| Ayes | Lindsay, Kuhn, Miles, Hernandez, Matlack |
| Noes | n/a |
| Motion passed | |

Minutes (Continued)

C. Honors Diploma Policy IKF -- 1st Reading: The board accepted the Honors Diploma policy as a first reading.

D. 2005-06 Board Calendar

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| Motion: | On a motion by Bill Kuhn and a second by Barney Lindsay, the 2005-06 Board Calendar was approved as presented. |
| Ayes | Lindsay, Kuhn, Miles, Hernandez, Matlack |
| Noes | n/a |
| Motion passed | |

E. Social Studies Adoption – 1st Reading: John Sebastian presented the process by which the committee came up with the textbooks and materials to adopt for Social Studies. It was accepted as a first reading with approval slated for the August meeting.

F. Resolution 2004-05-06 (A)(B) – OSBA Elections

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| Motion: | Ken Matlack moved to approve Resolution 2004-05-06(A)(B) requesting OSBA to approve vote-by-mail elections for their officers as well as educational issues. This motion was seconded by Barney Lindsay. |
| Ayes | Lindsay, Kuhn, Miles, Hernandez, Matlack |
| Noes | n/a |
| Motion passed | |

G. Approval of 2005-06 Budget

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| Motion: | Barney Lindsay made a motion to approve Resolutions 2004-05-07 (Resolution to Amend Approved Budget); 2004-05-08 (Resolution Adopting the Budget); 2004-05-09 (Resolution to Appropriate the Budget) and 2004-05-10 (Resolution Imposing & Categorizing Taxes). Ken Matlack seconded the motion. |
| Ayes | Lindsay, Kuhn, Miles, Hernandez, Matlack |
| Noes | n/a |
| Motion passed | |

Chairman Miles recessed the regular meeting at 8:35 p.m..

Chairman Miles called Executive Session to order at 8:57 pm under ORS 192.660(2)(i) for the purpose of evaluating the superintendent. At 10:20 pm, Chairman Miles closed executive session, immediately reconvened the regular meeting and then adjourned.

Respectfully Submitted:

Julie Ashbeck, Board Secretary

Craig Miles, Vice Chairman of the Board

Date Approved: _____