

## BOARD SELF EVALUATION

<b>I) ORIENTATION ORGANIZATION</b>		Excellent	Adequate	Needs Improvement	Unsure
	A) The Board requires the superintendent to maintain an ongoing orientation/information program to provide board members with information and learning opportunities pertinent to their responsibilities.				
	B) Resource of local and state agencies and organizations – the state school boards association, for example – are used as applicable to bring information to the board and involve board members in learning activities.				
	C) Board members attend educational training sessions and meetings.				
<b>II) BOARD MEETINGS</b>					
	A) Regular meetings of the Board are scheduled at times and locations convenient to Board members, the staff, and community.				
	B) The Board receives an agenda and background materials well in advance of the meeting.				
	C) A procedure to ensure citizen participation is specified by Board policy.				
	D) The Board makes the public feel welcome and provides agendas, minutes, and related materials.				
	E) The Board conducts all executive sessions in accordance with the Open Meetings Law.				
	F) The Board expects and receives superintendent and staff input and recommendations on key issues.				
	G) The Board President and Board demonstrate knowledge and use of good parliamentary procedures.				
	H) The Board selects officers on the basis of ability.				
	I) Individual members of the Board treat other members of the Board and professional staff with respect during Board meetings.				
	J) Each member of the Board conducts himself in such a manner as to emphasize that individual Board members have authority only when convened in a legally conducted Board meeting with at least a quorum present.				

<b>III) BOARD COMMUNITY RELATIONS</b>		<b>Excellent</b>	<b>Adequate</b>	<b>Needs Improvement</b>	<b>Unsure</b>
	A) Board members act as representatives of the entire community and not of special interest groups and are committed to the welfare of the public schools.				
	B) The Board seeks input from community in establishing goals and objectives.				
	C) The Board authorizes the staff to establish channels of communication – for example, newsletters, reports, news releases, radio and television programs, individual presentations, and meetings – so that residents may learn what the school system is doing and why.				
	D) The Board establishes a close working relationship with other governmental units.				
	E) The Board is involved in state and federal education legislation.				
	F) The Board makes the best use of facilities and resources in meeting the needs of the community.				
	G) The Board adopts policies that ensure sound management and fiscal control.				
<b>IV) BOARD-SUPERINTENDENT RELATIONS</b>					
	A) The Board recognizes the superintendent as chief executive officer and educational leader of the district.				
	B) The Board keeps the superintendent informed on issues, needs, and complaints in a manner that allows the opportunity to solve related problems in a professional manner.				
	C) The Board clearly interprets its position on controversial matters pertaining to the school district, thereby enabling the superintendent to carry out the wishes of the district properly.				
	D) The Board supports the superintendent’s administrative regulations and decisions to the public and school staff members, and relays any disagreement in a private or executive session.				
	E) The Board disregards personalities and considers the recommendations of the superintendent in an unbiased and objective manner.				
	F) The Board evaluates the performance of the superintendent on a regular basis.				

<b>V) BOARD STAFF RELATIONS</b>		<b>Excellent</b>	<b>Adequate</b>	<b>Needs Improvement</b>	<b>Unsure</b>
	A) The Board reviews job descriptions for all new positions.				
	B) The Board requires the superintendent to recommend personnel for its consideration.				
	C) The Board adopts personnel policies in the areas of employee evaluation, reduction in force, and related matters.				
	D) The Board members do not allow personal friendships with district personnel to affect Board decisions and/or policies.				
	E) The Board members refer staff and citizen complaints to the superintendent or to appropriate personnel.				
<b>VI) INSTRUCTIONAL PROGRAM</b>					
	A) The Board makes every effort to keep informed about the instructional program.				
	B) The Board approves course additions and deletions to the curriculum.				
	C) The Board encourages suggestions for curriculum improvement from students, staff, and community.				
	D) The Board requires the staff to safeguard the privacy of student records.				
	E) The board encourages a positive approach to student discipline.				
<b>VII) FINANCIAL MANAGEMENT OF THE SCHOOLS</b>					
	A) The Board establishes the policies and provides the necessary resources to manage the finances of the school district properly.				
	B) The Board requires the proper accountability for the expenditure of funds in the school district.				
	C) The board provides adequate, justified funding to maintain a high quality educational program in the district.				

**SUMMARY**

In order for the Board to use the self-evaluation instrument to set future goals and objectives for the school district for the coming year, as an individual Board member what do you consider to be the most outstanding characteristics and/or achievements of this board?

What would be your goals for the school system for the coming year?

Evaluation provided by: \_\_\_\_\_ Date: \_\_\_\_\_