



Geneva Community Unit School District 304
Donna V. Oberg - Assistant Superintendent - Business Services
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Memorandum

To: Kent Mutchler, Superintendent
CC: Board of Education
From: Donna Oberg, Assistant Superintendent – Business Services
Date: June 16, 2015
Re: Gifts, Grants and Bequests

In accordance with policy 7230, all gifts, grants or bequests having a value of more than \$500.00 shall be accepted by the Board of Education.

The Western Ave Elementary PTO is donating \$4,000 for the replacement of the LMC circulation desk. The desk is being relocated within the LMC to service students more efficiently.

Please ask the Board of Education at its regularly scheduled meeting on Monday, June 22, 2015, to accept this donation.