

**Community Use of District Facilities**

The Board supports the community education concept, which encourages the use of district facilities by community members for recreation, education, and service activities. All school and school-sponsored activities/events will maintain priority in facility use. The district reserves the right to grant permission for facility use and to deny any and all facility use permits at its sole discretion. All users of district facilities are responsible for leaving said facilities in the same condition in which they found them. The district will seek to recover all costs associated with the rental or leasing of all district facilities, but may establish criteria for a reduced fee or free use. The superintendent or designee(s) is authorized to cancel facility use permits when such action is in the best interests of the school district and/or the facility is needed for a school or school-sponsored activity or event.

Approval for use of a facility does not constitute approval or endorsement by the Board of the organization or group. The Board is not responsible for words or actions taken by organizations, groups, or individuals during their use of the buildings and/or facilities.

The Facilities and Maintenance Department, as designated by the superintendent, will provide oversight of the fee structure, contracts, availability, and scheduling of all district facilities and equipment.

The district reserves the right to require police supervision at any event the superintendent or designee deems necessary and to charge the user for the supervision.

The Board expects the users to treat the facilities with respect. The Board reserves the right to remove any facility from public use.

Short and long-term (over three months) use of district facilities must be made through the Facilities and Maintenance Department. The user must agree to all guidelines and conditions on the Facility Permit or the Contract for Facilities Use and Services. An individual, group, or organization may be denied future use of district facilities in the event of non-compliance of agreements, damage to facilities, improper use of facilities, or other harmful or illegal activities.

The superintendent shall establish administrative regulations for facility use, fees, and processes in accordance with policy.

END OF POLICY

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**Legal Reference(s):**

[ORS 330.430](#)

[ORS 332.107](#)

[ORS 332.172](#)

**Cross Reference(s):**

EDC/KGF - Authorized Use of District Equipment

KGF/EDC - Authorized Use of District Equipment

KI - Public Solicitation in District Facilities

# Pendleton School District 16R

Code: **KG**  
Adopted: 10/09/00  
Readopted: 7/12/10  
Orig. Code(s): KG

## Community Use of District Facilities and Property

Community groups shall be permitted and encouraged to use district facilities for worthwhile purposes when such uses will not interfere with the school program.

Activities held in the district buildings are limited by statute to “civic and recreational purposes,” and to “such other purposes as may be determined by the Board.”

The superintendent is given the authority to identify how district buildings and facilities are to be used according to procedures established by administrative regulation.

Permission to use district facilities shall not be considered as any approval, sponsorship, endorsement, sanction, or involvement by the district in the activities of the groups and individuals so using district facilities and no persons so involved shall represent anything to the contrary.

END OF POLICY

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### Legal Reference(s):

[ORS 330.430](#)  
[ORS 332.107](#)  
[ORS 332.172](#)

### Cross Reference(s):

EDC/KGF - Authorized Use of District Equipment and Materials  
KGF/EDC - Authorized Use of District Equipment and Materials  
KI - Commercial Advertising/Merchandise Sales  
KM - Golden Age Cards