

**Minutes**  
**Charter Authorizing Panel Meeting**  
**November 17, 2020**

The Charter Authorizing Panel met on Tuesday, November 17, 2020. Panel Chair Deborah Coffman called the meeting to order at 9:00 a.m.

Present: Chair Deborah Coffman, Ms. Sonja Wright-McMurray, Mr. Phil Baldwin (Zoom), Dr. Naccaman Williams (Zoom), Ms. Toyce Newton (Zoom) and Ms. Ann Clemmer (Zoom)

The transcription of this meeting may be accessed on the Division of Elementary and Secondary Education website at the following:

[http://dese.ade.arkansas.gov/public/userfiles/Charter\\_Authorizing\\_Panel/Transcript/2020/CAP -  
\\_11-17-20.pdf](http://dese.ade.arkansas.gov/public/userfiles/Charter_Authorizing_Panel/Transcript/2020/CAP_-_11-17-20.pdf) .

**Consent Agenda**

Dr. Williams moved, seconded by Mr. Baldwin, to approve the CAP minutes from October 13, 2020. Motion carried unanimously.

**Action Agenda**

**A-1 Review of Open-Enrollment Charter Schools**

The Panel discussed the open-enrollment charter school data that included enrollment trends, school letter grades, graduation rates and the percentages of students needing support in reading. Additional information was requested for the December meeting from charter schools that received two consecutive Ds or Fs on the school report card.

**A-2 Review of District Conversion Charter Schools**

The Panel discussed the district conversion charter school data that included enrollment trends, school letter grades, graduation rates and the percentages of students needing support in reading. Additional information was requested for the December meeting from charter schools that received two consecutive Ds or Fs on the school report card.

**Adjournment**

Ms. Sonja-Wright McMurray moved, seconded by Dr. Williams, to adjourn. Motion carried unanimously. The meeting was adjourned at 9:48 a.m.

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Ms. Deborah Coffman, Charter Authorizing Panel Chair