



Horizon Montessori Public Schools

"Tomorrow's Education Today"

2402 E. Business Hwy. 83 Weslaco, Texas 78596

2021-2022 STUDENT VIRTUAL DAILY SCHEDULE
Kinder-6th GRADE
Asynchronous - Semester 1



Recommendation (minimum 2 hours of self paced work per day)

Time	Asynchronous Daily Schedule Model
8:00am-8:45am	Math Visit Google Classroom: View Lesson, work on assignments and turn in Exit Ticket
8:45am-9:00am	Break Activity/Restroom Break/Snack/Water
9:00am-9:45am	Science Visit Google Classroom: View Lesson, work on assignments and turn in Exit Ticket
9:45am-10:00am	Break Activity/Restroom Break/Snack/Water
10:00am-10:45am	ELAR Visit Google Classroom: View Lesson, work on assignments and turn in Exit Ticket
10:45am-11:00am	Break Activity/Restroom Break/Snack/Water
11:00am-11:45am	Social Studies Visit Google Classroom: View Lesson, work on assignments and turn in Exit Ticket
PE/Electives Visit Google Classroom: View Lesson, work on assignments and turn in Exit Ticket	
4:00pm-5:00pm or 5:00pm-6:00pm <i>Teacher availability</i>	Teacher Office Hours to have live connection with parents and students

Board Approved 093021

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ASYNCHRONOUS SCHEDULE GUIDELINES

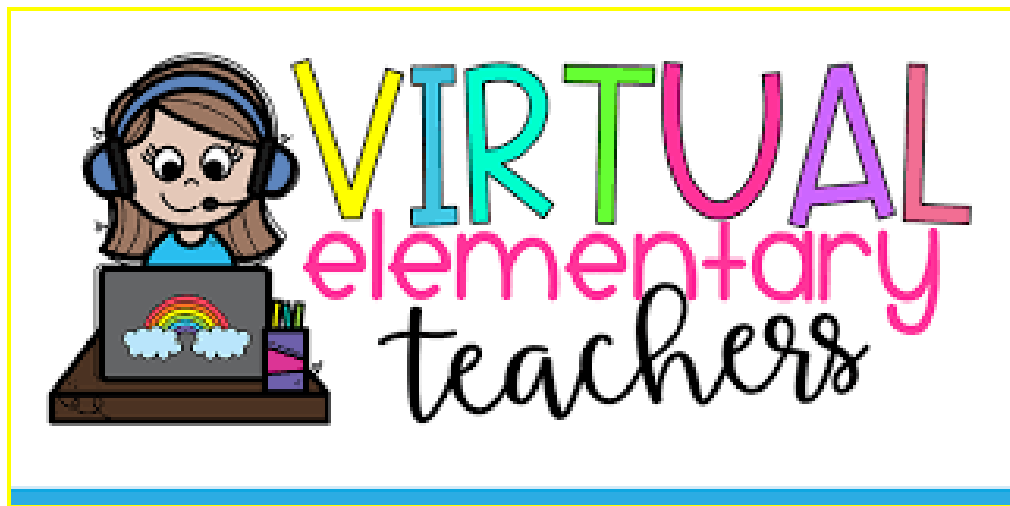
Students and Parents have flexibility on the time frames per subject. As long as they finish assignments and submit exit tickets at the end of the day.

Teacher Office Hours will be from 4:00pm-5:00pm or 5:00pm-6:00pm (depending on availability of the teacher).

Asynchronous Attendance:

Teachers will check on students' assignments and exit tickets for attendance purposes.

- ***If the student does not turn in assignments and exit tickets for every core subject, PE and Elective by the daily meeting time with their teacher,*** the student will be counted as **ABSENT** for the day.
- ***If the student turns in all assignments and exit tickets for every core subject, PE and Elective by the daily meeting time with their teacher,*** the teacher will advise the school PEIMS Clerk to change students' status as **PRESENT** for the day.



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VIRTUAL ACADEMIC GUIDELINES

1. Students need to follow the schedule provided by the school and teacher of record.
2. Asynchronous Virtual sessions will be every day at the designated time.
3. School Attendance will be counted while attending Asynchronous Virtual Teacher Office Hour.

RULES FOR VIRTUAL MEET:

1. Be on Time - Be Ready to Learn
2. Be Respectful - Speaking and Writing
3. Video Remains On - Eye contact should be maintained
4. Find a Quiet Place Free of Distractions
5. Remain in Mute unless they ask you to participate
6. Raise Your Hand if You Want to Participate
7. Remember This is Your Class, Treat It as Such



VIDEO CONFERENCING GUIDE FOR FAMILIES

1. Be on Time! Having your student log in 2-3 minutes BEFORE their scheduled time is even better!
2. Have your student wear school uniform (it is mandatory)
3. Set your student up for the daily conference in an area that is well lit and free of distractions (e.g. - TVs, electronics, busy and noisy areas at home, etc.)
4. Minimize Interruptions! Have your student go to the restroom and retrieve all necessities before logging in.
5. If you are experiencing a poor connection or technical difficulties, exit the conference and attempt to rejoin.
6. Feel free to sit with your student as he/she learns the ins & outs of video conferencing. You may help your child by reminding them of virtual meeting expectations & procedures, but please do not give him/her any answers. Remember that in times of new learning, your student most likely will not know every answer, and that is OK!

VIDEO CONFERENCING GUIDE FOR STUDENTS

DO:

- Be on time
- Sit up straight and be still
- Listen carefully
- Speak loudly and clearly
- Look in the camera
- Mute your microphone when you are not speaking
- Raise your hand to speak

DON'T:

- Talk while someone else is speaking
- Leave view of the camera
- Play games while learning
- Chat with other friends over messaging
- Ignore the group

If you wouldn't do it in our regular classroom, don't do it in our virtual classroom

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Parent Notification of Student's Cancellation of Asynchronous Virtual Learning

School: _____

Date: _____

Dear Parents of _____,

Based on your child's attendance and/or academic performance in a remote instruction setting, **Horizon Montessori Public Schools** is recommending cancellation of asynchronous virtual instruction for your child.

As part of our goal to ensure an effective learning environment for your child, we have evaluated attendance and/or grade level results of your child's performance in asynchronous virtual learning, based on the following criteria:

1. Student has a class average of **69** or below in the progress reports and/or report card on **the following subject(s)**:

2. Student has **3** or more unexcused absences in **the past 3 weeks**
3. Your child did not participate in weekly, six weeks, district benchmarks, and/or state **assessments**.

Beginning on _____ your child will be required to return to face-to-face learning. If you have questions or concerns regarding this placement, please contact your child's campus at your earliest convenience at _____.

Sincerely,

HMPS School Principal

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**Parent Notification of Student's Cancellation of Asynchronous Virtual Learning
ACKNOWLEDGEMENT**

1st Semester Asynchronous Virtual Learning Cycle:

October 12, 2021 to January 14, 2022

We know that our child will lose the asynchronous virtual learning opportunity if the following criteria happens:

1. My child has 65 or below average in his/her progress report and/or report card in one or more subjects .
2. My child has 3 or more unexcused absences in the past 3 weeks.
3. My child did not participate in weekly, six weeks, district benchmarks and/or state assessments.

Parent Name: _____

Parent Signature: _____

Date: _____

Phone Number: _____

Student Name: _____

Grade Level: _____

ID: _____

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