



**MEETING OF THE BOARD OF REGENTS
LEE COLLEGE DISTRICT
BUILDING COMMITTEE
September 17, 2025**

The Board of Regents Building Committee of the Lee College District met September 17, 2025, at the President's Conference Room, Rundell Hall, Room 200-G. Daryl Fontenot, Committee Chair, called the meeting to order at 3:37 p.m.

PRESENT: Daryl Fontenot, Committee Chair; Pam Warford; Gilbert Santana

Dr. Lynda Villanueva, President; Jacob Atkin, Chief Financial Officer and Vice President, Finance; Leslie Gallagher, Chief of Staff and Vice President, Strategic Initiatives; John Ditto, Executive Director, Facilities; Philip Handley, Director, Physical Plant; Mark Jaime, Director, Physical Plant; David Mohlman, Coordinator of Board Relations

VIRTUAL: Mark Himself; Annette Ferguson, Chief Operations Officer and Executive Vice President; Stephen Dorman, Sledge Engineering

ABSENT: None

ITEMS TO PRESENT TO FULL BOARD ON SEPTEMBER 18

None.

DISCUSSION – Facilities Master Plan Update

Mr. Ditto said PBK Architects met September 4 with the college's executive team. The firm has completed fact finding, including building utilization earlier this summer and facilities condition assessment more recently. Next step is a site study, "where we are, compared to where we want to be," Mr. Ditto said, followed by completion of the final master plan document.

During ensuing discussion, the administration noted data reconciliation is underway between PBK and the college. PBK has engaged with faculty – for those unable to attend, a written survey was distributed. A similar engagement opportunity with students is pending. Target is November for plan completion, with presentation of the final plan in December to the full board.

Also noted during discussion was the importance of instructional planning/needs – including maximizing times of day facilities are occupied for classes, and identifying needs of students and employers – as the means to drive facility plans and recommendations. Also discussed were appropriate reasons and timing to consider facility tours of other colleges.

UPDATES ON CURRENT PROJECTS

- **Cosmetology** – Completion is delayed because of challenges involving unexpected discovery of existing water lines, and incompatibility between available space and new washers/dryers that were ordered for that space, Mr. Ditto reported.

- **Life Safety and ADA Phase 2** – Mr. Handley said fire sprinklers/fire alarms work will begin in Tucker Hall and John Britt Hall. Also, he reviewed status of additional safety projects including safety film on doors (mostly done), lighting for parking lots and building exteriors, DNA for internal and external doors (85-90% complete), and license plate readers (complete). Regent Warford asked about extent of safety/security steps being taken, and whether everything that can be done is being done. Discussion ensued.

All miscellaneous ADA Phase 2 repairs are completed, Mr. Handley said. Proposed safety and ADA projects that remain include repairs of fire hydrants and fire water lines, additional exterior building lighting, and ADA sidewalk slope repairs. At this time, \$435,174 is projected to remain following all completed and proposed Life Safety and ADA Phase 2 work, Mr. Handley said.

- **Furniture/Equipment** – Delivery and installation of new furniture and equipment is complete, Mr. Handley said. He said some of the furniture removed from the main campus was transported to Huntsville Center for use.
- **FY 2026 Projects** – Briefly reviewing a spreadsheet of maintenance and repair projects planned for the fiscal year that began September 1, Mr. Handley reported the combined total of project costs (\$3.7 million), one-time expenditures (nearly \$2.9 million) and capital projects (\$2.5 million) is just over \$9 million. Regent Santana asked for a compilation of total funds invested in facilities since 2018, to show what the college has accomplished apart from bond-funded work.

MATTERS OF CONCERN FOR FUTURE AGENDAS

None.

Adjournment

Committee Chair Fontenot declared the meeting adjourned at 4:21 p.m.

Chairman, Board of Regents

Secretary, Board of Regents