

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: July 12, 2016



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**   June 30, 2016

**To:**        **John Rouse**  
                    Superintendent of Schools

**From:**     Jason Andreas  
**Title:**     HR Director

**Subject: Hiring Food Services Site Supervisor for the 2016-2017 Fiscal Year:**

**Description:** Lynne Keenan, Child Nutrition Director, recommends the following hiring:

 Lawrence Horn, Site Supervisor, Food Services

**Financial Impact: \$37,000.00**

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

Position <b>Site Supervisor</b>		Applicant Recommended <b>Lawrence Horn</b>	
Department/Location <b>Food Services</b>		Supervisor <b>Lynne Keenan</b>	
Type of Position <b>Professional/Technical</b>	Starting Date <b>7/13/2016</b>	Term <b>2016-2017 Fiscal Year</b>	

<b>Recruiting</b>	Date Posted: 05/24/2016	Closing Date: June 23, 2016
Comments:		

<b>Applicants</b>					
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed	Final Ranking
	Boushie, Kelly	6/6/2016	Yes	06/30/2016	1
	Horn, Lawrence	6/6/2016	Yes	6/30/2016	2

<b>Interview Committee</b>			
Name	Title	Name	Title
Lynne Keenan	Food Services Director		
Richard Sanchez	Maintenance Supervisor		
Everett Holms	IT Director		

**Recommendation:** Ed Horn has more experience in the field. He worked in professional settings. His capability will bring the presentation aspect of foods up a notch. He has experience in Culinary Arts, 101 Nutrition, and Hazard Analysis central control points.

<b>Pre-Employment Requirements</b>	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	Already a district employee	Yes	ok
Criminal background check	Already a district employee	Yes	ok
TB documentation	Already a district employee	Yes	ok

Salary: \$37,000.00	Placement: _____	Contract Days: 260
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Prepared by:           Sherie Blue                Date 06/30/2016      Approved by: \_\_\_\_\_      Date: \_\_\_\_\_