



**North Slope Borough School District Board of Education
ZOOM Video Communication
Utqiagvik, AK**

**Unapproved Minutes
Special School Board Meeting
September 3, 2020
1:00 p.m.**

CALL TO ORDER AND MOMENT OF SILENCE: Muriel Brower, Board President, called the Board of Education Special Meeting to order at 1:00 p.m. on ZOOM Video Communications.

WORDS OF WISDOM: Ida Angasan in Kaktovik, Alaska provided the words of wisdom for the listening audience.

FLAG SALUTE: The Pledge of Allegiance was led by the Board of Education.

ROLL CALL:

Mary Jo Olemaun – Present
Robyn Burke - Present
Madeline Hickman – Present
Qaiyaan Harcharek– Present

Nancy Rock – Present
Muriel Brower – Present
Nora Jane Burns- Present

APPROVAL OF AGENDA: Nancy Rock MOVED that the NSBSD Board of Education APPROVE the agenda as presented. Robyn Burke SECONDED the motion. Question called. The motion carried UNANIMOUSLY.

APPROVAL OF CONSENT AGENDA: Robyn Burke MOVED that the NSBSD Board of Education APPROVE the Consent Agenda as presented. Qaiyaan Harcharek SECONDED the motion. Discussion called. Question called. The motion carried in a roll-call vote of five yes, two no.

Mary Jo Olemaun – No
Nora Jane Burns – Yes
Muriel Brower – Yes

Nancy Rock – Yes
Qaiyaan Harcharek – No

Madeline Hickman – Yes
Robyn Burke – Yes

RECOGNITION OF VISITORS: District staff, NSBEA/NSEAA Representatives, and community members were present.

PUBLIC COMMENTS ON AGENDA ITEM(S): No comments were heard at this time.

SPECIAL RECOGNITION, STUDENT REPRESENTATIVE INTRODUCTION is presented by Brooke Singson, Chloe Yu, and Trishelle Okpik. Each representative listed their attending school, grade, extracurricular activities interests, after graduation prospects, and grade point average. Between the three representatives, Brooke Singson will report on Wainwright, Atqasuk, Barrow High School, and Ipalook Elementary School. Chloe Yu will report on Point Hope, Point Lay, Kiita Learning Community, and Qargi Academy. Trishelle Okpik will report on Nuiqsut, Anaktuvuk Pass, Kaktovik, and Eben Hopson Middle School.

Board member Madeline Hickman requested the Student Representatives begin to reach out to the Principals and Counselors to connect with other students. Board President Muriel Brower gave advice to the student representatives on recognition by the chair in meetings, and receiving their opinions and guidance as students in the district for future meetings.

ADMINISTRATIVE REPORT is presented by Superintendent Pauline Harvey, Director of Curriculum & Instruction Liz Noble, Director of Inupiaq Education Ronald Brower Sr., Human Resources Director Naomi Digitaki, Director of Information Technology Everett Haimes, Assistant Superintendent Mark Roseberry, and Chief Financial Officer Fadil Limani. Under the Superintendent Office, Superintendent Harvey reported on: Hiring status of director level positions; Village travel postponed due to COVID-19; and the hiring of communications specialist Lisa Peterson. Director of Curriculum & Instruction reported on: Completion of new hire orientation and Principal In-Service; Principal directed focus on Smart Start Plans; staff participation in core material/program and resource review; training session on the newly adopted materials, myPerspectives, Google Classroom, and Zoom; Review of Mapkuq Mentor expectations and creation of five year plan for the Iñupiaq Education department and alignment of its goals to the Board's Strategic Plan; Student Records progress of student enrollment, site schedules, and registration packets; availability of parent resources on the NSBSD website as Padlets; completion of Assessment Calendar of School Year 2020-2021 for support on Aimsweb Plus and NWEA-MAP. Superintendent Harvey for the Director of Student Services/Special Education Lori Roth reported on: Fiscal Year 2020-2021 Special Education Teachers and counselors; staff outreach to parents for the set-up of individualized programs; set-up of social/emotional programs and supporting development of student schedules; Village implementation of Anti-Bullying Second Step Program; staff training on Restorative Practices, Restorative Circles, SkillStreaming, and on-line suicide awareness e-learning modules; Social/Emotional support program to include creation of agreements with Nick Hansen on promoting well being, healthy choices, and wellness; and supporting Suicide Awareness Week from September 1-7, 2020 on Wellness for Indigenous Men Bike ride with Nick Hansen. Coordinator of Iñupiaq Education Department Ronald Brower Sr. reported on: providing pre-recorded cultural material and exercises for new hire orientation and support of school site Smart Start plans; staff members review of their roles and responsibilities to re-align position descriptions and needed positions within the department; Provided Qargi Academy with a variety of Iñupiaq teaching files including lesson plans, grammar lessons, Iñupiaq terminology on conversational Iñupiaq, several years of syllabi on Iñupiaq language and culture as developed with the University of Alaska for educational purposes; provided letters of recommendation for all new hire of Iñupiaq teachers for site schools and Qargi Academy Ilisaqtitchirit; assessment of instructional needs with Iñupiaq Language Teachers; dual credit requirement review for high school students with Ilisaġvik College; identification and design of new cultural standards and programs for student activities inline with outside of school cultural educational programs and credit as Caribou Nutritional and Hunting Standards, Fish Nutritional and Fall Fishing Standards, and Seal Nutritional and Hunting Standards similar to whaling standards for men and women; Review of plans for Project Mapkuq and hiring its mentors; Assisting high school teachers for those teaching North Slope History & Culture, North Slope Government, North Slope Science, and Alaska Studies; Completion of unit development objectives within the ANEP SISimat Grant; and provision of profession development and assistance to Iñupiaq Language Teachers. Assistant Superintendent Mark Roseberry reported under Career & Technical Education Department on: posting of positions for Culinary, Construction, Business, and Principal; Inventory and replenishment purchase of shop material in each village and department; Qatqĩñniagvik Counselor preparation for career development course and assisting students in the creation of their Personal Learning and Career Plans; Coordination of schedules for distance delivery course for career portfolio development, music performance and production, and other courses pending additional hiring of

instructors. Director of Information Technology Everett Haimen reported on: testing of OneLogin single sign-in (SSO) service to synchronize user account information under a centralized database for automatic sign-in to all internal and external district services once authentication is made; preparing of District-wide firewall deployment to provide secure external access to District network resources, improvement of content acceleration, filtering/inspection, and facilitation of remote access from home under a firewall placed at all sites instead of a single firewall at the Internet edge in Anchorage; allocation of MacBook Airs/iPads per site requiring purchase for several sites for grades K-3 with initial projection based on current enrollment. This enrollment is as follows: Barrow High School, current MBA of 233; Eben Hopson Middle School, current MBA of 215; Kiita Learning Community, Current MBA of 250, iPad of 293, Needed iPad of 410; Nuiqsut Trapper School, Current MBA of 123, iPad of 20, Needed iPad of 60; Tikigaaq School, Current MBA of 213, iPad of 10, Needed iPad of 82; Kali School, Current MBA of 66, iPad of 61, Needed iPad of 46; Nunamiut School, Current MBA of 74, iPad of 0, Needed iPad of 40; Harold Kaveolook School, Current MBA of 54, iPad of 24, Needed iPad of 26; and Alak School, Current MBA of 147, iPad of 0, Needed iPad of 54. Human Resources Director Naomi Digitaki reported on: recruitment and hiring totaling forty-nine new hires with thirty-five certified and fourteen classified staff; recognition of efforts of consultant Linda Saito, Pamela Simpson, and the Maintenance & Operations, Curriculum & Instruction, and Student Services departments; recognition of three retirees for: Dora Ahkiviana, Classified staff at Nuiqsut Trapper School as Secretary II; Lucy "Avaiyak" Richards, Certified Staff at Ipalook Elementary Iñupiaq Language Teacher; and Robert "RJ" Johnson, Certified Staff at Kiita Learning Community as Principal. Additionally, Human Resources will provide fingerprinting services for all employees required for obtaining or renewal of certifications under appointment only. Chief Financial Officer Fadil Limani under the Business Office reported on: completion of the monthly financial and submission to the North Slope Borough; Provision of Infinite Vision (Tyler) training to Directors and staff for Purchasing & Payables, Budget Functions, Human Resources/Payroll including requisition processing, requisition approvals, Purchase Order conversion, receiving, invoice processing, voucher processing, payment issuance, transaction inquiry, budget reports, payroll processing, contracts, and ePARS; creation of standard operating procedures within Infinite Visions as part of new hire orientation; continuation of year-end closeout and preparation for Year-End Financial Statement Audit; Processing of Fiscal Year 2020-2021 Purchase Requisitions for all Departments; Assisting Human Resources for set-up of new hires into Fiscal Year 2020-2021 Live Data and Connection Group; providing one-on-one sessions with Directors on the departmental budget; finalization of the Freeze & Chill order for the Food Program; Finalization of Insurance Claim listing to file with the Insurance Carrier; Refinement of Infinite Visions internal controls on general ledger and financial policies; Receiving clarifications from State of Alaska Department of Education on the Fiscal Year 2020-2021 Budget Submission; creation of year-end audit preparation; preparation of summer retreat and finalization of Strategic Plan 2021-2026; set-up of training session with Principals, Assistant Principals, and Secretaries previously provided to Directors on Infinite Visions and Budget. Director of Maintenance & Operations Luke Parker reported on: purchasing of PPE for school start-up have been received by each site; cleaning and preparation of school opening on social distancing and cleaning requirements and other duties under review. Superintendent Pauline Harvey reported on previously requested informational items including Dual Credit between Ilisaġvik and the District, Summer School Attendance and Credit, Online Toolbox for parent support, bullying awareness, student withdrawal from school, Qargi Academy Update, and a COVID-19 update. For Dual Credits between Ilisaġvik College and the District courses as noted by instructors, the Memorandum of Agreement between organizations include dual credit options for students 9th-12th grade to earn one to three college credits at Ilisaġvik College and .5 credit from NSBSD for Iñupiaq related studies. Students must meet the College requirement to earn: 1 credit, 45 course hours; 2 credits, 90 course hours; and 3 credits, 135 course hours, during the semester and be registered /enrolled as a student at Ilisaġvik College. The Instructor

must be approved as an Ilisagvik College Adjunct Instructor signed by the Dean of Instruction and the Instructor. A course catalog number is identified. For example: INU 118-Lect. 821 Topics for Inupiaq Studies: Inupiaq Language for Speaking II/NSBSD INU 9261-2. Additional courses offered by the District with the dual credit option is: Intro to Business, Accounting I and II, Construction courses, and Statistics. All courses in the Ilisagvik course catalog can be dual credit courses if taken through Ilisagvik. For Summer School Attendance and Credit, The number of of students enrolled in summer school by site is as follows: Nuiqsut Trapper, two students; Nunamiut, ten middle school students and three high school students; Barrow High, eighteen students; Eben Hopson Middle, eight students; Alak, two elementary students and two high school students; and Tikigaq, eleven students. Of the thirty-six students, twenty-five received a total of 17 credits with 34 courses completed. Twenty-five high school students received a total of seventeen credits with thirty-four courses completed; however, Point Hope students were unable to complete the courses in which they were enrolled. For Parent Support, the online toolbox is available on the website under "Parent/Guardian Toolbox." Under this tab, there are valuable resources for parents and guardians that will help them support their students' needs. This will serve as a virtual bulletin board that is housed in a site called Padlet.com. The information is organized in three grade bands: Early Childhood Education - 2nd Grade; 3rd Grade - 5th Grade; and Middle School through High School as 6th Grade - 12th Grade. The site is open to the public with zero requirement for passwords. This is available to parents and guardians to view and begin exploring now. There are links directly from the parent toolbox on the nsbsd.org website. The Curriculum & Instruction Department administrators will be adding valuable helpful resources year-round and updating the information. In addition, the Curriculum & Instruction Department is open to parent and/or guardian feedback and suggestions that will improve this tool-box gradually. We want our students to flourish and to always strive for excellence. We recognize the importance of our parents' and guardians' roles in tending to their children's academic and social emotional learning. Included as additional information are examples of what the Padlet.com website includes. For bullying awareness, The Student Services Department has prepared a professional development calendar for counselors around the development of prosocial skills for our students. Training will be provided to the counselors in providing Second Step training through remote services. All school counselors have the Second Step: Bullying Prevention Program that will be implemented during the Fiscal Year 2020-2021 School Year. For trauma informed practices, NSBSD is utilizing SkillStreaming, Restorative Circles, Restorative Practices, and Positive School Climate. Skill Streaming is a pilot program funded through the EED Suicide Grant. Six counselors will be trained in *SkillStreaming for the Adolescent*. SkillStreaming is a social emotional learning program designed to help adolescent youth learn positive ways to have their needs met. *SkillStreaming for the Adolescent* teaches students social emotional language to express and have their needs met. This is done through a four-part training approach of modeling, role-playing, performance feedback (adult and peer), and generalization to home and community. This teaches essential pro-social skills to adolescents that give students another option to bullying and negative behavior. You can learn more about SkillStreaming at <https://www.researchpress.com/books/719/skillstreamingadolescent>. For Restorative Circles, all new hire teachers have been given an introduction to Restorative Circles. Each site has been given the contact information for our Restorative Circles Trainer. A circle is a versatile restorative practice that can be used proactively, to develop relationships and build community. This may also reactively allow a response to wrongdoing, conflicts, and problems. Circles gives people an opportunity to speak and listen to one another in an atmosphere of safety, decorum and equality. I have asked Ella, our trainer, to include the following information in her training under the link: <https://www.iirp.edu/news/responsivecircles-for-covid-19>. For Restorative Practices, these are understood as prosocial interpersonal supports that strengthen relationships between individuals, as well as social connections within communities. Though this is new to the social sciences, restorative practices have deep roots within indigenous communities throughout the world. Positive School Climate such as SWPBIS, is a positive behavior intervention proven

under research as a way to systematically and proactively improve your school climate. By setting up schools in a three-tiered system, students can be identified and receive the support they need. Using the students natural need to be recognized, PBIS builds systems to naturally recognize the good things and good choices that students make. This will naturally increase the likelihood of those good choices to reoccur replacing and decreasing the negative behaviors or choices. Included as additional information is the: 2020-2021 School Counselor Professional Development Required Certification Trainings Calendar; and the 2020-2021 School Counselor Team Meeting Schedule. As of August 28, 2020, the total number of students that have been withdrawn is ninety-three. These withdrawals are identified as students who will be utilizing Homeschool, Raven, Cyberlynx, Idea, Denali Peaks, transferred to another district in Alaska, transferred out of state, or listed as other. Forty-four students will be homeschooled, thirty-one students will utilize Raven, seven students will utilize Cyberlynx, four students will utilize Idea, two students will attend Denali Peaks, thirty students transferred to another district in Alaska, eight students transferred out of state, and eleven students are listed as other. Currently, fourteen students have a pending withdrawal from school. These parents have confirmed their children are enrolled in homeschool. Before these students are officially withdrawn, the homeschool will need to send a records request. As of August 6, 2020, the Qargi Academy has opened the online enrollment process at www.QargiAcademy.org with the help of EdOptions Academy. Facebook updates are provided to communities through the Qargi Academy facebook page – to date we have reached over 3,587 people and we continue to provide updates on Qargi Academy on this website. Qargi Academy Academic Policy Committee held a Professional Development with AASB on the Roles and Responsibilities of a Charter School on July 30, 2020. Qargi Academy has hired 2 Ilisaqtitchiriik from Wainwright (Marlene Okakok and Tommilynn Ahmaogak, 2 Ilisaqtitchiriik from Barrow (Corrine Danner and Bobby Itta), 1 Inupiatun Ilisimari (Dick Weyiouanna, and 1 Qauklīm Ikayūqtaa (Kawa Danner). Qargi is seeking to hire 1 virtual Ilisaqtitchiri to support students who reside in villages without a Qargi and are in need of support. Qargi is awaiting to work with additional communities to begin the process of opening a Qargi. 60 student laptops, office and classroom equipment and furniture have been ordered while identifying the cultural materials needed for order. Enrollment Lottery will be held on August 24, 2020 if more than 60 students have enrolled. School will open September 8, 2020. As of August 28, 2020, Powerschool shows 10 students with 22 pending students. There was no need to do a lottery on August 24, 2020, as there were not enough student numbers. In Wainwright, there are seven verified students with five pending. In Barrow, there are three verified and sixteen pending. In Nuiqsut, there is one pending with a total overall of thirty-two students. Ilisaqtitchiriit have enrolled into Ilisagvik course INU118 which is taught by Ronald Brower. Qargi Academy students will be enrolled into the same course and take this for dual credit. Wainwright Qargi will open with students on September 8, 2020. Superintendent Harvey has been invited to the opening of Qargi Academy in Wainwright. Supplies, furniture, and student laptops have yet to be received. Each school's Smart Start Plans were provided as additional documents as well as padlet examples from the Parent Online toolbox.

Qaiyaan Harcharek MOVED that the Administration provide a report on what has been spent in the recent years to date including administrators, supplies, instructors, and reports sent to the North Slope Borough on the Residential Learning Center. Nora Jane Burns SECONDED the motion. Question called. The motion CARRIED in a roll-call vote of six yes, one no.

Mary Jo Olemaun – Yes
Nora Jane Burns – Yes
Muriel Brower – Yes

Nancy Rock – No
Qaiyaan Harcharek – Yes

Madeline Hickman – Yes
Robyn Burke – Yes

Points of Discussion include: Classroom space availability for Iñupiaq Language teacher at the Interim Harold Kaveolook School; Homework document packets sent home as copies; delivery of instruction on

Iñupiaq language to students; Iñupiaq Language materials on NSBSD website availability being digitized and copyright challenges; large classroom sizes in Iñupiaq Classes and teacher aide availability and funding; career pathway courses and grading type; defined Career Technical Education versus traditional vocational education at each site and funding by North Slope Borough; Potential implementation of vocational education under School District Budget for State funding and consistency of student opportunities as currently incapable; COVID-19 challenges on student opportunities; request of supplemental cost analysis of Qatqĩññiagvik, Breakfast program, and other provisions funded by North Slope Borough Initiatives; Increasing length of courses of Career & Technical pathways and opportunities; upgrade of computer capabilities for teachers to allow for an increase in work capability; budgetary request and timeline of purchase requisition of needed iPads and utilization of CARES Act Funding; Addressed concern of payment to employees; certification renewal fingerprinting requirement led by Human Resources as opposed to Police Department; certification renewal of Type M certification process revised by the State of Alaska during COVID-19; safety protocols required in each site, protocols, and staff training and management; utilization of resources in long-standing employees; compliance reports under preventative maintenance, asset essentials as required by the State submitted and establishment of Safety Committee; Request of Maintenance & Operations report; Shared services with the North Slope Borough on Maintenance of facilities; Request for teacher housing update in Kaktovik; Operational vehicles and maintenance list report including the potential surplus of vehicles; establishment of Qargi Academy within villages as a school within a school; travel with COVID-19, Memorandum of Agreement with EdOptions Academy; Targeted group of high school students for Qargi Academy extended to earlier grades; Reiteration of Board Policy 3312 requiring Board approval on contracts \$10,000 and greater; a request previously made for scheduling a special meeting on the approval of the EdOptions Academy agreement; progress of claim from the Kaktovik School Fire and the update on the teacher housing close to the previous Kaktovik School site; Adjust the preventative maintenance procedures for secondary measures should water pipes freeze in the villages as noticed during the Kaktovik School Fire.

EXECUTIVE SESSION at 4:21 PM - 6:02 PM. Qaiyaan Harcharek MOVED to go into EXECUTIVE SESSION for Qargi Academy and the Finances of the District and to include Fadil Limani in the discussion with the Board. Robyn Burke SECONDED the motion. Discussion called. Question called.

Muriel Brower MOVED to AMEND the motion to INCLUDE Legal Counsel, Board conduct, and relations. Robyn Burke SECONDED the motion. Question called. The motion CARRIED in a roll-call vote of six yes, one no.

Mary Jo Olemaun – No
Nora Jane Burns – Yes
Muriel Brower – Yes

Nancy Rock – Yes
Qaiyaan Harcharek – Yes

Madeline Hickman – Yes
Robyn Burke – Yes

Board member Mary Jo Olemaun requested clarification on allowed attendance of persons into the executive session. For the discussions of District Finances regarding Qargi Academy would include the Board, Fadil Limani, and Superintendent Harvey to be allowed. For the remaining subjects, the Board, Superintendent, Assistant Superintendent, Fadil Limani, and Legal Counsel will be allowed and called in for attendance at each appropriate time.

The AMENDED motion CARRIED in a roll-call vote of seven yes, zero no.

Mary Jo Olemaun – Yes
Nora Jane Burns – Yes

Nancy Rock – Yes
Qaiyaan Harcharek – Yes

Madeline Hickman – Yes
Robyn Burke – Yes

Muriel Brower – Yes

Qaiyaan Harcharek MOVED that the Qargi Academy has to go through the proper purchasing procedures for any contracts or purchases over \$10,000 go before the Board as stated in North Slope Borough Policy. Robyn Burke SECONDED the motion. Question called. Qaiyaan Harcharek requested approval by UNANIMOUS CONSENT. No objections. The motion carried UNANIMOUSLY.

Board President requested Administration to work on Board availability for the scheduling of a special meeting.

FINANCIAL REPORT is presented by Chief Financial Officer Fadil Limani for the month ending July 31, 2020. Under SB21-030, the following items are reported: on page five, the General Fund revenues to date through July 31, 2020 are \$500,288 or one percent of budget. This reflects the revenues received to date of E-Rate and PERS/TRS on behalf payments. The District did receive the initial installment appropriation from the Borough in the sum amount of approximately \$19.4 million. The Business Office is currently in the process of performing the Bank Reconciliations for the Month of July; On page seven, the General Fund operating expenditures to date through July 31, 2020 are \$2,207,656 or three percent of budget through one twelfth of the fiscal year. Year to Date, the Majority of the Operating Transfers will be recorded at the end of the Fiscal Year during the Annual Audit Preparation; On page nine, Expenditures by function and location are demonstrated here showing Instructional Support, Maintenance and Operations, and School Administration with the highest portion of the budget and related actuals year to date. Expenditures by location showing District Wide, Barrow High School, Tikigaq School and Alak with the highest allocation of resources and related actuals; On page fifteen, the Fund Balance, as of June 30, 2019 was \$18,723,820. We are in the midst of the Fiscal Year 2019-2020 Audit, and the Fund Balance figures will be updated upon completion of the Fiscal Year 2019-2020 Audit; On page seventeen, Cash and Investments to date through July 31, 2020 are \$42,532,318.11. This is a net increase of \$15,984,540.90 or sixty percent from the previous month. The net decrease is mainly due to the beginning of the new fiscal year and fifty percent installment of the Borough appropriation; and On page nineteen, Special Revenue Funds revenues and expenditures are reported on the cash basis have not been adjusted. The Special Revenue Funds are demonstrated here which includes: Community Schools, Food Service, RLC, Village Athletics Program, Qargi Academy, and Employee Housing. Additional information is included in the financial statement provided.

Points of discussion include: Food service provided in terms of Qargi Academy charter school students

Robyn Burke MOVED that the NSBSD Board of Education APPROVE the Monthly Financial Report as of July 31, 2020. Nora Jane Burns SECONDED the motion. Question called. The motion carried UNANIMOUSLY.

LEASE RENEWAL OF UIC 519 HERMAN STREET is presented by Chief Financial Officer Fadil Limani. In accordance with applicable Board policy 3312, contract's and Memorandum Of Agreements \$10,000 or greater require Board approval. Under memo number SB21-031, historically, leases have been renewed at the discretion of the Director of Maintenance & Operations. The Board of Education, through the Finance Committee, has requested that the lease renewals go before the Board for review and consideration. The District is in need of housing units in order to provide housing for the teaching staff. The identified leases are subject for renewal are as follows: 5190 Herman Street, One bedroom Unit by UIC. The length of the identified lease for renewal is for three years and shall commence on July 1, 2020 and term June 30, 2020. The identified funding source is derived from the Teacher Housing Special

Revenue Fund for Fiscal Year 2020-2021. Future years are subject to annual appropriations by the Board of Education through the adoption of the annual budget. This will be paid under account code 600.300.600.000.441 – Rentals with an annual lease amount of \$10,800 with a total lease amount for three years as \$32,400. The total available budget for account code 600.300.600.000.441 as of the date of this memo is (\$88,338.58.)

Board President Muriel Brower requested clarification on excess revenues at the end of each fiscal year closeout. Under the modified accrual basis, any resources not used would flow into the fund balance and be placed on the un-restricted fund balance. This amount is noted as underspent by \$4,383,690.

Robyn Burke MOVED that the NSBSD Board of Education APPROVE the above Teacher Housing Lease with UIC, as described in this memo and related attachments. Mary Jo Olemaun SECONDED the motion for UNANIMOUS CONSENT. No Objections were heard. The motion carried UNANIMOUSLY.

CONTRACT OVER 10K, CITY OF WAINWRIGHT is presented by Chief Financial Officer Fadil Limani. In accordance with applicable Board policy 3312, contract's and Memorandum Of Agreements \$10,000 or greater require Board approval. Under memo number SB21-037, this memorandum of agreement would provide program oversight for evening recreation at Alak School. Additionally, this agreement includes the provision of recreation assistants to run the after-school recreation program allowing for sport practices, games, and school events with an understanding of paying one-half of the cost. Background costs would be conducted on recreation assistants, invoiced quarterly, and providing insurance documents. The Addendum provided would indemnify the State of Alaska incorporated herein. The length of the contract is from July 1, 2019 through June 30, 2020. This is for services rendered in Fiscal Year 2019-2020 and paid out of Fiscal Year 2020-2021. A corresponding AJE will be done as part of the Year-End close-out to ensure the expenditures are appropriately reflected in Fiscal Year 2019-2020. This will be paid under professional and technical account code 215.470.780.000.410 in the amount of \$21,000. This account code has an available budget of \$17,000 requiring a budget line transfer from account code 100.470.600.000.436 in the amount of \$25,000. The available budget after the budget line transfer is \$42,000.

Nancy Rock MOVED that the NSBSD Board of Education APPROVE the above \$10,000 and greater proposal for the City of Wainwright, as described in this memo and attachments. Mary Jo Olemaun SECONDED the motion for UNANIMOUS CONSENT. No Objections were heard. The motion carried UNANIMOUSLY.

FIRST READING: BOARD POLICY 3430, MANAGEMENT OF DISTRICT ASSETS/ACCOUNTS INVESTING/ INVESTMENT POLICY is presented by Chief Financial Officer Fadil Limani. Under this memo number SB21-041, as prescribed in Board Policy 9311, Board Policies, the School Board recognizes that its most important function to establish policies that communicate its direction for the management and control of the schools. Policies are written statements adopted by the Board that communicate the guidelines and limits within which the Superintendent or designee and staff may take discretionary action. In addition, the respective Board policy that the Board encourages members of the community to contribute information and opinions for the Board's consideration and propose revisions to policy. The adoption of policy shall conform to Board Bylaws governing agenda, meetings, and voting. Only those written statements adopted and recorded in the minutes shall constitute official Board Policy. Prior to adoption, policies shall normally be given two readings by the Board. At its second reading, the policy may be adopted by a majority vote of all members of the Board. The Board may waive the second reading or may require additional readings. In an effort

for the District to establish the structure of the Investment Accounts and allocate such financial resources for AMLIP and the Equity Portfolio, the Administration recommends a waiver of the second reading. The proposed changes to the policy has been reviewed by the District's Investment Advisors (APCM.) This policy includes seven sections including the purpose of the policy, authority, changes to the investment policy and investment fund manager, short term investment guidelines, long term investment guidelines, performance benchmark, and safekeeping of assets. This policy is read as:

1.1 GENERAL INFORMATION - The purpose of this policy is to establish guidelines for the investment of the North Slope Borough School District's funds in an effort to optimize its return on funds available for investment through investment of cash balances in such a way as to minimize non-invested balances and to maximize return on investments consistent with the following principles: Legality - All investments shall be made in accordance with applicable federal, state and local laws including prudent money management practices. Safety – Preservation of principal shall be of highest priority. Preservation of principal in the portfolio of investments shall be ensured by diversification and other means of minimizing credit risk, including avoidance of concentration of credit risk, market risk and interest rate risk, and by thoroughly investigating and reviewing the performance of all investment providers. Liquidity - Investments shall remain sufficiently liquid to meet the District's operating requirements that are reasonably anticipated. A fiscal year operations anticipated cash flow shall be developed so that investments can be made as early as possible, with maturities consistent with anticipated cash demands. Yield - Investments shall be made with the objective of attaining a market-average rate of return throughout the budgetary and economic cycles, taking into account investment risk constraints and liquidity needs.

1.2 GENERAL STATEMENT OF POLICY - The School Board believes that an effective investment program is important to the financial stability of the School District, therefore a key component to attaining its Vision, Mission and Financial Stewardship. Effective investment of the School District cash assets will enhance opportunities for leadership and staff to focus on building trusting relationships, personalizing services and continuous improvement of the School District operations. It is the policy of the School Board that the School District's investment portfolio be managed in a manner designed to attain a market rate of return throughout budgetary and economic cycles while preserving and protecting capital in the overall portfolio. The School Board are fiduciaries and responsible for directing and monitoring the investment management of all District Funds. It is the policy of the School Board that employees involved in the investment process shall refrain from personal business activity that could conflict with execution of the investment program or which could impair their ability to make impartial investment decisions.

SECTION TWO—AUTHORITY

2.1 INVESTMENT OFFICER - The Chief Financial Officer is designated as the Investment Officer of the School District and is responsible for investment decisions and related activities. The Chief Financial Officer will work very closely with the Investment Advisors to routinely monitor market conditions, the investment portfolio content and rebalance the portfolio accordingly.

2.2 INVESTMENT REVIEWS - The Chief Financial Officer will review reports on investment performance and present the same to the Superintendent, the Finance Committee and the Board of Education on at least quarterly basis. The performance review for each investment will address actual income and cash generated by the investment including the rate of return.

SECTION THREE—CHANGES TO INVESTMENT POLICY AND INVESTMENT FUND MANAGER

3.1 POLICY REVIEW AND AMENDMENTS - The Chief Financial Officer in conjunction with the School Board shall review this policy at least annually to ensure its consistency with the objectives of income, growth and safety, and changes in applicable laws and financial trends. Any proposed amendments to the Investment Policy will be first presented to the Finance Committee and require approval by the Board of Education.

3.2 INVESTMENT FUND MANAGER The Investment Manager is responsible for providing investment services to the School District to include the evaluation, purchase and sales of securities. In this capacity, the InvestmentManager shall invest the cash and securities from time to time allocated to it hereunder and

deposited in the account, without distinction between principal and interest. The Investment Manager shall act as the North Slope Borough School District's fiduciary, and will discharge its duties with respect to the investments solely in the interest of School District.

SECTION FOUR— SHORT TERM INVESTMENT GUIDELINES

4.1 DISTRICT SHORT-TERM INVESTMENT CATEGORIES - District short-term funds may be invested in the following categories: 1. United States government obligations. 2. Direct obligations of an agency or instrumentality of the United States of America, and obligations on which the timely payment of principal and interest is fully guaranteed by any such agency or instrumentality. 3. Repurchase agreements secured by obligations of the United States government, or an agency or instrumentality of the United States government. 4. Negotiable certificates of deposit issued by a bank receiving the highest short term credit rating from two Nationally Recognized Statistical Rating Organizations. 5. Shares of a money market mutual fund or other collective investments fund registered under the Federal Investment Company Act of 1940, whose shares are registered under the Federal Securities Act of 1933. 6. The maximum maturity of any single security shall not exceed five years. The weighted average maturity of the portfolio shall not exceed 2.5 years. The average weighted quality of the portfolio must be at least AA/AA2.

4.2 CONCENTRATION LIMIT - The following limitations shall be observed in the investment of funds: 1. Instrument Category Maximum, Maximum per Single Issuer 2. U.S. Government obligations 100% 100% 3. Repurchase Agreements 100% 100% 4. U.S. Agency obligations 100% 50% 5. Bank Certificates of Deposit 50% 10% 6. Money Market Mutual Funds 100% 100%

SECTION FIVE— LONG TERM INVESTMENT GUIDELINES

5.1 ASSET ALLOCATION GUIDELINES - The asset allocation guides the investment manager in creating a portfolio that best reflects the risk posture, expected return, and other investment parameters described in this Investment Policy. In addition, the allocation constraints allow the investment manager to rebalance the portfolio at strategically advantageous times without administrative burdens. The allocation ranges also allow the investment manager to obtain higher investment returns and/or lower investment risks (within the constraints) in response to market conditions.

5.2 FUND LEVEL INVESTMENT GUIDELINES - The Fund will use low cost, efficient investment vehicles (index mutual funds and/or exchange-traded funds (ETFs)) for all equity exposure. For the fixed-income portion of the portfolio, the investment manager may use both mutual funds/ETFs or individual US dollar denominated investment grade fixed income securities. The Fund will achieve its objective via long-only, unlevered investments. The Fund is prohibited from engaging in short sales and margin transactions.

5.3 PRODUCT LEVEL INVESTMENT GUIDELINES - The Board will take a conservative posture on derivative securities in order to maintain a risk averse nature. Since it is anticipated that new derivative products will be created each year, it is not the intention of this document to list specific derivatives that are prohibited from investment, rather it will form a general policy on derivatives. The Board recognizes that derivatives may be utilized within investment products as a portfolio management tool. Derivative use and short exposure within a product are permissible when utilized for the purpose of creating or enhancing exposure to an asset class or implementation strategy. Due to the inherent characteristics of derivatives, embedded leverage is permissible when fully collateralized. Direct leverage or borrowing for the purpose of magnifying returns is prohibited. Exposure must be net long at all times.

5.4 STRATEGIC ASSET ALLOCATION – chart includes the Asset Class, Target, Minimum, and Max. Under Equity, is the U.S. Large-Cap Equity with a target of twenty-two percent, minimum of twelve percent, and thirty-two percent max; U.S. Mid-Cap Equity with a target of two percent, minimum of zero percent, max of five percent; U.S. Small-Cap Equity with a target of one percent, minimum of zero percent, and maximum of five percent; International Developed Equity with a target of eight percent, minimum of zero percent, max of fifteen percent; and Emerging Markets Equity with a target of two percent, minimum of zero percent, max of five percent. Under Asset Class Alternatives includes Real Estate and Infrastructure. For Real Estate, the target is two percent, minimum zero percent, and five percent max; for Infrastructure the target is three percent, minimum of zero percent, and max of six percent. For the Fixed Income, under U.S. Fixed Income

is a target of thirty-five percent, minimum of twenty-five percent, and max of forty-five percent; For TIPS, the target is ten percent, minimum of five percent, and maximum of fifteen percent; For International Bonds, the target is five percent, minimum of zero percent, and minimum of ten percent; For Cash, the target is ten percent, minimum five percent, and fifteen percent maximum. SECTION SIX—PERFORMANCE BENCHMARK, 6.1 PERFORMANCE – is listed as a chart including the asset class as previously mentioned with its corresponding performance benchmark in order as: Standard & Poor’s 500 Index, Standard & Poor’s 400 Mid-Cap Index; Standard & Poor’s 600 Small-Cap Index; MSCI EAFE Index; MSCI Emerging Markets Index; Standard & Poor’s US REIT Index; STOXX Global Board Infrastructure Index; Bloomberg Barclay’s US Aggregate Bond Index; Bloomberg 0-5 Year Treasury Inflation Protected Securities Index; Bloomberg Barclays Global Aggregate ex-USD Float Adjusted RIC Capped Index; and FTSE 90 Day T-Bill Index. 6.2 INVESTMENT MANAGER PERFORMANCE REVIEW AND EVALUATION - Performance reports generated by the investment manager shall be compiled at least monthly and disseminated to the Board for review. The investment performance of the portfolio will be measured against the weighted blended target allocation listed in Table 1. Components of the portfolio will be measured against the specific benchmarks listed in Table 2. The performance reporting methodology of the investment manager shall be compliant with the CFA Institute's Global Investment Performance Standards (GIPS). Consideration shall be given to the extent at which the investment results are consistent with the investment objectives, goals and guidelines as set forth in this Investment Policy. The Board reserves the right to terminate an investment manager for any reason without cause including: 1. Investment performance that is significantly less than anticipated given the discipline employed and the risk parameters established, or unacceptable justification of poor investment results. 2. Failure to adhere to any aspect of this Investment Policy, including communication and reporting requirements. 3. Significant qualitative or quantitative changes to the investment management process or organization. SECTION SEVEN—SAFEKEEPING OF ASSETS, 7.1 CUSTODIAL ACCOUNTS - All investment products will be deposited in a custodial account of a major financial institution in good standing to ensure a robust system of checks and balances to satisfy fiduciary responsibility. Custodial duties include, but are not limited to, safekeeping of assets, producing monthly account statements, and acting as the master keeper of records, particularly as it pertains to the cost basis of assets.

Board member Qaiyaan Harcharek disagreed with the waiving of the second reading to uphold the Board’s due diligence in Policy making.

Nancy Rock MOVED that the NSBSD Board of Education ADOPT the revised Investment Policy 3430, as read into the record and WAIVE the SECOND READING for ADOPTION of the state policy. Qaiyaan Harcharek SECONDED the motion. Discussion called. Question called. The motion FAILED in a roll-call vote of six no, one yes.

Mary Jo Olemaun – Yes
Nora Jane Burns – No
Muriel Brower – No

Nancy Rock – No
Qaiyaan Harcharek – No

Madeline Hickman – No
Robyn Burke – No

Board President Muriel Brower stated the Second Reading will be held at the next meeting held by the Board.

APPOINTMENT OF CONFERENCES, FIRST ALASKANS INSTITUTE ELDERS & YOUTH CONFERENCE AND ALASKA FEDERATION OF NATIVES ANNUAL CONVENTION presented by Board Secretary Chelsie Overby. The Board may appoint Board members to attend the First

Alaskans Institute Statewide Elders & Youth Virtual Conference on October 11-14, 2020. In conjunction, the Alaska Federation of Native Annual Virtual Convention will be held October 15-16, 2020, however, registration is not necessary and may be viewable on social media, webcast, and video platforms. The First Alaskans Institute Statewide Elders & Youth Conference will be held on October 11-14, 2020 featuring the theme “We are making a Good Path.” Registration will be free with the encouragement of schools’ participation counted as in school attendance as part of the virtual school offerings for the students of Alaska during this pandemic. Included in this memo is the announcement of the virtual conference and its proceedings. The Alaska Federation of Natives Annual Convention will be held October 15-16, 2020 featuring the theme, “Good Government, Alaskans Decide.” The Convention will be viewable statewide via television, on KNBA radio, on social media and video platforms, and webcast. The popular cultural performances known as “Quyana Alaska” will be presented over two evenings as a “best of” show, using previously recorded performances. The convention will feature a combination of live presentations and pre-recorded videos of top local, state, federal, and Native leaders and elected officials, a keynote address by Alaska House Speaker Representative Bryce Edgmon (I), interactive panels, AFN President’s Awards, and much more.

Robyn Burke MOVED that the NSBSD Board of Education AVAILABLE MEMBERS attend and participate in the 2020 Elders & Youth Virtual Conference from October 11-14, 2020 and the AFN Annual Convention from October 15-16, 2020. Nora Jane Burns SECONDED the motion. Question called. The motion carried UNANIMOUSLY.

Board President Muriel Brower requested Board members contact Board Secretary Chelsie Overby on availability.

APPOINTMENT OF CONFERENCES, ASSOCIATION OF ALASKA SCHOOL BOARDS ANNUAL CONFERENCE, NOVEMBER 6-8, 2020 is presented by Board Secretary Chelsie Overby. Under Board Bylaw 9240, Board Development, Board members need to participate in professional development activities that help them understand their responsibilities, stay abreast of new developments in education, and learn new ways to cope effectively with the problems they confront. The Board may appoint its members to attend the AASB Virtual Annual Conference held on November 6-8, 2020. This also includes the Rural Caucus scheduled to be hosted by the Northwest Arctic Borough School District. The Association of Alaska School Boards 2020 Annual Conference will be held virtually on November 6-8, 2020 featuring the theme, “Transforming Education Through Connections.” The conference will include networking opportunities, sessions to sharpen your boardsmanship skills, and presentation topics that are prevalent in this pandemic. Each year, the Board of Education budgets for all seven members and the student representatives of the Board to attend the Alaska Association of School Boards Annual Conference. The details of the conference are under review and will be available soon. During the annual conference, our district and Northwest Arctic Borough School District alternate organizing the Rural Caucus and consecutively move into a joint meeting. The November 2020 Rural Caucus is scheduled to be hosted by the Northwest Arctic Borough School District to organize the agenda. Rural School Boards will have an opportunity to form unified legislative priorities and aid in advocating for rural communities during the legislative session.

Nancy Rock MOVED that the NSBSD Board of Education ATTEND and PARTICIPATE at the Association of Alaska School Boards Virtual Annual Conference and Rural Caucus on November 6-8, 2020. Robyn Burke SECONDED the motion. Question called. The motion carried by MAJORITY vote.

INFORMATIONAL, ENROLLMENT REPORT as of August 28, 2020 includes student count from K3-12 by each school site as: Nunamiut School, 92 students; Tikigaq School, 253 students; Nuiqsut Trapper School, 150 students; Kali School, 110 students; Alak School, 172 students; Harold Kaveolook School, 60 students; Meade River School, 77 students; Barrow High School, 298; Eben Hopson Middle School, 277; Fred Ipalook Elementary School, 580; Kiita Learning Community, 18 students; and Qargi Academy, 10 students. The total student count for K3-12 is 2,097.

SCHOOL BOARD COMMENTS: Board member Nancy Rock inquired on the food and cleaning supply status for every village school. Initial request has been received for district-wide kitchen supplies and is currently in the process of identifying funds available in the budget.

PUBLIC COMMENTS ON NON-AGENDA ITEMS(S): Community member Ida Angasan requested supplies for the kitchen, food supplies, and a new truck for the Harold Kaveolook School. In addition, submitted a request for a follow-up meeting with Superintendent Pauline Harvey.

DATE & TIME OF NEXT MEETING: Friday-Saturday, September 4-5, 2020 Board Retreat, ZOOM Video Communications. Thursday, October 1, 2020 Regular Meeting, ZOOM Video Communications.

ADJOURNED AT 7:49 P.M. Nora Jane Burns MOVED to adjourn. Nancy Rock SECONDED the motion. Question called. The motion carried UNANIMOUSLY.

Respectfully submitted for the November 12, 2020 Regular Meeting:

Chelsie Overby, Board Secretary

Board President

Board Clerk

Date