

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

August 3, 2017

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, August 3, 2017, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Karen Morehead, Luke Odegaard, Jill Olson, Jeff Peterson, Robert Rapheal, Gail Theisen and Superintendent Steve Massey, ex officio.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening Session: Member Corcoran reported Allison Whittlef from FLEA was present and they had a conversation about all the positive things going on in the school district.

5. STUDENT ACHIEVEMENT:

Junior High Principal JP Jacobson and educators Kim McDonald and Amy Gibson presented the Educational Model design for the 7/8 building.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: attending the YSB TASTE!, watching the building/construction including a tour of Forest Lake Elementary and the Transportation Building, Growing TEFFLA at Waldoch Farm coming up on September 14, 6<sup>th</sup> Annual Stomp Out Suicide 5K walk/run coming up on August 19 at Goodview Park in Wyoming, and a new concrete entrance at the district office.

6. REPORTS:

916 –Member Theisen reported taking a tour of Pankalo Education Center, reviewed superintendent evaluation and approved the new contract, reviewed membership options, enrollment at Level 4 programs is closed to non-members, approved the organizational chart, and recognized retirements.

Equity Alliance MN –Member Morehead stated they continue to look for members and more staff development opportunities.

City of Forest Lake – Member Morehead reported there is a lot of residential and business growth. Forest Lake City Council Member Mr. Sam Husnik, the school district liaison to the city, was present, and he stated budgeting workshops are starting up, a study is beginning with the FLPD which will occur over the next months, and they are looking for community input on the city's comprehensive plan.

Reshaping Opportunities for Success 2015-2020 – Business Director Larry Martini gave project updates along with photos and shared investment proceeds information.

Superintendent's Report – Dr. Massey reported things are going well in his new position. He recognized the passing of educator Dawn Soltis and sent his condolences to her family and friends. Teachers return to work August 14 and the first day of school is August 21. Dr. Massey

thanked the construction management crews and contractors, Mike Kopietz and Larry Martini, principals and staff, and countless others for their work during the construction.

7. CONSENT AGENDA ITEMS: Member Morehead moved to approve agenda items 7.1 – 7.5. Member Peterson 2<sup>nd</sup> the motion and all members present voted aye. The motion carried.

7.1 Approved the Minutes of June 22 and July 13, 2017

7.2 Approved the bills as of August 3, 2017

7.3 Approved Classified Personnel:

Authorization of Transfer:

- Bosch, Jolene – Special Education Health Care Specialist IV at Century Junior High to Wyoming Elementary, 32.5 hours per week and 37 weeks per year, effective August 21, 2017.

End of Employment:

- Lessard, Timothy – Early Childhood Special Education Paraprofessional II at the Central Learning Center, 6 hours per day and 37 weeks per year, effective July 10, 2017

Leave of Absence:

- Wald, Corrine –Cook Manager at Forest Lake Senior High, from July 18 through August 4, 2017.

New Positions:

- Additional 2.0 FTE Custodial Positions at Forest Lake Senior High due to the additional square feet added on.

Recommendation of Employment:

- Chiodin, Linda - Early Childhood Teacher Assistant II at the Central Learning Center and Wyoming Elementary, 18.57 hours per week and 31 weeks per year, effective August 7, 2017.
- Johnston, Michelle - Noon Duty Supervisor I at Columbus Elementary, 2.5 hours per week and 35 weeks per year.
- Lux, Christy – Noon Duty Supervisor I at Scandia Elementary, 2.5 hours per week and 35 weeks per year.
- Mohr, Tammy - Early Childhood Teacher Assistant II at Linwood Elementary, 5.97 hours per week and 31 weeks per year, effective August 7, 2017.
- Peterson, Sara – Payroll Office Assistant III at the District Office, 40 hours per week and 52 weeks per year, effective July 31, 2017.

Resignation:

- Amlee, Joy – Short Hour Cook Helper at Scandia Elementary, effective June 9, 2017
- Bacigalupo, Kay – School Age Childcare Program Aide at the Wyoming Elementary, effective June 8, 2017
- Dunn, Jessica – Steps Ahead Childcare Program Aide at the Central Learning Center, effective August 11, 2017
- Ferraro, Tammy – Noon Duty Supervisor I at Wyoming Elementary, effective June 8, 2017
- Jankowski, Karla – Noon Duty Supervisor I at Scandia Elementary, effective June 6, 2017
- Jankowski, Mark – School Age Childcare Program Aide at the Central Learning Center and Forest View Elementary, effective July 28, 2017
- Mitchell, Dacotah - Early Childhood Special Education Paraprofessional II Wyoming Elementary & the Central Learning Center, 3.4 hours per day and 35 weeks per year, effective June 8, 2017
- Roles, Andrea – Adult Basic Ed Literacy Assistant at the Central Learning Center, effective June 30, 2017
- Sells, Kori – Steps Ahead Childcare Program Aide at Forest View Elementary, effective August 11, 2017

## 7.4 Approved Licensed Personnel:

## A. UNPAID LEAVE(S) OF ABSENCE (LOA):

Haschig, Ann: extend LOA from 8/25/17 to approximately 9/25/17

## B. EMPLOYMENT:

1. Anderson, Brittnee: 1.0 FTE effective 17-18 school year
2. Baumeister, Daniel: 1.0 FTE effective 17-18 school year
3. Charles, Caroline: 1.0 FTE effective 17-18 school year
4. Glover, Philip: 1.0 FTE effective 17-18 school year
5. Holmes, Alexander: 1.0 FTE effective 17-18 school year
6. Johnson, James D: 1.0 FTE effective 17-18 school year
7. Kinsman, Amy: ABE teacher @ 26 hours/week during the school year & 17 hours/week during the summer for approx. 1132 hours/year, effective 7/19/17  
(ABE position approved @ 6/22/17 School Board meeting.)
8. Miller, Jason: Junior High Asst Principal, effective 8/4/17
9. Musbach, Sara: 1.0 FTE effective 17-18 school year
10. Pitzl, Amber: 1.0 FTE effective 17-18 school year
11. Ross, Candice: 1.0 FTE effective 17-18 school year
12. Stein, Ruthie: .5 FTE effective 17-18 school year

## C. RETIREMENT/RESIGNATION(S):

1. Bille, Kirk: Resign end of 16-17 school year
2. Godwin-Pratt, Kelly: Resign end of 16-17 school year
3. Walsh, Savannah: Resign end of 16-17 school year

## D. CHANGE(S) IN FTE:

Krueger, Keri: from .5 FTE to 1.0 FTE, effective 17-18 school year

## E. AUTHORIZATION OF ADDITIONAL POSITION(S):

1. .5 FTE Special Education Teaching Position @ St. Peter's Elementary
2. 1.0 FTE Kindergarten Position @ Scandia Elem
3. 1.0 FTE Kindergarten Position @ Wyoming Elem

## 7.5 Student Training Agreement with St. Cloud State University

Dr. Massey asked Principal JP Jacobson to introduce Mr. Miller to the board. Mr. Miller expressed his enthusiasm for the work ahead and thanked the board for this opportunity.

8. Donations: Member Odegaard moved, 2<sup>nd</sup> by Member Theisen to adopt the resolution and accept with appreciation the following donations: conference meeting space from Ziegler CAT, Columbus, to district administrators valued at \$800.00; \$2,869.96 from FL Softball Booster Club, Forest Lake, to FLHS softball for payment of an assistant coach; \$5,000.00 from Spring Lake Park Lions Club, to ISD 831 to contribute to negative school lunch balances; prevention materials from Hazelden Betty Ford Foundation through funding from the Fred C. and Katherine B. Anderson Foundation to FLAS in support of prevention work in the district valued at \$3,000.00; \$50.00 from Bea Zaruba, Chisago City, and \$300.00 from First Resource Bank, Lino Lakes, to FLAS to purchase school supplies for Back-to-School event August 9; \$500.00 from Forest Lake Lions Club to FLAS Family Support to purchase school supplies. All members present voted aye and the motion carried.

OLD BUSINESS:

Mr. Bill Morris of the Morris Leatherman Company presented the results of a community survey, which took place in July, relating to a levy/bond election. The Board members then discussed.

Board Chair Rapheal called for a recess at 9:15 pm. The meeting resumed at 9:28 pm and all members were present.

Member Peterson made a motion to adopt the resolution as written which is an additional \$750 of levy for a period of 8 years and a 9 million dollar bond with neither question contingent on the other. The motion was 2<sup>nd</sup> by Member Theisen, by roll call vote all members present voted aye. The motion carried.

Member Theisen moved to Approve Resolution Establishing Precincts, Designating Polling Places and Designating Hours for Voting for School District Elections Not Held on the Day of a Statewide, County, or Municipal Election. The motion was 2<sup>nd</sup> by Member Peterson, by roll call vote all members present voted aye. The motion carried.

Member Theisen moved to Approve Review and Comment Submission to the Minnesota Department of Education. The motion was 2<sup>nd</sup> by Member Peterson, by roll call vote all members present voted aye and the motion carried.

Member Peterson moved to Approve School Board Member Liaisons to Schools for 2017-2018. The motion was 2<sup>nd</sup> by Member Olson, all members present voted aye and the motion carried.

Member Peterson moved to Approve Community Use of School Facilities Policy 701. The motion was 2<sup>nd</sup> by Member Morehead, by roll call vote all members present voted aye and the motion carried.

NEW BUSINESS –

First Reading: Approve Tax Levy Calendar. This item will be placed on the next regular agenda for board action.

COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

Member Morehead asked that board members be put on the agenda to report on conferences they attend. Board Chair Rapheal said that board members wanting to give a brief report should contact the Superintendent's office to be added to the agenda.

As there was no further business, Member Theisen moved, 2<sup>nd</sup> by Member Peterson to adjourn. All members present voted aye and the meeting adjourned at 9:51pm.

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Rob Rapheal

President

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Jill Olson

Clerk