

Browning Public Schools
Board Agenda Request
Meeting To Be Held: August 8, 2024



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: 08/01/24

To: Rebecca Rappold
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: Attendance Aide-Napi Elementary 2024-2025

Description: Sicily Bird is recommending the following hire:

🚩 Racheal Briere, Attendance Aide

Pending successful completion of pre-hire process.

Financial Impact: \$17.50 L2/S0 (L2/S; \$18.12 after successful completion of 90-working-day probationary period)

Funding Sources: Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled: _____

Human Resources
Department

Browning Public Schools Hiring Selection Report

Position Attendance Aide		Applicant Recommended Racheal Briere	
Department/Location Napi Elementary		Supervisor Sicily Bird	
Type of Position Attendance Aide	Starting Date 8/19/24	Term 187 Day	

Recruiting. Date Posted: _____ Re-advertised: _____ Closing Date: _____

Comments: _____

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Racheal Briere	7/24/24	Yes	7/29/24
	Brandi Bullshoe	7/17/24	Yes	7/29/24
	Mishayla Croff	7/09/24	Yes	7/29/24
	Joetta Roberts	7/11/24	Yes	7/29/24
	Malorie Spotted Eagle	7/16/24	Yes	7/29/24
	Shaun StillSmoking	7/22/24	Yes	No Show

Interview Committee	Title	Name	Title
Racquel LittlePlume	Assistant Principal		
Jessica Racine	Assistant Principal		
Dellyssa Ladd	Head Secretary		
William Huebsch	Assistant Principal		
Kim BirdRattler	Head Secretary		

Recommendation: Racheal has experience and relationships at Napi, and leadership feels Racheal will be the best fit for Napi's culture.

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug Test	8/1/24	Yes	Ok
State & Federal Criminal background check	8/1/24	Yes	Ok
Tribal Background check	8/1/24	Yes	Pending

Salary: \$17.50, L2/S0 Placement: \$18.12, L2/S1 Contract Days: 187

Prepared by: Bev Sinclair Date 8/5/24 Approved by: _____ Date: _____