



NORTH SLOPE BOROUGH SCHOOL DISTRICT
M E M O R A N D U M

TO: Qaiyaan Harcharek, President
Members of the School Board

THROUGH: Pauline Harvey, Superintendent

THROUGH: Fadil Limani, Chief Financial Officer

FROM: Craig Jones, Director of M&O

DATE: June 29, 2021

SUBJECT: Lease Renewal-Variou Leaseholders

DocuSigned by:

Pauline Harvey

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DocuSigned by:

Craig Jones

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Memo No: SB21-247
(Action Item)

2020-2025 STRATEGIC PLAN SUMMARY

4.0 FINANCIAL & OPERATIONAL STEWARDSHIP: Effectively employ our operational and financial resources to support our strategic goals and long-term stability of the district.

4.1 FINANCIAL STEWARSHIP/MANAGEMENT: Ensure financial management based on what is best for our students.

Issue Summary:

In accordance with applicable Board policy, contracts and MOA's \$10,000 or greater require Board approval. BP 3312. The Board of Education through the Finance Committee has requested that lease renewals go before the Board for review and consideration.

Background:

The District is in need of housing units in order to provide housing for the Teaching staff. The identified leases subject for renewal are as follows:

LESSOR	ADDRESS	VILLAGE	DESCRIPTION	MONTHLY	YEARLY	LENGTH OF LEASE
ATQASUK CORPORATION	5002 A & B SHUGLUK ST.	ATQ	2 BDRM/1BATH 2BDRM/1BATH	\$ 3,000.00	\$ 36,000.00	1 YEAR
NYE, USANEE	1411 NACHIQ ST.	BRW	4 BDRM/1.5BATH 2BDRM/1BATH	\$ 2,300.00	\$ 27,600.00	1 YEAR
BROWER, SHARON	2061 1 & 2 AHKOVAK ST.	BRW	2 BDRM/1BATH	\$ 3,600.00	\$ 43,200.00	1 YEAR
EDWARDSEN, JONI	352 OGRUOK ST.	BRW	3 BDRM/1BATH	\$ 1,800.00	\$ 21,600.00	1 YEAR
THOMAS, WILLIAM	4476 #3 NORTH STAR ST.	BRW	3 BDRM/1BATH	\$ 2,100.00	\$ 25,200.00	1 YEAR
WILSON, DOUGLAS	6284 KARLUK ST.	BRW	3 BDRM/1.5BATH	\$ 1,800.00	\$ 21,600.00	1 YEAR
COGBURN, DONNA & GLENN	717 A, B, C NACHIQ ST.	BRW	1 BDRM/1BATH 2 BDRM/1.5BATH 1 BDRM/1BATH	\$ 6,000.00	\$ 72,000.00	1 YEAR
SEMAKEN, SANDI	925 HULA HULA ST.	KAK	3 BDRM/1BATH	\$ 1,850.00	\$ 22,200.00	1 YEAR
				\$22,450.00	\$269,400.00	

Length of Leases:

The length of the identified leases for renewal are for one year and shall commence on July 1, 2021 and term June 30, 2022.

Funding Source and Lease Amount:

The identified funding source is derived from the Teacher Housing Special Revenue Fund for FY22. The total annual cost of the aforementioned leases is \$269,400.

Account Code:

600.300.600.000.441 -Rentals-\$211,200.00

600.480.600.000.441 -Rentals-\$22,200.00

600.490.600.000.441 -Rentals-\$36,000.00

Grant Funding:

There are no Grant Funds associated with the respective lease renewals.

Available Budget:

The total available budget for the identified account codes as referenced is above is as follows:

600.300.600.000.441 -Rentals-\$880,972.00

600.480.600.000.441 -Rentals-\$65,000.00

600.490.600.000.441 -Rentals-\$22,400.00 After BLT \$36,000.00

Budget Line Transfer:

See attached BLT worksheet.

BP 3311 BIDS: In compliance with BP 3311, Maintenance and Operations asked the NSBSD Communications Specialist to post Request for Proposal (RFP) for the procurement of Teacher Housing units on April 5, 2021. We requested that Facebook, GCI, NSBSD website & KBRW be used to disseminate the information. The deadline to submit proposals was April 16, 2021. All responses were submitted to Maintenance & Operations, opened on April 19, 2021. Housing inspections were conducted by the Director, Coordinator and Housing Plant Manager in the weeks that followed. For the villages, Plant Managers for Atqasuk and Kaktovik were requested to conduct the inspections and were the ones to provide recommendations to the Director of M&O. Each unit was considered based on cost, habitable condition and physical condition. We believe it would be in the best interest of the District to lease the above mentioned properties due to the reasonable prices, condition, locations and qualified bidders.

Proposed Motion:

“I move that the NSBSD Board of Education approve the above \$10,000 and greater Housing Leases, as described in this memo and related attachments.”

Moved by _____ Seconded by _____

Vote _____