

**BOARD OF EDUCATION OF  
GENEVA COMMUNITY UNIT SCHOOL DISTRICT NO. 304,  
KANE COUNTY, ILLINOIS**

**RESOLUTION AUTHORIZING INTERVENTION  
IN PROCEEDINGS BEFORE THE STATE OF ILLINOIS  
PROPERTY TAX APPEAL BOARD**

WHEREAS, Geneva Community Unit School District No. 304 lies within the corporate boundaries of Kane County, Illinois and derives *ad valorem* property tax revenue from parcels in such county; and

WHEREAS, the Kane County Board of Review sets the property tax assessments each year for properties in said county; and

WHEREAS, the owners of certain properties appeal the aforesaid assessment decisions to the Property Tax Appeal Board of the State of Illinois; and

WHEREAS, the Clerk of the Board of Review of Kane County issues notice of said appeals to the Board of Education; and

WHEREAS, some of those appeals contain properties that are in Geneva Township and the School District is a member taxing body of an Intergovernmental Cooperation Agreement entered into by taxing bodies with an interest in the assessed valuation of real property located in Geneva Township; and

WHEREAS, the School District's Assistant Superintendent for Business Services, in consultation with the District's staff and legal counsel, has determined, and continues to determine, from time to time, that certain appeals warrant intervention while others do not; and

WHEREAS, the Board of Education finds and determines that it is in the best interests of the School District to delegate to the Assistant Superintendent for Business Services the decision as to which proceedings warrant intervention by the Board of Education before the Property Tax Appeal Board, as well as the authority to direct and settle pending proceedings, for the purpose of protecting the best interests of the School District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Geneva Community Unit School District No. 304, Kane County, Illinois as follows:

SECTION ONE: That the Preambles to this Resolution are hereby incorporated in this Section One as if fully set forth and restated herein *verbatim*.

SECTION TWO: That the Board of Education of Geneva Community Unit School District No. 304 hereby delegates to its Assistant Superintendent for Business Services the authority to determine which appeals warrant intervention before the Property Tax Appeal Board and authorizes and directs Whitt Law LLC to file Requests to Intervene in such appeals as directed by the Assistant Superintendent for Business Services on the School District's behalf

and to represent the Board of Education of Geneva Community Unit School District No. 304 before the Property Tax Appeal Board in said proceedings. Further, the Board of Education delegates to its Assistant Superintendent for Business Services the authority to take such actions as are necessary and in the best interests of the School District in those proceedings, including but not limited to hiring an appraiser, engaging in settlement negotiations, settling such proceedings, or preparing for and participating in administrative hearing(s), upon the advice of counsel.

SECTION THREE: That the Assistant Superintendent for Business Services report to the Board of Education following any administrative hearings before the Property Tax Appeal Board or the settlement of any Property Tax Appeal Board appeals. Such report will be for informational purposes and will not affect the validity of actions taken by the Assistant Superintendent for Business Services pursuant to the authority delegated herein.

SECTION FOUR: That this Resolution shall be in full force and effect forthwith upon and after its adoption.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2021.

AYES \_\_\_\_\_

NAYS \_\_\_\_\_

NOT VOTING \_\_\_\_\_

Board of Education of  
Geneva Community Unit School District No. 304

By: \_\_\_\_\_  
Its President

Attest:

By: \_\_\_\_\_  
Its Secretary

STATE OF ILLINOIS        )  
                                      )  
COUNTY OF KANE         )       SS.

**CERTIFICATION OF MINUTES**

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of Geneva Community Unit School District No. 304, Kane County, Illinois (the "*Board*"), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the \_\_\_\_\_ of \_\_\_\_\_, 2021, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION authorizing intervention in proceedings before the  
State of Illinois Property Tax Appeal Board

a true, correct, and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said agenda contained a separate specific item concerning the proposed adoption of said resolution, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the applicable Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature, this \_\_\_\_\_ day  
of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Secretary, Board of Education