

# Ector County Independent School District Odessa, Texas

## Memorandum

**TO:** Board of Trustees  
**FROM:** Tom Crowe, Superintendent of Schools  
**SUBJECT:** REQUEST FOR APPROVAL OF LOW ATTENDANCE WAIVERS  
**DATE:** February 18, 2014

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### Low Attendance Waiver

The T.E.A. allows districts/campuses to submit a Low Attendance waiver application that any instructional days with attendance at least ten (10) percentage points below the last school year's average attendance due to weather, health or safety issues be excluded from ADA calculations for the current school year.

The details of the request are attached.

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It is recommended that the Board of Trustees approve the request to submit a waiver to exclude November 22, 2013 from current year ADA calculations.

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Respectfully submitted,

**Tom Crowe**  
Superintendent of Schools