

FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT

April 2013

Facilities Management – General

In the past month the maintenance crews have completed 236 work orders, and are currently working on 548 open work orders.

Maintenance crews are on scheduled maintenance and focusing on HOCHS at this time.

Storeroom / Utility functions are being evaluated.

Construction is complete to create modifications in the main office at ALC for a GED testing booth.

Painters completed required tasks to sell 3144 Greysolon.

Our roofing T and M contractor completed flashing repairs to HOCHS that had been damaged in the recent wind / snow storms.

Construction of the OEMS baseball press box is almost complete and being accomplished by Tony Leone and his students from EHS.

Capital Construction:

Currently, LRFP site work is ongoing at Congdon Park and Myers-Wilkins.

The Contractor is working to finish LPMS sidewalk drainage features.

Various training sessions at our new sites on a variety of systems is occurring regularly.

JCI, District, and CM's continue to meet at Facilities on a weekly basis to review all ongoing issues, as well as weekly at all site construction meetings.

Operations

Due to the volume of snow we received in April, building staff were busy with snow removal as we had to keep large equipment off the sidewalks to prevent damage resulting from soft ground. Also with the high temperatures and the wet snow, the blowers were plugging up causing equipment to fail. With the late spring and fast snow melt, crews were working on cleaning the grounds. After the auction, we cleaned up Central to make it more presentable to potential developers. John Hoban has been working with various personnel prepping for the first move from the Woodland site to Congdon Park; this move is scheduled to take place starting June 8th and complete the week of June 17th.

Health and Safety

- Emergency Response Crisis Management (ERCM) activities:
 - Installed radio repeaters to boost the radio signals in Denfeld and Ordean-East. The radios can now be heard throughout the buildings.

- Met with two other districts to discuss and compare emergency response plans. Duluth plans are in the mid to upper range of preparedness plans.
- Workers' Compensation activities include:
 - March: 22 Report of Incidents resulting in 2 OSHA recordable incidents with days away (special ed. student related).
- Other Items:
 - Bulb and ballast recycling was completed.
 - 1st round of paint/hazardous waste recycling was completed

Risk Management

There have been no significant claims or changes in status relating to insurance policies for general liability, property, auto, and school leader's legal liability.