




## NORTH SLOPE BOROUGH SCHOOL DISTRICT MEMORANDUM

**TO:** Robyn Burke, President  
Members of the Board

**THROUGH:** David Vadiveloo, Superintendent 

**FROM:** Tracy Mulvenon, Assistant Superintendent

**DATE:** September 18, 2024

**SUBJECT:** 2025-2026 School Calendar Process for Sites

**Memo No. SB25-035**  
(Informational Item)

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### NSBSD Policy Manual:

BP 6111, School Calendar: The site administrator shall work with the School Advisory Council to prepare the calendar for each site. The Superintendent or designee shall recommend to the School Board school calendars for each site that will meet the requirements of the law as well as the needs of each community its students and the work year as negotiated with district personnel.

### NSBSD Strategic Plan Summary:

#### Family & Community Collaboration

Goal 1: Prioritize and implement intentional and purposeful partnerships.

#### Financial & Operational Stewardship

Goal 7: Standardize high-functioning, efficient, student-focused operations

### Issue Summary:

Site Administrators and their School Advisory Councils will collaborate to prepare a school year calendar within the parameters of structure provided by the district. The parameters are set in accordance with BP 6111 and to meet the instructional needs of NSBSD as a whole. The individual site calendars should reflect the unique needs of the community. Input from parents, community, and staff should be considered with the same groups participating in a vote to determine the final calendar recommendation to be presented at the March 2025 School Board Meeting.

### Background:

Designing a school calendar that incorporates feedback from the community and prioritizes optimal learning time is essential for student success. By considering the unique needs of families, ensuring equitable access to educational opportunities, and minimizing learning loss, schools can create an environment that fosters continuous academic growth. Engaging stakeholders throughout this process ensures that the calendar is both practical and supportive of high-quality learning experiences for all students.

### AR 6111(a) School Calendar

The following procedure shall be used in developing the school site calendars. The site administrators shall cooperate in developing one calendar for all school sites:







- October - The site administrator begins working with the School Advisory Council (SAC) to develop a survey for use in assessing the community's desires for the next year's school calendar. The survey will address such issues as vacations, ending dates, standardized testing dates, cultural needs, holding school on borough holidays, and other options the SAC deems appropriate. The survey will consist of a cover letter, a survey response form and sample calendar options.
- November - SAC approves calendar options for survey.
- December - Calendar options distributed to the public.
- January/February - SAC and site administrator review survey results and the SAC makes the final decision on the school calendar at a public meeting.
- February - Signed calendar is sent to Superintendent or designee at least two weeks prior to the March School Board meeting.

### **Parameters:**

BP 6111, School Calendar: Each school site calendar shall show the beginning and ending school dates, legal and local holidays, orientation and teacher in-service days, number of teaching days, vacation periods and other pertinent dates. Each school site calendar shall include 191 days, designated as follows:

- 182 student/teacher days, including up to 9 Inservice days
- 5 holidays: Labor Day; Inuit Day; Thanksgiving - 2 days; Christmas Day; New Year's Day
- 3 workdays
- Inservice days beyond two days must be approved by the Superintendent.

### **2025-2026 Holidays (H)**

- Labor Day – Monday, September 1, 2025
- Inuit Day – Friday, November 7, 2025
- Thanksgiving – Thursday & Friday, November 27 & 28, 2025
- Christmas – Thursday, December 25, 2025
- New Year's Day – Thursday, January 1, 2026

### **District Inservice Dates**

- New Teacher Inservice (**NI**) – Wednesday, July 30-Friday, August 1 (Held in Utqiagvik)
- District Inservice (**DI**) –
  - August 4 & 5, 2025 all new and returning counselors and special education teachers only (held in Utqiagvik)
  - August 6, 7, 8, 2025 (virtual)
  - October 22, 2025
  - January 21, 2026





**School Advisory Council Decisions:** All sites will:

- The district opening (**O**) school date will be on Wednesday, August 13, 2025, **three** end of quarter (**E**), and **one** school close (**C**) dates.  
**Note:** The school close date is also the end of the 4<sup>th</sup> quarter.
- Schedule **two** Cultural In-service (**CI**) days.  
**Note:** Please work with Tenna Pili, Director of Inupiaq Instruction, on scheduling those dates.
- Schedule **two** site in-service (**I**) dates.
- Schedule **three** teacher workdays (**W**).
- Schedule the winter break (**V**) dates.
  - Elect to either keep or remove the two vacation (**V**) dates in March.
    - March 12 & 13 (1A and 2A) for village sites
    - March 19 & 20 (Utqiagvik sites).**Note:** These are the only dates available unless approved through the administration.
- Select the parent-teacher conference (**M**) dates for fall and spring.
- Identify graduation (**G**) date of high schools.
  - Graduation ceremonies shall not take place no more than 7 calendar days prior to the last day of school.  
**Note:** The School Board requests sites stagger Graduation dates to support School Board participation, especially those in the same region, to allow for travel between villages such as: Point Lay and Point Hope; Wainwright and Atqasuk; and Anaktuvuk Pass, Kaktovik, and Nuiqsut.
- K3, K4 and K may start one week after the first day of school and will end on the same day as the other grades at the site. Please note on the calendar if your site will take this option.

