



UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

TOPIC: Board Travel for the Month of September and October, 2007

SUBMITTED BY: Mr. Roberto J. Santos **OF:** Superintendent

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: July 25, 2007

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Board Travel for the Month of September and October, 2007.

RATIONALE:

BUDGETARY INFORMATION:

Budget 2006-2007 allocated \$19,000 for Board Travel

BOARD POLICY REFERENCE AND COMPLIANCE:

BBG (LOCAL) Board Members: Compensation and Expenses

United Independent School District
Request for Travel Authorization and Payment
 SUPERINTENDENT AND BOARD MEMBERS

Name: _____ Date: _____
 Board Member/ Superintendent Vendor Number: _____ Home Address _____ Zip Code _____
 Destination: Dallas, TX. Travel # _____ of 5 Maximum of 5 District paid conferences per school year (Sept-Aug)
 Purpose of Trip: TASA/TASB Convention
(Attach Detailed Description of Conference)
 Departure Date: 9/27/07 Time: 8:00 AM Return Date: 9/30/07 Time: 7:00 pm

General Operating
 Meals: Receipts Required for amounts above Per Diem Rates

Breakfast Lunch Dinner	<u>4</u>	X	\$ <u>59.00</u>	\$ <u>236.00</u>
	# of meals		Per Diem Rate	

Lodging: Itemized Receipt Required

Cost of Lodging: 3 # of nights X \$ 149.00 = (Room Rate May Not Exceed \$160.00 per night) \$ 447.00

City Tax: $\frac{149.00}{\text{(Room Rate)}} \times \frac{13}{\text{Tax \%}} \times \frac{3}{\text{\# of nights}} = \text{(Exempt from State Tax)}$ \$ 58.11

Personal Vehicle:* 424.6 # of Miles X 2 X $\frac{\$0.445}{\text{mile}}$ = \$ 377.89
*(Use Chart on Back)

Sub-Total (1) \$ _____

ITEMS PAYABLE TO VENDORS Rental / Buses / Airfare Fees : Attach Requisition (2) \$ _____
 Payable to _____ Deadline ____/____/____

 Registration Fees/Entrance Fees: Attach Requisition & Registration Form (3) \$ 285.00
 Payable to _____ Deadline ____/____/____

(1)+(2)+(3) = TOTAL FOR TRIP \$ 1404.00

Signature of Board Member/Superintendent _____ **Date** _____
 By Signing this statement, Trustee understands that a minimum of eighty percent (80%) attendance is required for each session of the conference paid by the District.

Budget Codes must be completed by the appropriate personnel before trip will be approved.

Fund Year	Func	Org	Prg. Code	Local Option	Obj	Sub Obj	Total

Board President _____ **Date** _____
Approved by the Board of Trustees on: _____ **Date** _____

For Accounting Office Use Only

Budget Accountant/Staff Accountant	Date



2007 TASB/TASA Convention

September 28-30, 2007 • Dallas Convention Center, Dallas, Texas

Registration | Hotel Re

Superintendent Secretaries

Schedule of Events

Training

Speakers

Exhibits

Personal Convention Scheduler (PCS)

Future Dates

Search
Search Help



Schedule of Events

Thursday, September 27

Registration (*No shuttle service available Thursday*) 3 - 6 p.m.

Friday, September 28

Registration 7:30 a.m. - 6 p.m.
 Breakout Sessions 9 - 10:15 a.m.
 In-Depth Sessions 9 - 11:45 a.m.
 Breakout Sessions 10:30 - 11:45 a.m.
 Exhibit Hall Open - *New earlier opening!* Noon-6:30 p.m.
 Breakout Sessions 1 - 2:15 p.m.
 In-Depth Sessions 1 - 3:45 p.m.
 Breakout Sessions 2:30 - 3:45 p.m.
 Distinguished Lecture 2:30 - 3:45 p.m.
 First General Session (*Welcome and Keynote*) 4 - 5 p.m.
 Opening reception (*Exhibit Hall*) - **NEW!** 5:15-6:30 p.m.

Saturday, September 29

Registration 6:30 a.m. - 4:30 p.m.
 Breakout Sessions 7:30 - 8:45 a.m.
 In-Depth Sessions 7:30 - 10:15 a.m.
 Exhibit Viewing 8 a.m. - 5 p.m.
 Breakout Sessions 9 - 10:15 a.m.
 Distinguished Lecture 9 - 10:15 a.m.
 Second General Session (*Keynote and Awards*) 10:30 a.m. - noon
 Lunch and Designated Exhibit Viewing Noon - 1:30 p.m.
 Breakout Sessions 1:30 - 2:45 p.m.
 Distinguished Lecture 1:30-2:45 p.m.
 In-Depth Sessions 1:30 - 4:15 p.m.
 Breakout Sessions 3 - 4:15 p.m.
 Distinguished Lecture 3 - 4:15 p.m.

Sunday, September 30

Registration 7 a.m. - noon
 Breakout Sessions 7:30-8:45 a.m.
 In-Depth Sessions 7:30-10:15 a.m.
 Breakout Sessions 9-10:15 a.m.
 Third General Session (*Keynote and Awards*) 10:30 a.m.-Noon

United Independent School District
Request for Travel Authorization and Payment
 SUPERINTENDENT AND BOARD MEMBERS

Name: Pat Campos Date: _____
 Board Member/ Superintendent Vendor Number: # 23721
 Home Address: 508 Gale St. Ldo. Tx. 78045 Zip Code: _____
 Destination: Nashville, Tennessee Travel # 3 of 5 Maximum of 5 District paid conferences per school year (Sept-Aug)
 Purpose of Trip: T+L Conference - NSBA
 (Attach Detailed Description of Conference) _____
 Departure Date: 10/16/07 Time: _____ Return Date: 10/19/07 Time: _____

General Operating
 Meals: Receipts Required for amounts above Per Diem Rates

Breakfast Lunch Dinner	<u>4</u>	X	<u>\$ 54.00</u>	<u>\$ 216.00</u>
	# of meals		Per Diem Rate	

Lodging: Itemized Receipt Required

Cost of Lodging: _____ # of nights X \$ _____ = (Room Rate May Not Exceed \$160.00 per night) \$ 1333.11

Hotel - Airline - Car Rental

City Tax: _____ X _____ X _____ = (Exempt from State Tax) \$ _____
(Room Rate) X Tax % X # of nights

Personal Vehicle*: _____ # of Miles X 2 X \$0.445/ mile = \$ _____
*(Use Chart on Back)

GAS Allowance Sub-Total (1) \$ 100.00

ITEMS PAYABLE TO VENDORS Rental / Buses / Airfare Fees : Attach Requisition (2) \$ _____
 Payable to _____ Deadline ____/____/____

Registration Fees/Entrance Fees: Attach Requisition & Registration Form (3) \$ 550.00
 Payable to _____ Deadline ____/____/____

(1)+(2)+(3) = TOTAL FOR TRIP \$ 2199.11

Signature of Board Member/Superintendent _____ Date _____
 By Signing this statement, Trustee understands that a minimum of eighty percent (80%) attendance is required for each session of the conference paid by the District.

Budget Codes must be completed by the appropriate personnel before trip will be approved.

Fund Year	Func	Org	Prg. Code	Local Option	Obj	Sub Obj	Total
1998	41	701	99	000	6419	00	

Board President _____ Date _____
 Approved by the Board of Trustees on: _____ Date _____

For Accounting Office Use Only

Budget Accountant/Staff Accountant _____ Date _____



T+L CONFERENCE
OCTOBER
OF RYLAND

SEARCH [REQUEST MORE INFO](#)

[TLN Members](#) [NA Members](#) [Attendees](#) [Exhibitors](#) [Presenters](#) [Media/Press](#)

2007 T+L CONFERENCE SCHEDULE

- [Register](#)
- [Schedule](#)
- [Speakers](#)
- [Sessions](#)
- [Exhibit Hall](#)
- [Hotel/Travel](#)
- [Sponsors](#)

TUESDAY 16th

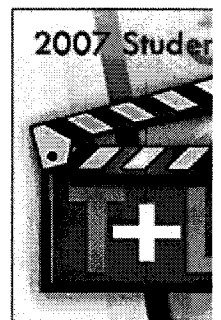
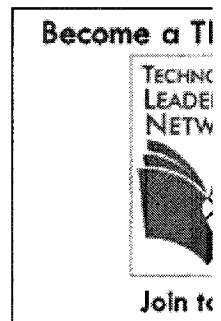
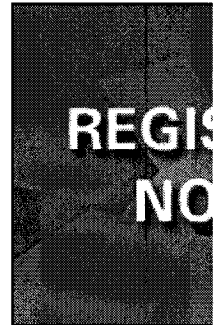
7:30 am – 6:00 pm	Registration
8:00 am – 4:00 pm	TLN Site Visit to Rutherford County Schools
9:00 am – Noon	Pre-Conference Sessions
1:00 – 4:00 pm	Pre-Conference Sessions
4:30 – 5:00 pm	Presenters' Meeting
5:00 – 6:00 pm	Presenters' Reception
8:00 – 10:00 pm	Networking Event

WEDNESDAY 17th

6:30 am – 4:00 pm	Registration
7:15 – 8:30 am	Breakfast Speaker Series
9:00 – 10:30 pm	General Session w/ Lyn Heward
10:30 am – 6:00 pm	Exhibit Hall Open
10:30 – 11:30 am	Facilitated Discussions with Breakfast Speakers in the Exhibit Hall
10:30 – 11:30 am	School District, Exhibitor, and Corporate Room Workshops and Roundtables
Noon – 1:30 pm	Showcase Luncheon
1:45 – 2:45 pm	Exhibit Hall Highlights Session in the Exhibit Hall
1:45 – 2:45 pm	School District, Exhibitor, and Corporate Room Workshops and Roundtables
2:00 – 4:00 pm	CTO Council Forum
3:00 – 4:00 pm	Workshops and Roundtables
4:00 – 6:00 pm	Excellence Fair and Opening Reception in the Exhibit Hall

THURSDAY 18th

7:00 am – 4:00 pm	Registration
7:15 – 8:30 am	Breakfast Speaker Series
9:00 – 10:15 am	General Session w/ Peter Diamandis
10:15 – 10:45 am	Facilitated General Session Follow-up
10:30 – 11:30 am	Facilitated Discussion with Breakfast Speakers in the Exhibit Hall
10:00 am – 5:00 pm	Exhibit Hall Open
10:30 – 11:30 am	Workshops and Roundtables
Noon – 1:30 pm	Showcase Luncheon
Noon – 1:30 pm	Salute & Arts Spotlight Luncheon (Invitation only)
1:30 – 2:30 pm	Workshops and Roundtables
1:30 – 4:30 pm	Mini-Academies
3:00 – 4:00 pm	Workshops and Roundtables



www.nsb2.org/t+l/Program

8:00 – 11:00 pm TLN Special Event

FRIDAY 19th

7:00 – 10:00 am	Registration
7:30 – 8:45 am	Breakfast General Session w/ Ian Jukes
9:00 – 10:00 am	Workshops
9:00 am – 12:30 pm	Site Visits and Field Trips Adventure Science Center Nashville Public Library Music Industry Parthenon Belmont University Site Visit: Metro Nashville Elementary School Site Visit: Williamson County High School
10:00 am – Noon	Topical Mini-Academies Ian Jukes on Leadership
9:00 am – Noon	Advanced Photography School

Contact Us
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