

# Minutes of Regular Meeting

## The Board of Trustees Pasadena Independent School District

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A Regular Meeting of the Pasadena Independent School District Board of Trustees was held June 24, 2025, beginning at 5:30 p.m. in the board room of the Pasadena ISD Administration Building, 3920 Mickey Gilley Boulevard, Pasadena, Texas 77505.

**I. Convene in a quorum and call to order; invocation and pledges of allegiance**  
Board president, Kenny Fernandez, called the meeting to order at 5:30 p.m. Board members present were Kenny Fernandez, Casey Phelan, Marshall Kendrick, Nelda Sullivan, Joe Campos, and Paola Gonzalez. Mrs. Crystal Davila was absent. Marshall Kendrick gave the invocation and Casey Phelan led the pledges.

**II. Public Comments according to Policy BED (LOCAL) - Related to items on the open session portion of the agenda (30-minute allotment).** There were no public comments.

**III. Public Meeting to Discuss the Budget and Proposed Tax Rate for 2025-2026 - Tamika Alford-Stephens, Chief Financial Officer**

**IV. Policy Update Presentation - Sandra Huhn, General Counsel**

**V. Adjournment to closed session pursuant to Texas Government Code sections:**

551.071 to consult with district attorneys concerning matters on which the attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Act; to seek the advice of its attorney about pending or contemplated litigation or a settlement offer; and/or to consider legal advice regarding items specifically listed on the agenda

551.072 for the purpose of discussing the purchase, exchange, lease or value of real property

551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or to hear complaints of charges against a public officer or employee, unless the individual who is the subject of the deliberation or hearing requests a public hearing; concerning matters related to the superintendent's recommendation to hire administrative personnel; and/or the superintendent's recommendations related to renewals, non-renewals, and terminations of contracts for professional personnel

551.076 for the purpose of discussing security devices or security audits or to deliberate the deployment, or specific occasions for implementation of security devices; or a security audit

**VI. Reconvene in open session at 7:01 p.m.**

**VII. Special Recognition**

**VIII. Consent Agenda**

1. Minutes 11 19 24
2. Minutes 05 27 25
3. Minutes 06 17 25
4. Informational Pages

## 5. Bid Items

### A. Competitive Sealed Bids and/or Request for Competitive Sealed Proposals

- Musical Instruments, Supplies and Repairs, RFP #25R-041EZ

### B. Contract Renewals

- Fiber Service (eRate), CSP #15-013
- Lit or Dark Fiber Wide Area Network to Data Center Solution (eRate), CSP #20P-026DG
- Internet Port Service CNDC (eRate), CSP #21P-015DG
- Reprographic Services), CSP #21P-027LP
- Construction Manager-Agent Services, RFQ #21Q-030LP
- Internet Port Service CNDC (Erate), CSP #22P-022LP
- School Climate Safety Program, CSP #22P-033TM

### C. Information Summary of Purchase Orders over \$10,000

- May 1, 2025, through May 31, 2025

## 6. Consideration and possible approval of Quarterly Investment Report for 03/01/2025 – 5/31/2025.

Motion by Nelda Sullivan, seconded by Casey Phelan to approve the consent agenda.

Motion passed by 6 to 0 vote.

## IX. Personnel Section

1. Consideration and possible approval of administrative personnel. Motion by Nelda Sullivan, seconded by Paola Gonzalez to approve administrative personnel. Mrs. Sullivan introduced Robert Grote, Counselor at Bondy Intermediate School, Carlos Guerrero, Counselor at Beverly Hills Intermediate School, Kelli Skinner, Counselor at Pasadena High School, Teresa Guerra, Speech Pathologist for the Special Education Department, Brianna Sanborn, Speech Pathologist for the Special Education Department, Kimberly Phelps, Assistant Principal at Kruse Elementary School, Ruben Marichalar, Principal at De Zavala Middle School, Alyta Harrell, Chief of Schools, and Jeremy Richardson, Chief of Staff.

Motion passed by 6 to 0 vote.

2. Consideration and possible approval of the Maintenance Department reorganization and employee reclassification for the 2025-2026 school year at a cost savings of \$4,410. Motion by Nelda Sullivan, seconded by Casey Phelan to approve the Maintenance Department reorganization and employee reclassification for the 2025-2026 school year at a cost savings of \$4,410.

Motion passed by 6 to 0 vote.

3. Consideration and possible approval of the Program Support and Achievement Department reorganization and employee reclassification for the 2025-2026 school year at a cost savings of \$110,000. Motion by Nelda Sullivan, seconded by Casey Phelan to approve the Program Support and Achievement Department reorganization and employee reclassification for the 2025-2026 school year at a cost savings of \$110,000.

Motion passed by 6 to 0 vote.

4. Consideration and possible approval of the Technology Department reorganization and employee reclassifications for the 2025-2026 school year at a cost savings of approximately \$7,000. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve the Technology Department reorganization and employee reclassifications for the 2025-2026 school year at a cost savings of approximately \$7,000.

Motion passed by 6 to 0 vote.

5. Consideration and possible approval of additional funding in the amount of \$8,500,000 for PISD Medical Plan and authorization for superintendent or designee to add additional funds to ensure the PISD Medical Plan ends the fiscal year with a positive balance. Motion by Casey Phelan, seconded by Nelda Sullivan to approve additional funding in the amount of \$8,500,000 for PISD Medical Plan and authorization for superintendent or designee to add additional funds to ensure the PISD Medical Plan ends the fiscal year with a positive balance.

Motion passed by 6 to 0 vote.

6. Consideration and possible approval of T-TESS Teacher Appraisal Calendar 2025-2026 and local procedures. Motion by Nelda Sullivan, seconded by Paola Gonzalez to approve the T-TESS Teacher Appraisal Calendar 2025-2026 and local procedures.

Motion passed by 6 to 0 vote.

7. Certified personnel for the 2025-2026 school year - *For Information Only*

8. Support personnel for the 2025-2026 school year - *For Information Only*

## **X. Educational Section**

1. Early College High School Spotlight Presentation - *Karen McCarley, Director of Counseling and College Readiness*

2. Communications Department Spotlight Presentation - *Art Del Barrio, Director of Communications*

3. Consideration and possible approval of the subscription with Texas State Library and Archives Commission for the 2025-2026 school year for approximately \$13,482.39 (based on the 2024 reported enrollment). Motion by Nelda Sullivan, seconded by Casey Phelan to approve the subscription with Texas State Library and Archives Commission for the 2025-2026 school year for approximately \$13,482.39 (based on the 2024 reported enrollment).

Motion passed by 6 to 0 vote.

4. Consideration and possible approval of the Texas Library Association and HEB Summer at the Library Grant Program award in the amount of \$5,000. Motion by Marshall Kendrick, seconded

by Nelda Sullivan to approve Texas Library Association and HEB Summer at the Library Grant Program award in the amount of \$5,000.

Motion passed by 6 to 0 vote.

5. Consideration and possible approval of the 2025-2026 interlocal agreement between the Pasadena Independent School District and Harris County Resources for Children and Adults to provide a youth service specialist for the Summit at a cost of \$44,654. Motion by Nelda Sullivan, seconded by Paola Gonzalez to approve the 2025-2026 interlocal agreement between the Pasadena Independent School District and Harris County Resources for Children and Adults to provide a youth service specialist for the Summit at a cost of \$44,654.

Motion passed by 6 to 0 vote.

6. Consideration and possible approval for the J. Frank Dobie High School Lariaettes Drill Team, Pasadena Memorial High School Side Kicks, and Pasadena Memorial Orchestra to travel to Orlando, Florida, March 4-8, 2026. Motion by Nelda Sullivan, seconded by Paola Gonzalez to approve for the J. Frank Dobie High School Lariaettes Drill Team, Pasadena Memorial High School Side Kicks, and Pasadena Memorial Orchestra to travel to Orlando, Florida, March 4-8, 2026.

Motion passed by 6 to 0 vote.

7. Consideration and possible approval for Pasadena Memorial Maverick Band students to travel to Orlando, Florida, April 25-29, 2026. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve for Pasadena Memorial Maverick Band students to travel to Orlando, Florida, April 25-29, 2026.

Motion passed by 6 to 0 vote.

8. Consideration and possible approval for two Sam Rayburn Safe School Ambassadors and two chaperones to attend the Eradicate Hate Global Summit in Pittsburgh, Pennsylvania, from September 14-17, 2025. Motion by Nelda Sullivan, seconded by Paola Gonzalez to approve for two Sam Rayburn Safe School Ambassadors and two chaperones to attend the Eradicate Hate Global Summit in Pittsburgh, Pennsylvania, from September 14-17, 2025.

Motion passed by 6 to 0 vote.

9. Consideration and possible approval for the South Houston High School Marching Band to travel and perform at the Disney Performing Arts Onstage Parade in Orlando, Florida from April 24-27, 2026. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve for the South Houston High School Marching Band to travel and perform at the Disney Performing Arts Onstage Parade in Orlando, Florida from April 24-27, 2026.

Motion passed by 6 to 0 vote.

10. Consideration and possible approval of Rogelio Lopez to participate in the National Spanish Spelling Bee competition, July 10-13, 2025, in Albuquerque, New Mexico. Motion by Casey Phelan, seconded by Marshall Kendrick to give approval for Rogelio Lopez to participate in the National Spanish Spelling Bee competition, July 10-13, 2025, in Albuquerque, New Mexico.

Motion passed by 6 to 0 vote.

## **XI. Student Achievements - *For Information Only***

## **XII. Policy Section**

1. Consideration and possible revision of EHBB (LOCAL) Special Programs Gifted and Talented Students. Motion by Paola Gonzalez, seconded by Nelda Sullivan to approve revision of EHBB (LOCAL) Special Programs Gifted and Talented Students.

Motion passed by 6 to 0 vote.

2. Consideration and possible revision of EI (LOCAL) Academic Achievement. Motion by Nelda Sullivan, seconded by Casey Phelan to approve revision of EI (LOCAL) Academic Achievement.

Motion passed by 6 to 0 vote.

3. Consideration and possible revision of EIA (LOCAL) Academic Achievement Grading/Progress Reports to Parents. Motion by Casey Phelan, seconded by Nelda Sullivan to approve revision of EIA (LOCAL) Academic Achievement Grading/Progress Reports to Parents.

Motion passed by 6 to 0 vote.

4. Consideration and possible addition of EIC (LOCAL) Academic Achievement Class Ranking. Motion by Nelda Sullivan, seconded by Marshall Kendrick to approve addition of EIC (LOCAL) Academic Achievement Class Ranking.

Motion passed by 6 to 0 vote.

5. Consideration and possible revision of EIE (LOCAL) Academic Achievement Retention and Promotion. Motion by Nelda Sullivan, seconded by Casey Phelan to approve revision of EIE (LOCAL) Academic Achievement Retention and Promotion.

Motion passed by 6 to 0 vote.

## **XIII. Financial Section**

1. Consideration and possible approval of adoption of the 2025-2026 budget. Motion by Casey Phelan, seconded by Marshall Kendrick to approve adoption of the 2025-2026 budget.

Motion passed by 6 to 0 vote.

2. Consideration and possible approval of GASB 54 Fund Balance resolutions. Motion by Nelda Sullivan, seconded by Casey Phelan to approve GASB 54 Fund Balance resolutions.

Motion passed by 6 to 0 vote.

3. Consideration and possible approval of budget amendments for May 2025. Motion by Casey Phelan, seconded by Nelda Sullivan to approve budget amendments for May 2025.

Motion passed by 6 to 0 vote.

4. Consideration and possible approval of budget amendments for June 2025. Motion by Casey Phelan, seconded by Nelda Sullivan to approve budget amendments for June 2025.

Motion passed by 6 to 0 vote.

#### **XIV. Miscellaneous Section**

1. Public Comments according to BED (LOCAL) - Related to topics not listed on the agenda (30-minute allotment). Dominic Torres, PMHS Gay Straight Alliance, spoke about Senate Bill 12 from the 89<sup>th</sup> legislature of Texas.

2. Set date for next regular meeting on Tuesday, July 22, 2025. Motion by Casey Phelan, seconded by Paola Gonzalez to approve Tuesday, July 22, 2025, as the date of the next regular board meeting.

Motion passed by 6 to 0 vote.

**XV. Adjournment.** Mr. Kenny Fernandez adjourned the meeting at 8:12 p.m.

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President, Board of Trustees

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Secretary, Board of Trustees

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Date Approved