



**MEMORANDUM OF UNDERSTANDING (MOU)**  
BETWEEN EDUCATION SERVICE CENTER REGION 11  
AND Keller ISD  
*(District, Charter, ESC Name)*

**THIS MOU AGREEMENT** is entered into by and between the Education Service Center Region 11, ("ESC Region 11") and Keller ISD (Collectively referred to as the "Parties" or

individually as the "Party") acting herein by and through their respectively authorized officers or employees. This agreement shall be effective on the date it is executed by all the Parties ("Effective Date").

**PREMISES**

**WHEREAS** Chapter 791 of the Texas Government Code authorizes governmental entities, including education service centers and independent school districts, to contract with each other to provide governmental functions and services; and contracting party has a fully executed Master Interlocal Agreement (MIA) on file with ESC Region 11.

**WHEREAS** the Parties wish to enter into this Agreement for the purpose outlined below and the parties agree to follow the agreed upon guidelines to provide the services in this agreement.

**WHEREAS**, each party, in performing governmental functions or in funding the performance of governmental functions, shall make that performance or those payments from current revenues legally available to that party; and

**WHEREAS**, each party finds that the performance of this Agreement is in the common interest of the parties, that the understanding will benefit the public interest, and that the division of costs fairly compensates the performing party for the services or functions under this Agreement.

**NOW THEREFORE**, the Parties to this agreement mutually agree to the following:

**AGREEMENT**

**1. DESCRIPTION OF SERVICE:** Elevate | T-TESS

**2. PURPOSE / REASON**

The Teacher Evaluation and Support System (T-TESS) is a comprehensive framework designed to assess and improve teaching practices in schools across Texas. T-TESS provides appraisers and teachers with a rubric to support the development of a common language of instructional practices that best support student growth. Furthermore, there are many steps districts, appraisers, and teachers should take to ensure a fair, consistent, and beneficial experience. Within the heart of those steps lies the crucial calibration element among appraise

**3. DUTIES AND RESPONSIBILITIES**

**3.1 ESC REGION 11 Duties and Responsibilities.**

Provide multi-day training, on-site, Provide necessary participant material.

This MOU is provided for Keller ISD to engage in T-TESS Training and Calibration Support along with follow-up calibration support. Keller ISD will determine the specific campuses that will be grouped together based on their school type to engage in the calibration visits during the fall and spring semesters.

Services Occurring During Summer 2025:

- 1 day of T-TESS training for up to 150 district and campus administrators (4 trainers required): \$1050 full day training daily rate x 4 trainers = \$4200
- 1 day of a KISD customized teacher training for T-TESS via an asynchronous format for the district to use across 42 campuses (42 x \$650 half day rate charge based on length) = Totals \$27,300.00 (Please note: District must provide list of participants needing access no later than July 01, 2025, to lead trainer)

Services occurring the 25-26 school year/fiscal year:

- 26 days of half day calibration visits with rounds of visits occurring in Sept. 2025, October 2025, Jan. 2026, Feb. 2026 as follows:
  - Elementary/Early Learning - 5 campuses per half day round = 2.5 days (based on one campus group in the AM and one campus group in the PM = \$2750 – (\$1050 x 2 full days and \$650.00 x half day) x 4 rounds = Totals \$11,000 for 10 total days.
  - Intermediate/Middle School - 5 campuses per half day = 2 full days (\$1050.00 x 2 = \$2100) x 4 cycles = Totals \$8,400for 8 total days.
  - High school/Specialty: 3-4 campuses per half day round = 2 days (\$1050 x 2=\$2100) x 4 cycles = Totals \$8400 for 8 total days
  - Implementation fee of \$350.00 for mileage and materials.

**3.2 Keller ISD** \_\_\_\_\_ *(District or Charter name)* **Duties and Responsibilities.**

Provide training dates, provide training location, provide all necessary audio-visual equipment and support.

**4. TERM OF AGREEMENT**

This agreement shall be effective as of the date of authorized signatures of both parties to:

July 2025 – April 2026 \_\_\_\_\_ *(list specific date range and/or end date)*

**5. TERMINATION**

A Party may terminate this agreement for any reason by providing the other party thirty (30) days prior written notice of the cancellation. The receiving party shall be responsible for all obligations to make payments to ESC Region 11 for all services rendered until termination of services.

**6. TERM OF AGREEMENT**

This agreement shall be effective as of the date of authorized signatures of both parties to:

July 2025 – April 2026 \_\_\_\_\_ *(list specific date range and/or end date)*

**7. TERMINATION**

A Party may terminate this agreement for any reason by providing the other party thirty (30) days prior written notice of the cancellation. The receiving party shall be responsible for all obligations to make payments to ESC Region 11 for all services rendered until termination of services.

**8. AGREEMENT AMOUNT AND COMPENSATION**

For and in consideration of the services to be provided by ESC Region 11 under this Agreement, the receiving party will pay ESC Region 11 a total amount of **\$59,650.00**.

Basis for allocation of total amount listed above:

1. **Number of Participants:** 150 for initial training:  
 Total Cost for Summer 2025 Services: \$31,500.00 + \$350 Implementation fee (listed below as #3) to be billed before August 2025 | Total cost for 25-26 school year services: \$27,800.00 to be billed fall semester 2025.
2. **Implementation Fee:** \$350.00
3. **Materials Fee:** \$0.00

**\*\*\* PLEASE NOTE: A rescheduled on-site visit may be subject to a \$1050.00 rescheduling fee \*\*\***



Note: House Bill 462 (HB462, 83<sup>rd</sup> Regular Session, Tex. 2013) prohibits the adoption and/or use of the Common Standards at the state, regional, and local levels. The Contractor agrees to refer only to the Texas Standards and refrain from referencing or using material aligned with the Common Core Standards during presentation(s).

Note: The contractor acknowledges and agrees that all content to be delivered will adhere to Senate Bill 3 (SB3, 87th Second Called Session, Tex. 2021), which outlines instructional requirements and prohibitions for educators in Texas.

**By signing this Agreement, both parties acknowledge that they are duly authorized to sign on behalf of their party and will actively abide by its terms.**

_____		EDUCATION SERVICE CENTER REGION 11	
District, Charter, ESC Name			
_____	_____	_____	_____
Signature	Date	Clyde W. Steelman, Jr.	Date
		Executive Director	
Print Name: _____			
Title: _____			

*Authorized Representative of the Receiving Party shall sign this agreement and return to the ESC Region 11 contact listed below to be countersigned. You will receive one completed copy prior to the scheduled event.*

ESC Region 11 Contact: \_\_\_\_\_ Jessica Wheat \_\_\_\_\_ email: [jessica.wheat@esc11.net](mailto:jessica.wheat@esc11.net)

Ph # 817-740-7797 ext. 7797