# **Policy Committee Meeting**

Duluth Public Schools, ISD 709 Agenda Thursday, September 5, 2024 District Services Center 709 Portia Johnson Dr. Duluth, MN 55811 3:30 PM

# 1. AGENDA ITEMS

# 2. POLICIES FOR FIRST READING

# 3. POLICIES FOR SECOND READING

A. 420 Students and Employees with Sexually Transmitted Infections and	2
Diseases and Certain Other Communicable Diseases and Infectious	
Conditions (to replace 4055, 4065, 5130) - Suggested Name change to: 420	
Communicable Diseases and Infectious Conditions	
B. 403 Discipline, Suspension, and Dismissal of School District Employees	20
4. POLICIES FOR REVIEW	
A. 513 Student Promotion, Retention, and Program Design	26
5. REGULATIONS - Informational	

# 6. OTHER

### 420 STUDENTS AND EMPLOYEES WITH SEXUALLY TRANSMITTED INFECTIONS AND DISEASES AND CERTAIN OTHER COMMUNICABLE DISEASES AND INFECTIOUS CONDITIONS

### I. PURPOSE

To ensure the health and safety of all students, staff, and contractors within our school district, the school board is committed to implementing measures that prevent the spread of serious communicable and infectious diseases. This policy aims to balance the need to protect public health with the rights of all individuals, including those who may be infected. By adopting these measures, we can create a safe and welcoming learning environment for everyone. Public concern that students and staff of the school district be able to attend the schools of the district without becoming infected with serious communicable or infectious diseases, including, but not limited to, Human Immunodeficiency Virus (HIV), Acquired Immunodeficiency Syndrome (AIDS), Hepatitis B, and Tuberculosis, requires that the school board adopt measures effectively responding to health concerns while respecting the rights of all students, employees, and contractors, including those who are so infected. The purpose of this policy is to adopt such measures.

## II. GENERAL STATEMENT OF POLICY

### A. <u>Students</u>

The policy of the school board is that students with communicable diseases not be excluded from attending school in their usual daily attendance setting so long as their health permits and their attendance does not create a significant risk of the transmission of illness to students or employees of the school district. A procedure for minimizing interruptions to learning resulting from communicable diseases will be established by the school district in its IEP and Section 504 team process, if applicable, and in consultation with community health and private health care providers. Procedures for the inclusion of students with communicable diseases will include any applicable educational team planning processes, including the review of the educational implications for the student and others with whom the student comes into contact.

### B. <u>Employees</u>

The policy of the school board is that employees with communicable diseases not be excluded from attending to their customary employment so long as they are physically, mentally, and emotionally able to safely perform tasks assigned to them and so long as their employment does not create a significant risk of the transmission of illness to students, employees, or others in the school district. If a reasonable accommodation will eliminate the significant risk of transmission, such accommodation will be undertaken unless it poses an undue hardship to the school district.

### C. <u>Circumstances and Conditions</u>

- 1. Determinations of whether a contagious individual's school attendance or job performance creates a significant risk of the transmission of the illness to students or employees of the school district will be made on a case by case basis. Such decisions will be based upon the nature of the risk (how it is transmitted), the duration of the risk (how long the carrier is infectious), the severity of the risk (what is the potential harm to third parties), and the probabilities the disease will be transmitted and will cause varying degrees of harm. When a student is disabled, such a determination will be made in consultation with the educational planning team.
- 2. The school board recognizes that some students and some employees,

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because of special circumstances and conditions, may pose greater risks for the transmission of infectious conditions than other persons infected with the same illness. Examples include students who display biting behavior, students or employees who are unable to control their bodily fluids, who have oozing skin lesions, or who have severe disorders which result in spontaneous external bleeding. These conditions need to be taken into account and considered in assessing the risk of transmission of the disease and the resulting effect upon the educational program of the student or employment of the employee by consulting with the Commissioner of Health, the physician of the student or employee, and the parent(s)/guardian(s) of the student.

### D. <u>Students with Special Circumstances and Conditions</u>

The school licensed nurse, along with the infected individual's physician, the infected individual or parent(s)/guardian(s), and others, if appropriate, will weigh risks and benefits to the student and to others, consider the least restrictive appropriate educational placement, and arrange for periodic reevaluation as deemed necessary by the state epidemiologist. The risks to the student shall be determined by the student's physician.

### E. <u>Extracurricular Student Participation</u>

Student participation in nonacademic, extracurricular, and non-educational programs of the school district are subject to a requirement of equal access and comparable services.

### F. <u>Precautions</u>

The school district will develop routine procedures for infection control at school and for educating employees about these procedures. The procedures shall be developed through cooperation with health professionals taking into consideration any guidelines of the Minnesota Department of Education and the Minnesota Department of Health. (These precautionary procedures shall be consistent with the school district's procedures regarding blood-borne pathogens developed pursuant to the school district's employee right to know policy.)

## G. Information Sharing

- 1. Employee and student health information shall be shared within the school district only with those whose jobs require such information and with those who have a legitimate educational interest (including health and safety) in such information and shall be shared only to the extent required to accomplish legitimate educational goals and to comply with employees' right to know requirements.
- 2. Employee and student health data shall be shared outside the school district only in accordance with state and federal law and with the school district's policies on employee and student records and data.

## H. <u>Reporting</u>

If a medical condition of student or staff threatens public health, it must be reported to the Minnesota Commissioner of Health.

## I. <u>Prevention</u>

The school district shall, with the assistance of the Commissioners of Health and Education, implement a program to prevent and reduce the risk of sexually

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transmitted diseases in accordance with Minnesota Statutes section 121A.23 that includes:

- 1. planning materials, guidelines, and other technically accurate and updated information;
- 2. a comprehensive, developmentally appropriate, technically accurate, and updated curriculum that includes helping students to abstain from sexual activity until marriage;
- 3. cooperation and coordination among school districts and Service Cooperatives;
- 4. a targeting of adolescents, especially those who may be at high risk of contracting sexually transmitted diseases and infections, for prevention efforts;
- 5. involvement of parents and other community members;
- 6. in-service training for district staff and school board members;
- collaboration with state agencies and organizations having a sexually transmitted infection and disease prevention or sexually transmitted infection and disease risk reduction program;
- collaboration with local community health services, agencies and organizations having a sexually transmitted infection and disease risk reduction program; and
- 9. participation by state and local student organizations.
- 10. The program must be consistent with the health and wellness curriculum.
- 11. The school district may accept funds for sexually transmitted infection and disease prevention programs developed and implemented under this section from public and private sources, including public health funds and foundations, department professional development funds, federal block grants, or other federal or state grants.

### J. Vaccination and Screening

The school district will develop procedures regarding the administration of Hepatitis B vaccinations and Tuberculosis screenings in keeping with current state and federal law. The procedures shall provide that the Hepatitis B vaccination series be offered to all who have occupational exposure at no cost to the employee.

Legal References:Minn. Stat. § 121A.23 (Programs to Prevent and Reduce the Risks of Sexually<br/>Transmitted Infections and Diseases)<br/>Minn. Stat. § 144.441 (Tuberculosis Screening in Schools)<br/>Minn. Stat. § 144.442 (Testing in School Clinics)<br/>Minn. Stat. Ch. 363A (Minnesota Human Rights Act)<br/>20 U.S.C. § 1400 et seq. (Individuals with Disabilities Education Act)<br/>29 U.S.C. § 794 et seq. (Rehabilitation Act of 1973, § 504)<br/>42 U.S.C. § 12101 et seq. (Americans with Disabilities Act)<br/>29 C.F.R. 1910.1030 (Bloodborne Pathogens)<br/>Kohl by Kohl v. Woodhaven Learning Center, 865 F.2d 930 (8th Cir.), cert.<br/>denied, 493 U.S. 892 (1989)

	School Board of Nassau County, Fla. v. Arline, 480 U.S. 273 (1987) 16 EHLR 712, OCR Staff Memo, April 5, 1990
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Replacing:	Policies 4055, 4065 & 5130

Replacing: First Reading: Second Reading: Adopted:

Policies 4055, 4065 & 5130 08.20.2024 1: 09.05.2024

### 420 STUDENTS AND EMPLOYEES WITH SEXUALLY TRANSMITTED INFECTIONS AND DISEASES AND CERTAIN OTHER COMMUNICABLE DISEASES AND INFECTIOUS CONDITIONS

### I. PURPOSE

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  - 1. Determinations of whether a contagious individual's school attendance or job performance creates a significant risk of the transmission of the illness to students or employees of the school district will be made on a case by case basis. Such decisions will be based upon the nature of the risk (how it is transmitted), the duration of the risk (how long the carrier is infectious), the severity of the risk (what is the potential harm to third parties), and the probabilities the disease will be transmitted and will cause varying degrees of harm. When a student is disabled, such a determination will be made in consultation with the educational planning team.
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Replacing: First Reading: Second Reading: Adopted: Policies 4055, 4065 & 5130 08.20.2024 09.05.2024 Adopted:\_\_\_\_\_

Revised:\_\_\_\_\_

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[Note: School districts are not required by statute to have a policy addressing these issues. However, Minnesota Statutes section 121A.23 provides that school districts must have a program that incorporates the provisions contained in this policy.]

## I. PURPOSE

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# **4055 COMMUNICABLE DISEASE**

Regarding reportable communicable disease, the School District shall follow Chapter 4605 of the Minnesota Rules of the Minnesota Department of Health effective June 3, 1985. This policy applies generally to cases, suspected cases, and deaths from communicable diseases and syndromes, as well as reporting of disease and disease control. This policy is exclusive of HIV Infection (Refer to Policy 4065, HIV Infection).

Guidelines for determining employees' inclusion or exclusion from work shall follow current recommendations from the St. Louis County Health Department, the Minnesota Department of Health, the Minnesota Department of Education, and the U. S. Public Health Center for Disease Control.

References: MN State Rules Chap 4735.0100-4735.0300 MS 144.05, 144.0742, 144.12 and 144.45 MS 13.38

Adopted: 09-12-1988 ISD 709 Revised: 07 17 1990 06-20-1995 ISD 709

## 4065 HIV INFECTION

The School Board recognizes that the epidemic of AIDS has the potential to interfere with the educational process, both for those infected with HIV and for those who lack knowledge that there is no evidence that the virus is transmitted in casual contact settings such as schools. Furthermore, education is the primary vehicle for prevention of this disease. Therefore, the role of the educational system is to respect the rights of individuals with HIV infection to education, to privacy, and to be free from discrimination; to respect the rights of others in the system to be educated and to work in a safe environment; and to educate administrators, staff, and students about preventing and reducing the risk of HIV transmission.

## 1. Fiscal Management

The School District may accept funds for the development and implementation of AIDS prevention and risk reduction programs from public and private sources including public health funds and foundations, department professional development funds, federal block grants, or other federal or state grants.

# 2. Student Services

a. <u>Access</u>. Student services will be readily available so that staff and students can receive specific information regarding HIV infection, counseling, and assistance in locating and using health services and social services.

b. <u>Handicap/Disability</u>. Each student with HIV infection is considered handicapped according to Section 504 of the federal Vocational Rehabilitation Act. The need for the development of an Individual Education Plan (IEP) shall be determined according to policies governing eligibility for special education services. If an Individual Health Plan (IHP) is developed which relates to educational objectives of the IEP, the IHP is to be included in the IEP.

## 3. Facility Development/System-Wide Issues

a. <u>Discrimination/Harassment</u>. Discrimination, hostility or intimidation or offensive behavior is not permitted against any staff member or student with HIV infection.

b. <u>Data Privacy/Confidentiality</u>. The district protects the privacy rights of staff and learners of all ages. Therefore, knowledge that a specific staff or student is HIV infected will be shared only with permission of the adult or, for a minor child, the parent or guardian.

c. <u>Local District Support Team</u>. The School District shall establish a Local District Support Team comprised of qualified persons identified by the Superintendent to assist in preparing the School District's response when learning that a student or staff member is infected with HIV. Members may include, in addition to the Superintendent, the Chairperson of the School Board, School District attorney, a building principal, classroom teacher, and the licensed school nurse. The Community Health Services HIV

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Resource person and a member of the local HIV Task Force may also be members.

d. <u>Screening/Testing for the Presence of HIV</u>. Mandatory screening for HIV (such as the HIV antibody test) as a condition of employment or enrollment is not warranted.

e. <u>Safety Precautions</u>. Universal precautions for handling all blood and body fluids according to Centers for Disease Control (CDC) guidelines will be implemented.

# 4. <u>Personnel</u>

a. Employment of Personnel with HIV Infection.

Employees who are HIV infected will continue their employment and regular assignments. If their health status interferes with performance of essential job functions, then employees have the right to reasonable accommodation. Current CDC Recommendations for Preventing Transmission of HIV in the Workplace are to be followed.

b. <u>Information about HIV Aids, Other Chronic Infectious Diseases and Communicable</u> <u>Diseases for School Personnel</u>

(1) In-service training will be provided to all personnel, drawing on School District and community public health resources. Information will include School District policies, etiology of diseases, transmission of diseases, universal precautions, prevention, risk reduction, and community resources for information and referral. Periodic updates will be provided through in-service or memoranda.

(2) In accordance with federal and state data privacy requirements, educators will be notified about students with chronic infectious diseases only as it is necessary to provide an appropriate education for students.

# 5. Curriculum and Instruction

## a. Sexual Health and Responsibility

(1) Early Childhood and Elementary: Students in early childhood, primary, and intermediate grades will receive instruction in sexual health and responsibility, including age-appropriate information about anatomy and physiology; rights and responsibilities of individuals to make personal choices in behavior and relationships; and information about sexually transmitted diseases, including HIV infection, in answer to questions and concerns.

(2) High School, Middle School, and Adult Learners: Middle school, senior high, and adult learners will receive instruction in sexual health and responsibility, including information on anatomy and physiology; rights and responsibilities of individuals to make personal choices in behavior and relationships; respect for the choices of individuals; and specific information about sexually transmitted diseases, including

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AIDS, and including prevention, risk reduction, and access to community resources. Programs will be planned and implemented in coordination with community resources.

b. <u>Chemical Health and Responsibility</u>. Learners of all ages will have specific instruction about the risks of chronic infectious diseases such as HIV infection and Hepatitis-B incorporated into the chemical health and responsibility curriculum. Also, the effects of chemical use on decisions and behavior related to the risk of HIV transmission will be addressed.

c. <u>Equity Education</u>. Learners of all ages will review concepts of the rights of individuals, including data privacy rights, tolerance of differences in lifestyle, and how fear and lack of information can lead to prejudice or other forms of minimizing the rights of individuals. AIDS and other chronic infectious diseases will be included.

# 6. Students

### a. Student Health and Welfare

(1) <u>Communicable or Chronic Infectious Disease</u>. A procedure for minimizing interruptions to learning from communicable or chronic infectious diseases will be established by the school nurse in consultation with school administrators, and community public and private health care providers.

(2) <u>Enrollment and Attendance of Students with HIV Infection</u>. Any student who is HIV infected will continue his/her education in the regular classroom setting unless health status interferes with performance. Determinations for special precautions and needs will be made on a case by case basis in consultation with the person's physician, community health agency, and/or the Minnesota Department of Health. The most current MDH Guidelines for School Placement for Children and Adolescents with HIV Infections are adopted.

(3) Early Childhood Education and Day Care Settings for Young Children Infected with <u>HIV</u>. In accordance with the Minnesota Department of Health Guidelines for Children in Day Care Settings, children who are known to have HIV infection and do not pose a potential increased risk of transmission shall be allowed to attend day care and early childhood programs in an unrestricted manner. HIV infected children who pose a potential increased risk of exposing others to blood should be evaluated for attendance on a case-by-case basis by public health authorities and clinicians involved in the child's care. In addition, assessment of the risk to the immune suppressed child of developing severe complications or infections should be assessed by the child's physician. Determinations for special precautions and needs will be made on a case by-case basis and reviewed periodically as the child's development and self care skills change. Due to the frequent and easy transmission of all germs in the day care setting, environmental precautions for handling body fluids will be carefully implemented.

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(4) <u>Students with Special Health Problems</u>. Procedures to minimize the interference of acute and chronic health problems with learning will be established. These procedures will address identification of health problems and the impact on learning and growing, development and implementation of an individualized health plan, and communication with the primary health care provider.

# 7. School Community Relations

a. <u>A School Health/Human Services Advisory Committee</u>. A committee or task force will be established to review the district AIDS-related curricula and policies on a regular basis. Sexual and chemical health curricula will be reviewed to ensure appropriate content, support effective instruction strategies, and offer community expertise to teachers and school nurses.

b. <u>Community Network</u>. Staff will collaborate with public and private organizations involved in AIDS prevention to facilitate effective program development and ensure access to needed health and social services.

# 8. Relationship to Other Education Agencies

Cooperation and coordination between other school districts and ECSUs will be encouraged when designing and implementing an AIDS prevention and risk reduction program.

Adopted: 07-17-1990 ISD 709 Revised: 06-20-1995 ISD 709

# **5130 COMMUNICABLE DISEASES AND HANDLING BODY FLUIDS**

The School District policy regarding reportable communicable disease shall follow Minnesota State Statute 4605.700 through 4735.030, effective June 3, 1985. Non-reportable diseases will follow the Minnesota Department of Public Health recommendations (MCAR 1.322 – Minnesota School Health Guide). This policy applies, generally, to cases, suspected cases, and deaths from communicable diseases and syndromes, as well as reporting of disease and disease control. This policy is exclusive of HIV Infection (see Policy 4065).

Procedures for inclusion or exclusion from school of students with communicable disease will consider the educational implications for the student and others. Current recommendations from the St. Louis County Health Department, the Minnesota Department of Health, the Minnesota Department of Education, and the U. S. Public Health Centers for Disease Control shall be used as guidelines.

Each school shall have readily available in the office the School District's Chart of Information on Communicable Diseases. This chart includes (1) the disease name, (2) symptoms, (3) time from exposure to illness, (4) school action and comments on communicability, and (5) source of infection and how it spreads.

Each school shall also have readily available the School District's Guidelines for Handling Body Fluids in School. These guidelines are intended to provide simple and effective precautions against transmission of disease for all persons potentially exposed to the blood or body fluids of any student.

A copy of the above-mentioned charts and guidelines are available to any interested person simply by contacting the principal or administrator of any school in the School District.

Adopted: 06-10-1986 ISD 709 Revised: 07-17-1990 06-20-1995 ISD 709

### 403 DISCIPLINE, SUSPENSION, AND DISMISSAL OF SCHOOL DISTRICT EMPLOYEES

### I. PURPOSE

The purpose of this policy is to achieve effective operation of the school district's programs through the cooperation of all employees under a system of policies and rules applied fairly and uniformly.

### II. GENERAL STATEMENT OF POLICY

The disciplinary process described herein is designed to utilize progressive steps, where appropriate, to produce positive corrective action. While the school district intends that in most cases progressive discipline will be administered, the specific form of discipline chosen in a particular case and/or the decision to impose discipline in a manner otherwise, is solely within the discretion of the school district.

### III. DISCIPLINE

### A. <u>Violation of School Laws and Rules</u>

The form of discipline imposed for violations of school laws and rules may vary from an oral reprimand to termination of employment or discharge depending upon factors such as the nature of the violation, whether the violation was intentional, knowing and/or willful and whether the employee has been the subject of prior disciplinary action of the same or a different nature. School laws and rules to which this provision applies include:

- 1. policies of the school district;
- 2. directives and/or job requirements imposed by administration and/or the employee's supervisor; and
- 3. federal, state, and local laws, rules and regulations, including, but not limited to, the rules and regulations adopted by federal and state agencies.

### B. <u>Substandard Performance</u>

An employee's substandard performance may result in the imposition of discipline ranging from an oral reprimand to termination of employment or discharge. In most instances, discipline imposed for the reason of substandard performance will follow a progressive format and will be accompanied by guidance, help and encouragement to improve from the employee's supervisor and reasonable time for correction of the employee's deficiency.

C. <u>Misconduct</u>

Misconduct of an employee will result in the imposition of discipline consistent with the seriousness of the misconduct. Conduct which falls into this category includes, but is not limited to:

- 1. unprofessional conduct;
- failure to observe rules, regulations, policies and standards of the school district and/or directives and orders of supervisors and any other act of an insubordinate nature;

- 3. continuing neglect of duties in spite of oral warnings, written warnings and/or other forms of discipline;
- 4. personal and/or immoral misconduct;
- 5. use of illegal drugs, alcohol or any other chemical substance on the job or any use off the job which impacts on the employee's performance;
- 6. deliberate and serious violation of the rights and freedoms of other employees, students, parents or other persons in the school community;
- 7. activities of a criminal nature relating to the fitness or effectiveness of the employee to perform the duties of the position;
- 8. failure to follow the canons of professional and personal ethics;
- 9. falsification of credentials and experience;
- 10. unauthorized destruction of school district property;
- 11. other good and sufficient grounds relating to any other act constituting inappropriate conduct;
- 12. neglect of duty;
- 13. violation of the rights of others as provided by federal and state laws related to human rights.

## IV. FORMS OF DISCIPLINE

- A. The forms of discipline that may be imposed by the school district include, but are not limited to:
  - 1. oral warning;
  - 2. written warning or reprimand;
  - 3. probation;
  - 4. disciplinary suspension, demotion or leave of absence with pay;
  - 5. disciplinary suspension, demotion or leave of absence without pay; and
  - 6. dismissal/termination or discharge from employment.
- B. Other forms of discipline, including any combination of the forms described in Paragraph A., above, may be imposed if, in the judgment of the administration, another form of discipline will better accomplish the school district's objective of stopping or correcting the offending conduct and improving the employee's performance.

## V. PROCEDURES FOR ADMINISTERING POLICY

- A. When any form of discipline is imposed, the employee's supervisor will:
  - 1. Advise the employee of any inadequacy, deficiency or conduct which is the

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cause of the discipline, either orally or in writing. If given orally, the supervisor will document the fact that an oral warning was given to the employee specifying the date, time, and nature of the oral warning.

- 2. Provide directives to the employee to correct the conduct or performance.
- 3. Forward copies of all writings to the administrator in charge of personnel for filing in the employee's personnel file.
- 4. Allow a reasonable period of time, when appropriate, for the employee to correct or remediate the performance or conduct.
- 5. Specify the expected level of performance or modification of conduct to be required from the employee.
- B. The school district retains the right to immediately discipline, terminate, or discharge an employee as appropriate, subject to relevant governing law and collective bargaining agreements when applicable.

Legal References: Minn. Stat. § 122A.40 (Employment; Contracts; Termination) Minn. Stat. § 122A.41 (Teacher Tenure Act; Cities of the First Class) Minn. Stat. § 122A.44 (Contracting with Teachers; Substitute Teachers) Minn. Stat. § 122A.58 (Coaches; Termination of Duties)	
	Minn. Stat. § 123B.02, Subd. 14 (General Powers of Independent School Districts)
	Minn. Stat. § 123B.143 (Superintendent)
	Minn. Stat. § 123B.147 (Principals) Minn. Stat. § 197.46 <i>et seg.</i> (Veterans Preference Act)
Cross References:	None

First Reading:	08.20.2024
Second Reading:	09.05.2024
Adopted:	

Adopted:\_\_\_\_\_

Revised:\_\_\_\_\_

# 403 DISCIPLINE, SUSPENSION, AND DISMISSAL OF SCHOOL DISTRICT EMPLOYEES

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- 3. continuing neglect of duties in spite of oral warnings, written warnings and/or other forms of discipline;
- 4. personal and/or immoral misconduct;
- 5. use of illegal drugs, alcohol or any other chemical substance on the job or any use off the job which impacts on the employee's performance;
- 6. deliberate and serious violation of the rights and freedoms of other employees, students, parents or other persons in the school community;
- 7. activities of a criminal nature relating to the fitness or effectiveness of the employee to perform the duties of the position;
- 8. failure to follow the canons of professional and personal ethics;
- 9. falsification of credentials and experience;
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- A. When any form of discipline is imposed, the employee's supervisor will:
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  - 3. Forward copies of all writings to the administrator in charge of personnel for filing in the employee's personnel file.
  - 4. Allow a reasonable period of time, when appropriate, for the employee to correct or remediate the performance or conduct.
  - 5. Specify the expected level of performance or modification of conduct to be required from the employee.
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	Minn. Stat. § 123B.02, Subd. 14 (General Powers of Independent School
	Districts)
	Minn. Stat. § 123B.143 (Superintendent)
	Minn. Stat. § 123B.147 (Principals)
	Minn. Stat. § 197.46 et seq. (Veterans Preference Act)

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Cross References: None
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# 513 STUDENT PROMOTION, RETENTION, AND PROGRAM DESIGN

## I. PURPOSE

The purpose of this policy is to provide guidance to professional staff, parents, and students regarding student promotion, retention, and program design.

## II. GENERAL STATEMENT OF POLICY

The school board expects all students to achieve an acceptable level of proficiency. Parental assistance, tutorial and remedial programs, counseling and other appropriate services shall be coordinated and used to the greatest extent possible to help students succeed in school.

## A. <u>Promotion</u>

Students who achieve at a level deemed acceptable by local and state standards shall be promoted to the next grade level each year.

## B. <u>Retention</u>

Students who do not achieve at a level deemed acceptable by local and state standards shall be retained at the current grade level, when professional staff and parents feel that it is in the best interest of the student. Scholastic ability and achievement, physical development, maturity, cultural norms, emotional factors as well as attendance and age shall be considered.

## C. <u>Program Design</u>

- 1. The superintendent, with participation of the professional staff and parents, shall develop and implement programs to challenge students that are consistent with the needs of students at every level. A-process to assess and evaluate students for the program assignment shall be developed in coordination for such programs. All programs will be aligned with creating comprehensive achievement and civic readiness. the World's Best Workforce.
- 2. The school district may identify students, locally develop programs and services addressing instructional and affective needs, provide staff development, and evaluate programs to provide gifted and talented students with challenging and appropriate educational programs and services.
- 3. The school district must adopt guidelines for assessing and identifying students for participation in gifted and talented programs and services consistent with Minnesota Statues, section 120B.11. The guidelines should include the use of:
  - a. multiple objective criteria; and
  - b. assessments and procedures that are valid and reliable, fair, and research based. Assessments and procedures should be sensitive to under-represented groups, including, but not limited to, low-income, minority, twice-exceptional, and English learners.

	4.	The school district must adopt procedures for the academic acceleration of gifted and talented students. These procedures will include how the district will:
		a. assess a student's readiness and motivation for acceleration; and
		b. match the level, complexity, and pace of the curriculum to a student to achieve the best type of academic acceleration for that student.
	5.	The school district must adopt procedures consistent with Minnesota Statutes, section 124D.02 for early admission to kindergarten or first grade of gifted or talented learners consistent with Minnesota Statutes, section 120B.11, subdivision 2, clause (2). The procedures must be sensitive to under-represented groups.
Legal Referer	ices:	Minn. Stat. § 120B.15 (Gifted and Talented Program) Minn. Stat. § 123B.143, Subd. 1 (Superintendents)
Cross Referer	nces:	MSBA/MASA Model Policy 613 (Graduation Requirements) MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure) MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students) MSBA/MASA Model Policy 617 (School District Ensurance of Preparatory and High School Standards) MSBA/MASA Model Policy 618 (Assessment of Student Achievement) MSBA/MASA Model Policy 620 (Credit for Learning) Policy 6240 (Demonstration of Mastery for Credit)
Adopted: <b>Revised:</b> Reviewed: Reviewed: Revised:	05-16- 04-17- 04-25- 09-19- 09-05-	2018 ISD 709 2023 2023