

Crosslake Community School Board of Education
April 15, 2024
5:00 PM
Crosslake Community School
35808 Co Rd 66
Crosslake, MN 56442

Board Director Emily Stull Richardson will be attending the meeting remotely:
Stillwater Public Library
224 3rd St N
Stillwater, MN 55082

1. **Call Meeting to Order**

Meeting called to order at 5:03 p.m.

2. **Pledge of Allegiance**

Please stand for the Pledge of Allegiance

3. **Seat New Board Member**

Jared Griffin recited the oath and is now a new board director.

4. **Roll Call and Establish a Quorum**

A full Roll Call will need to be taken as we have a remote board director.

Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick
We have established a quorum.

5. **Additional Items**

Any additional items to add?
No additional items

6. **Public Comment**

No public comment

May I have a motion to approve the April 15, 2024 Agenda?

Motioned: Thompson

Seconded: Glazier

Yeas: 8 (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays: 0

Motion passes: 8-0

7. Agenda

7.A. Consent Agenda

All items listed below are considered to be routine by the Crosslake Community Schools Board of Education and will be acted upon by one motion; however, any Board Director may request that items on the Consent Agenda be removed from it for independent consideration. Any items so identified will be moved to the Action Item portion of the Agenda.

7.A.1. Board of Education Minutes - March 18, 2024

7.A.2. Finance Meeting Minutes - April 8, 2024

7.A.3. EE Seat Based Committee Meeting Minutes - April 9, 2024

7.A.4. EE Online Committee Meeting Minutes - April 8, 2024

7.A.5. Food Service Reports

May I have a motion to approve the Consent Agenda?

Motioned: Williams

Seconded: Yurick

Yeas: 8 (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays: 0

Motion passes: 8-0

7.B. Academic, Environmental Education, and Performance Improvement Plan Updates

Melanie Donley, from Seat-Based Environmental Education committee presented including updates for online and seat based committees.

7.C. Action Items

7.C.1. Approve Independent Contractor Agreement/Service Agreement - 2024/2025 School Year.

Annual approval of Courtney Budge's Independent Contractor Agreement/Service Agreement.
Ms. Budge provides speech and language therapy services.

May I have a motion to approve the Independent Contractor Agreement/Service Agreement for Courtney Budge for the 2024-2025 school year?

Motioned: Glazier

Seconded: Griffin

Yeas: 8 (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays: 0

Motion passes: 8-0

7.C.2. Review and Approve March 2024 Financial Information

May I have a motion to approve the March 2024 financial information?

Motioned: Williams

Seconded: Glazier

Yeas: 8 (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)
Nays: 0
Motion passes: 8-0

7.C.3. Approve Policies

407 Employee Right to Know
410 Family and Medical Leave
413 Harassment and Violence
414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse
415 Mandated Reporting of vulnerable adults
450 Whistleblower
531 The Pledge of Allegiance
713 Student Activity Accounting

May I have a motion to approve policies 407,410,413,414,415,450,531, 713

Motioned: Yurick

Seconded: Thompson

Yeas: 8 (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays: 0

Motion passes: 8-0

7.D. **Information/Discussion Items**

7.D.1. District Personnel

May I have a motion to move to an action item the District Assessment Coordinator/Seat-Based Curriculum Coordinator job description?

Motioned: Glazier

Seconded: Yurick

Yeas: 8 (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays: 0

Motion Passes: 8-0

Motion to approve the District Assessment Coordinator/Seat-Based Curriculum Coordinator description?.

Motioned: Willaims

Seconded: Glazier

Yeas: 8 (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays: 0

Motion Passes: 8-0

May I have a motion to move to an action item the STEAM/STEM job description..

Motioned: Glazier

Seconded: Thompson

Yeas: 8 (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)
Nays: 0
Motion Passes: 8-0

May I have a motion to approve the STEAM/STEM job descriptions?

Motioned: Thompson

Seconded: Glazier

Yeas: 8 (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays: 0

Motion Passes: 8-0

7.D.2. Policy Review

208 Development, Adoption, and Implementation of Policies

416 Drug, Alcohol, and Cannabis Testing

524 Internet Acceptable Use and Safety Policy

630 Religious Accommodations

722 Public Data Requests

750 Data Subject Rights and Access Policy

801 Equal Access to School Facilities

Lottery Procedures

May I have a motion to move policies 208, 416, 524, 630, 722, 750, 801, and Lottery to an action item?

Motioned: Williams

Seconded: Yurick

Yeas: 8 (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays: 0

Motion passes: 8-0

May I have a motion to approve policies 208, 416, 524, 630, 722, 750, 801, and Lottery?

Motioned: Glazier

Seconded: Yurick

Yeas: 8 (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays: 0

Motion passes: 8-0

7.D.3. Professional Development - Board of Education Trainings

Nothing available at this time

7.D.4. Strategic Planning Matters

Holly presented - Survey was sent out to staff, parents, students and board members . Received 8 responses so far from online staff. Please take time to take the survey, this is your chance to for input.

Final Strategic Planning Team session is scheduled for Monday, April 29 at 5:00 pm.

7.D.5. Director Evaluations -

There is a schedule for the surveys and we will be setting a date for a closed meeting for director evaluations.

7.D.6. Implementation Committee for Executive Director

No updates at this time.

7.D.7. Board Elections Details

Details will be provided at the May Board of Education meeting

7.D.8. Bylaws

Our ongoing discussion continues as follows:

1. Identify the Bylaws to look towards developing a strong election pool.
2. Any other Bylaws updates.

Updated bylaws will be available at the May board meeting.

7.D.9. Surveys

The following time frame for the Director Evaluations survey:

April 16th: surveys released to staff

April 18th: reminders sent out to staff

April 21st: final reminder sent out to staff

April 22nd: survey due date

April 23rd: survey results released to board

Release of Spring 2024 CCS Seat-Based and Online Surveys will follow the Director Evaluation Survey dates.

7.D.10. Board-Appointed Committees Description:

No action necessary.

7.D.11. Determine the need for a Seat-Based Lottery

No lottery is needed for 24-25.

7.D.12. Determine the need for an Online Lottery

No lottery is needed for 24-25.

7.D.13. Schedule Closed Door Board of Education Meeting for Director Evaluations

Suggested Closed Door Board of Education Meeting is scheduled Monday, May 13 at 5 p.m.

May I have a motion to move the Closed Door Meeting on May 13 at 5 p.m. for Director Evaluations to an action item?

Motioned: Williams

Seconded: Griffin

Yeas: 8 (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays: 0

Motion passes: 8-0

May I have a motion to approve the Closed Door Meeting on May 13 at 5 p.m. for Director Evaluations?

Motioned: Williams

Seconded: Glazier

Yeas: 8 (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays: 0

Motion passes: 8-0

7.D.14. Education Trends

Mrs. Klang discussed an option to explore a seat based four day school week. Leadership team has talked extensively about this. Not saying we want to do this, but see if there is interest in this. Top three reasons to go to a four day school day is; save money with transportation and utilities, improve attendance and improve staff and student morale. Should we include a question on the survey asking if there is any interest in a four day school week?

May I have a motion to allow the Leadership Team to put a question on the survey exploring a four day school week to an action item?

Motioned: Williams

Seconded: Griffin

Yeas: 8 (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays: 0

Motion passes: 8-0

After some discussion, it was decided that it would be better for teachers to discuss with parents informally rather than put the question into a formal survey, which may prematurely imply that the school is willing to consider a 4-day plan.

May I have a motion to approve the Leadership Team to put a question on the survey exploring a four day school week to an action item?

Motioned:

Seconded:

Yeas: 0

Nays: 8 (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Motion fails: 0-8

7.D.15 Director Resignation-

May I have a motion to move to an action item, with regret, the resignation of Holly Amaya, online director.
Motioned: Garcia
Seconded: Griffin
Yeas: 8 (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)
Nays: 0

May I have a motion to accept, with regret, the resignation of Holly Amaya, online director.
Motioned: Garcia
Seconded: Griffin
Yeas: 8 (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)
Nays: 0

Discussion then ensued for the need for an AdHoc Search/Transition Committee to find a replacement for the online director as soon as possible.

May I have a motion to move to an action item the formation of a search committee for online admin hire.
Motioned: Thompson
Seconded: Griffin
Yeas: 8 (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)
Nays: 0

May I have a motion to move to approve the formation of a search committee for online admin hire.
Motioned: Griffin
Seconded: Glazier
Yeas: 8 (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)
Nays: 0

Garcia nominated Griffin, Thompson, Williams to be members of that committee.

May I have a motion to move to an action item the authority for Holly to post the position as soon as the job description is completed.

Motioned: Griffin
Seconded: Glazier
Yeas: 8 (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)
Nays: 0

May I have a motion to approve the authority for Holly to post the position as soon as the job description is completed.

Motioned: Williams

Seconded: Griffin

Yeas: 8 (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays: 0

Discussion ensued about Holly's availability in June to help with the transition. This will be revisited in May. It is likely that she could provide hourly consultation through June 30th for the new hire, since her contract will be up on May 31st.

7.E. **Reports**

7.E.1. CCS' Directors

7.E.2. Finance Committee

7.E.3. Academic Performance/Achievement and World's Best Workforce

7.E.4. EE Seat-Based Committee

7.E.5. EE Online Committee

7.E.6. Directors' Evaluations

8. **Authorizer Update**

Addie Mazza from Osprey Wilds will be presenting.

9. **05/20/2024 Meeting Preparation**

9.A. Suggestion for Discussion Topics for Next Meeting

Any suggestions for topics to be discussed next month?

A report from the **Search Committee** is expected by the next meeting.

10. **Board Meeting Evaluation**

Did a great job Joe, great participation from everyone, lots of changes going on.

11. **Adjourn the Regular Board of Education Meeting**

May I have a motion to adjourn the Regular Meeting of the Board of Education at 6:32 pm?

Motioned: Griffin

Seconded: Yurek

Discussion:

Yeas: 8 (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays: 0

Motion Passes:8-0

_Schedule of upcoming Board of Education Meetings for 2023-2024:

May 20 2024

June 17, 2024