

Memo

To: Dr. Jeff Turner
From: Sid Grant
CC: Ralph Seeley, Tom Ladusau, Tim Castilaw, Linda Nichols
Date: 2/9/2004
Re: **Custodial Supplies and Equipment Bid for 2004-2005**

Attached are the results from the annual custodial supply and equipment Request for Proposal (RFP) effective from March 31, 2004 through February 28, 2005. The prices underlined and noted in **bold** are those that are recommended for acceptance by the Board of Trustees. Notes attached to the bid indicate any variance to the specifications as set forth in the bid documents. The lowest prices were accepted when items were bid as specified.

Recommendation: **That the Coppell ISD Board of Trustees approve the vendors and prices as quoted at the February 16, 2004 board meeting.**