

Minutes of Regular Meeting

Board of Education Badger ISD 676
PO Box 68, 110 Carpenter Avenue East, Badger, Minnesota 56714

Regular Meeting

Monday, August 8, 2022 7:30 PM in the Business & Tech Room 29

Badger School Board Meeting information can be found online at our website: www.badger.k12.mn.us
Click on "Badger School Board Meeting Agenda and Minutes" under "Helpful Links" menu on the right margin

1. Call to Order at 7:38 P.M.
 - 1.1. Pledge of Allegiance
 - 1.2. Roll Call (alphabetical order): Jodie Davy, Cari Dostal, Jamie Isane, Brent Olson, Carol Rhen and Jeramy Swenson
 - 1.3. Administration and Department Heads: Kevin Ricke
2. Visitor Comments – None
Visitors Present in Attendance (alphabetical order): Ryan Bergeron and Dan Carpenter
 - 2.1. Listening Session – None
3. Recommendation **to add** and/or to remove items to the agenda from Board Members or School Administrators
Add 9.14 Set Hourly Rate of Pay for Trained School Office Substitute (either short call or long term)
4. Approval of Agenda
 - 4.1. A motion was made by Member Olson to approve the agenda for the Monday, August 8, 2022 Regular School Board Meeting as **amended**. The motion seconded by Member Dostal. 6-Yes and 0-No vote;
U.C. = motion carries unanimously.
5. Minutes
 - 5.1. A motion was made by Member Swenson to approve the minutes for the Monday, July 11, 2022 School Board Work Session as presented. The motion seconded by Member Davy. 6-Yes and 0-No vote; **U.C.** Attachment: (1)
 - 5.2. A motion was made by Member Olson to approve the minutes of the Regular School Board Meeting held on Monday, July 11, 2022 as presented. The motion seconded by Member Davy. 6-Yes and 0-No vote; **U.C.**
Attachments: (2)
6. Consent Agenda
 - 6.1. Pay Bills: A motion was made by Member Swenson to approve the payment of bills check #62151 through check #62224 for a total of \$142,112.72 as listed and approve Purchasing Card electronic payments dated August 4, 2022 and Electronic Fund Transfers as submitted. The motion seconded by Member Rhen. 6-Yes and 0-No vote; **U.C.**
Attachments: (5)
7. Communications
 - 7.1. Building and Grounds: Striker Hasson Attachments: (2)
 - 7.2. Superintendent Attachments: (4)
 - 7.2.a. Miscellaneous Items to Report by Superintendent
 - 7.3. Badger School District Budget to Actual Expenditure Report Attachments: (2)
 - 7.4. Dean of Students Attachment: (1)
8. Reports
 - 8.1. School Board Elections - Three seats on the Badger School Board are up for election. Attachments: (4)
(Repeat of same information published in July 11 Meeting Minutes)
Description: The General Election is on November 8, 2022

The Badger School District will follow General Election Timelines.
The election will be held during the General Election on Tuesday, November 8, 2022. At that General Election, three (3) individuals will be elected to fill vacancies with each term expiring December 31, 2026.
Affidavits of Candidacy are available from the school district clerk, Independent School District No. 676, 110 Carpenter Avenue East, Badger, Minnesota. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or general election.
The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00 o'clock p.m. on August 16, 2022.
 - 8.2. Calling for Special Meeting: A motion was made by Member Rhen to approve scheduling a Special School Board for the purpose of adopting a resolution calling for a General Election once ballot candidates are known for the Badger School Board Election Monday, August 22, 2022 at 5:30 P.M. The motion seconded by Member Dostal. 6-Yes and 0-No vote; **U.C.**

- 8.3. Accept Cash Report: A motion was made by Member Swenson to Accept Cash Report through July 31, 2022 subject to audit. The motion seconded by Member Dostal. 6-Yes and 0-No vote; U.C. Attachment: (1)
- 8.4. No Donations received in July to either accept or approve
- 8.5. Independent Auditor Team from Brady Martz & Associates, Thief River Fall, MN Office, is scheduled to be here on site August 22-26, 2022
- 8.6. Still Accepting Snow Removal Bid Requests Attachment: (1)
- 8.7. Accept Official School District Mileage Rate change to be same as Internal Revenue Service (IRS) and modify as IRS modifies with coinciding dates: A motion was made by Member Swenson, seconded by Member Dostal to accept and approve the current IRS rate of \$0.625 or 62 1/2 cents per mile as of July 1, 2022 and to modify as IRS modifies with coinciding dates. 6-Yes and 0-No vote; U.C.
Description: The new rate is up 4 cents per mile compared to the mileage rate for the first six months of the calendar year of \$0.585 or 58 1/2 cent per mile set back on January 1, 2022. Attachment: (1)

9. Proposed Resolutions

- 9.1. Award Milk Bid: A motion was made by Member Olson, seconded by Member Davy to award Prairie Farms the Milk Bid for 2022-2023 academic year. 6-Yes and 0-No vote; U.C.
Description: Only One (1) bid submissions to review: Prairie Farms Attachments: (4)
- 9.2. Set School Meal Prices for SY2022-2023: A motion was made by Member Swenson to approve a ten cents (\$0.10) increase for student prices, seconds and milk as well as \$2.25 for Adult Breakfast and \$4.95 for Adult Lunch as listed below. The motion seconded by Member Dostal. Attachment: (1)
BE IT RESOLVED the motion carries by a 5-Yes and 1-No (Member Rhen-No) vote.
Description: Ten cents (\$0.10) increase for student prices; minimum adult meal price guidelines are set by the Food and Nutrition Program at the Minnesota Department of Education.

	Breakfast		Lunch		Milk
	Regular	Reduced	Regular	Reduced	
Elementary	\$0.90	\$0.00	\$1.70	\$0.50	\$0.35
Secondary	\$0.90	\$0.00	\$1.70	\$0.50	\$0.35

The Badger School follows the adult meal price guidelines set forth by the Food and Nutrition Program at the Minnesota Department of Education.

Adult	\$2.25		\$4.95		
Seconds (All)	\$0.90	\$0.90	\$1.10	\$1.10	\$0.35

Application forms are available at the school office for those families who feel they may qualify for free or reduced meals

- 9.3. Approve Joint Sports Billing (1 of 2): A motion was made by Member Rhen to approve the Joint Sports Billing from Badger to Greenbush-Middle River (GMR) as presented/amended. Seconded by Member Olson. 6-Yes and 0-No vote; U.C. Description: Joint Sports Billing to be received from Greenbush-Middle River to Badger is still pending. Attachments: (2)
- 9.4. Adopt Healthy and Safety Measures for 2022-2023 School Year Resolution including Safe In-Person Learning Plan approval: A motion was made by Member Davy, to adopt the Healthy and Safety Measures for 2022-2023 resolution including the Safe In-Person Learning Plan as presented. Seconded by Member Rhen. 6-Yes and 0-No vote; U.C.
Description: Health and Safety Measures for the 2022-2023 School Year
Roll Call Vote: Member Davy-Yes, Member Dostal-Yes, Member Isane-Yes, Member Olson-Yes, Member Rhen-Yes and Member Swenson-Yes. 6-Yes and 0-No vote; U.C.
Adopted this eighth (8) day of August, 2022

Enclosures/Attachments: (3)

- Safe In-Person Learning Plan for Badger Community School as of 08 August 2022
- Stakeholder Badger ISD 676 Survey results thus far as of 12.03.21
- Resolution-AdoptionOfHealthAndSafetyMeasures2022-2023

- 9.5. Elementary Teacher: A motion was made by Member Rhen to approve the hire of Ashley Duray contingent upon her current school district accepting her resignation and releasing her contract. Salary schedule placement would be Step 13, Lane BA. The motion seconded by Member Olson. 6-Yes and 0-No vote; U.C. Attachment: (1)
Description: Ashley Duray will teach 6th grade; Sarah Johnson will teach 4th grade.
- 9.6. Unpaid Leave Request: A motion was made by Member Davy to accept and approve an unpaid Family Medical Leave Act (FMLA) qualifying request from Lacey (Richards) Foss, Bus Driver, approximately September 6, 2022 to November 30, 2022 for twelve weeks; subject to change. The motion seconded by Member Rhen. 6-Yes and 0-No vote; U.C. Attachment: (1)
- 9.7. Advertise for LTS Bus Driver: A motion was made by Member Swenson to approve advertising for a Long Term Substitute Bus Driver from approximately September 6, 2022 to November 30, 2022 driving for a minimum of 57 student days; subject to change. The motion seconded by Member Olson. 6-Yes and 0-No vote; U.C. Attachment: (1)

- 9.8. Unpaid Leave Request: A motion was made by Member Olson to accept and approve an unpaid Family Medical Leave Act (FMLA) qualifying request from Sarah Johnson, Elementary Teacher, approximately December 12, 2022 to March 9, 2023 for twelve weeks; subject to change. The motion seconded by Member Davy. 6-Yes and 0-No vote; **U.C.** Attachment: (1)
- 9.9. Advertise LTS Elementary Teacher: A motion was made by Member Swenson to approve advertising for a Long Term Substitute Elementary Teacher for December 12, 2022 to March 9, 2023 for approximately 57.5 teacher contract days; subject to change. The motion seconded by Member Olson. 6-Yes and 0-No vote; **U.C.** Attachment: (1)
- 9.10. LTS Bus Driver: A motion was made by Member Rhen to approve the hire of Carla Sundahl as Long Term Substitute Bus Driver from approximately September 6, 2022 to November 30, 2022 contingent upon successful negative pre-employment drug-test screening requirement. The motion seconded by Member Davy. 6-Yes and 0-No vote; **U.C.** Attachment: (1)
Description: Carla Sundahl is currently a fully-licensed Minnesota School Bus Driver with previous driving experience.
- 9.11. Approve Revision of Policies: A motion was made by Member Swenson to approve revision of the following listed policies with first-and-final reading as presented.
List of policies for which non-substantive changes are recommended. Some of the updates restore consistency in policy references and ensure that each reference reflects current Federal and Minnesota statutory titles. Similarly, old citations and text are deleted. The text updates in these policies do not change the meaning of the policy.
A school board may adopt the revisions in a single meeting pursuant Policy 208: *If a policy is modified with minor changes that do not affect the substance of the policy or because of a legal change over which the school board has no control, the modified policy may be approved at one meeting at the discretion of the school board.*
The following policies should be updated in a single meeting to reflect Non-substantive Updates: 104, 404, 420, 506, 508, 509, 517, 522, 525, 527, 528, 529, 532, 533, 601, 602, 613, 617, 618, 619, 620 and 624.
MSBA discontinued its Service Manual (individual Law Bulletins continue to be available). The updates below address this change and update other references. These can be adopted in a single meeting: 701, 702, 703, 704, 705, 706, 707, 710, 711, 712, 713, 714, 720, 801, 802, 805 and 806. The motion seconded by Member Olson. 6-Yes and 0-No vote; **U.C.** Attachments: (40)

- 9.12. A motion was made by Member Olson to approve the **first reading** of the recommended redline changes to the following listed policies that come directly from federal or Minnesota law as presented.
Substantive Policy Changes: These revisions come directly from federal or Minnesota law.

<u>Policy Number</u>	<u>Policy Title</u>	<u>Notes</u>
208	Development of Policies	Updates list of annual review policies
209	Code of Ethics	Add introductory note to consider
210	Conflict of Interest	Increase from \$8K to \$20K
416	Drug and Alcohol Testing	Add Clearinghouse and cannabinoids
417	Chemical Use and Abuse	Updates statutory language and text
418	Drug-Free Workplace/School	Updates statutory language and text
515	Protection of Pupil Records	Adds "education support services data"
603	Curriculum Development	Updates District Advisory Committee
604	Instructional Curriculum	Adds Parental Curriculum Review
708	Transportation Nonpublic	Updates provisions
709	Student Transportation Safety	Update references; updates "serious traffic violation"
721	Uniform Grant Guidance	Updates micro-purchase limit
722	Public Data Requests	Adds annual review and posting

The motion seconded by **Member Rhen**. 6-Yes and 0-No vote; **U.C.** Attachments: (14)

- 9.13. Annual Review Policies: A motion was made by Member Swenson to approve the set of listed policies scheduled to be reviewed annually.

Description: 410 Family and Medical Leave Act (there is a 2022 redline update);
413 Harassment and Violence;
414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse;
415 Mandated Reporting of Maltreatment of Vulnerable Adults (there is a 2022 redline update);
506 Student Discipline (there is a 2022 redline update);
514 Bullying Prohibition Policy; 522 Student Sex Nondiscrimination (there is a 2022 redline update);
524 Internet Acceptable Use and Safety Policy (there is a 2022 redline update);
616 School District System Accountability;
806 Crisis Management Policy (there is a 2022 redline update).

The motion seconded by Member Olson. 6-Yes and 0-No vote; **U.C.** Attachments: (10)

- 9.14. Set Hourly Rate of Pay for Trained School Office Substitute (either short call or long term): A motion was made by

Member Davy to approve an hourly rate of pay of \$17.25 per hour for the SY2022-2023. Motion seconded by Member Dostal. 6-Yes and 0-No vote; **U.C.**

Description: \$17.25 is the same as the substitute hourly rate of pay that was approved at the Special School Board Meeting held on Tuesday, March 8, 2022 (Agenda Item 5.8) which approved a hourly rate for long-term substitute office manager/substitute assistant bookkeeper for the remainder of SY2021-2022 which expired June 30, 2022.

‘Trained’ clarified as authorized data entry, authorized handling of money and confidential filing.

\$14.15 per hour is the base short call front desk substitute hourly rate of pay for SY2022-2023 per Non-Certified Staff Agreement.

10. Adjourn: Recommended motion: Member Davy moved to adjourn at 9:01 P.M. The motion seconded by Member Swenson. 6-Yes and 0-No vote; **U.C.** = motion carries unanimously.

Cari Dostal, Clerk

Jamie Isane, Chairperson

Communications/Upcoming Meetings:

5:30 P.M. Mon., August 22 Special School Board Meeting for the purpose of adopting a resolution calling for a General Election once ballot candidates are known for the Badger School Board Election

7:30 P.M. Mon., September 12 Regular School Board Meeting

Badger School Board Meeting information can be found online at our website: www.badger.k12.mn.us
Click on “Badger School Board Meeting Agenda and Minutes” under “Helpful Links” menu on the right margin