



**EVENT SERVICES AGREEMENT**

4963 Cedar Scenic Road \* Baxter, MN 56425 \* 218-825-7244

(O) 218-825-7244 \* Info@CompleteBrainerd.com \* (C) 218-821-0924

Date of Event	Event Type	Agreement Number	Please Return By
Saturday, April 14, 2018	Prom	1,872,776	PLEASE RETURN BY 10/20/17

Client Information	Event Information
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Stacey Berent Crosby HS

Brainerd Lakes

cell: 218-831-5491  
sberent@ci.k12.mn.us

**INSTRUCTIONS FOR RESERVING OUR SERVICE**

Sign the Agreement and return with your deposit to secure your event.  
Due to HIGH DEMAND, our availability is limited; please call if you cannot meet the "Return By Date" above. We will gladly review pricing and extend the date if possible.

Summary of Products	Event Length	Times	Price	Pkg. Discount	Fee
Signature DJ	Up to 4.00 hours		\$600.00	\$200.00	\$400.00
Signature Photo Booth	Up to 4.00 hours		\$600.00	\$200.00	\$400.00

Sub Total: \$800.00  
Sales Tax: \$0.00

Total: \$800.00

Non-Refundable Deposit: \$0.00

<b>Balance Due after Deposit:</b>	<b>\$800.00</b>
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Deposit is considered a signature for this agreement.  
Cancellation within 90 days of deposit requires full deposit payment if reduced deposit.  
Client cancellation within 90 days of the event, requires 1/2 total amount due.

The purchaser of the service, hereinafter referred to as "client," desires to employ Complete Weddings and Events to provide the services enlisted above for one event.

To accomplish the aforesaid purposes and in mutual consideration of the obligations entered into under this contract, it is hereby agreed by and between the said Client and Complete Weddings and Events as follows:

- Complete Weddings and Events agrees to provide to the client for compensation certain services, which may include entertainment, videography, photography, and lighting services.
- The Client, in consideration for these services, agrees to pay Complete Weddings and Events, the deposit with the return of this agreement and the balance 2 weeks before the date of the event. Fees for extended services outside the hours hereunfore agreed upon in this contract, requested by the Client Shall be due 2 weeks before the date of the event.
- Complete Weddings and Events agrees that either its owners or employees are authorized by the terms of this agreement to collect the remaining balance owed to Complete Weddings and Events to execute the terms of the agreement.
- The Client agrees that as a condition precedent to the services of the terms of the agreement with Complete Weddings and Events, he/she will have prior to the time of the event, secured the facilities for the event as well as any and all stamps, licenses, authorizations and permits that are necessary and proper to allow Complete Weddings and Events to execute the terms of the agreement.
- Client agrees to cooperate fully with Complete Weddings and Events and understands without full cooperation by Client and other service providers, satisfaction cannot be guaranteed.
- Complete Weddings and Events will not be held liable in the event of fire, strike, casualty, act of God, or other cause beyond the control of the parties, but shall return the deposit to the Client and shall have no further liability with respect to this agreement.
- Although Complete Weddings and Events provides back up personnel and equipment for most essential items, Complete Weddings and Events is not liable for damages arising from inherent equipment defects or fault, or other causes beyond its control. Liability in any event is limited to the refund of fees paid only.
- Client is responsible to provide adequate shelter from inclement weather and extreme temperate, and to provide an alternate location to provide said services, as required Complete Weddings and Events to operate. Complete Weddings and Events, at its discretion, reserves the right to decline service outdoors in inclement weather and extreme temperatures.
- Client grants Complete Weddings and Events full production and editorial control regarding all aspects of these production(s). In the case of a particular segment of the event is either not captured, partially captured or not part of the final edited production, it is at Complete Weddings and Events's sole discretion. Complete Weddings and Events takes utmost care with respect to the capture, editing, duplication, and delivery of the products and services offered.
- If Client is providing original prints/negatives or items to Complete Weddings and Events for production, Client agrees that in the event of loss or damage due to Complete Weddings and Events's negligence, Complete Weddings and Events shall not be held liable for any amount in excess of \$3.00 per print/negative or item.
- Complete Weddings and Events is released by Client to use photographs and video taken at this event for display, promotional, publication or other purposes.
- Complete Weddings and Events agrees to make photographs and video taken available for purchase by Client for a period of up -to one year from the date of the event.
- If Client has requested a specific staff member for the event, Complete Weddings and Events will make every effort to supply the staff member request, but Complete Weddings and Events cannot be responsible for conditions beyond its control which would prevent requested staff member from working/performing at the event, such as but not limited to, sickness, emergencies, or loss of employment. In such an event, Complete Weddings and Events will supply the client with a comparable Complete Weddings and Events staff member.
- Liability of Complete Weddings and Events shall not exceed total cost of services.
- Should Client breach the terms of this agreement in any way including canceling, Client, agrees that Complete Weddings and Events will retain the total amount of the non-refundable deposit as liquidated damages and not as penalty; and if event is not cancelled in writing 45 days prior to the event date, Client agrees to pay total amount due. If client cancels a service, the deposit attached to that service cannot be transferred to another agreement. Due to package pricing, if client cancels a service, the pricing for other services is subject to change.
- Client agrees to pay Complete Weddings and Events the balances due 2 weeks before the date said services are provided to Client. Should Client fail to do so, Client agrees to pay reasonable attorney fees, \$250.00 late fee, plus 18% per year interest on the final balance due, and all other costs and expenses necessarily incurred for the recovery of that amount. If your bank dishonors your payment by check, Client authorizes Complete Weddings and Events to electronically debit your account for the amount of the check, plus a \$30.00 processing fee.

Stacey Berent

Your Name-Printed

*Stacey Berent*  
Signature

10/17/17

Date

Kris Lambke

Complete Representative

Signature

10/06/2017

Date