



UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

TOPIC: Approval of Sale of Salvage Equipment

SUBMITTED BY: Hector G. Cavazos **OF:** Fixed Assets Department

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: October 18, 2017

RECOMMENDATION:

It is the recommendation that the Board of Trustees approve the resolution to authorize Administration to sell surplus items by sealed bids, direct sale, or to dispose of any property not sold.

RATIONALE:

Attached you will find a listing of items which are being requested for sale or other disposition

BUDGETARY INFORMATION:

The current budget will not be impacted.

BOARD POLICY REFERENCE AND COMPLIANCE:

- CI (Legal) – School Properties Disposal
- CI (Local) – School Properties Disposal
- CDB (Legal) – Other Revenues-Sale, Lease, or Exchange of School-Owned Property



UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos
Superintendent

MEMORANDUM

TO: United ISD Board of Trustees

FROM: Hector G. Cavazos, Fixed Assets Director

THRU: Mike Garza, Assistant Superintendent for Administration/Support Services

DATE: October 18, 2017

RE: Surplus Sale

Attached is a list of salvage equipment that is no longer serviceable by United Independent School District. These items were retrieved from various campuses and departments, and were declared damaged and/or unusable. Administration will conduct a live auction through a licensed auctioneering firm in order to dispose of the items. Any items not sold will be discarded. Please feel free to contact my office should you have any questions.

RESOLUTION

WHEREAS, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

WHEREAS, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

WHEREAS, United ISD Policy CI (Local) and administrative procedures prescribe the manner of the sale and disposition of surplus property,

WHEREAS, be it further resolved that the Superintendent is directed to dispose of the said property, using one of the following methods:

1. To the Highest bidder, after advertisement in a newspaper of general circulation at least one week before the closing of sealed bids;
2. By public auction after publication as described above;
3. The Superintendent or designee may reject all bids;
4. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner:

(a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;

(b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to either (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;

(c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value".

BE IT RESOLVED by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on **October 18, 2017**.

Juan Roberto Ramirez
President, Board of Trustees

ATTEST:

Aliza Flores-Oliveros
Secretary, Board of Trustees

Surplus Sale for October 28, 2017

Item Description	Total
Adaptive Chair-Sp. Ed	1
Adaptive Desk-Sp. Ed	1
Adding Machine	2
AED Storage Box	50
Air Pump	2
Alphasmart	1
Antennae	52
Audio Mixer	1
AverKey iMicro	6
Balls	1
Basketball Rack	1
Battery-Tech	31
Benches	1
Bill Counter	1
Binding Machine	4
Blower	12
Booklet Maker	2
Books	1
Boomboxes	17
Brushcutter	7
Buckets	21
Buffer-Custodial	4
Bulletin Boards	34
C.O.W. Cart	9
C.P.R. Packages	1
Cabinets	118
Cables	136
Calculators	21
Califone	30
Cameras-Digital	37
Camera-Video	2
CardMaster	2
Carpet Extractor-Custodial	1
Carpets	5
Carrying Cases	347
Carts	122
Cassette Player	134
CD Player	7
Chair	971
Chalk Board	30
Changing Table	9
Chromebooks-HP	238
Coin Sorter	2
Combos-Desks	64

Computer	145
Computer Software	21
Copy Machines	4
Cots/Beds/Mattresses	1
CPU	747
Curtains-Stage	6
Desks-Office	124
Desks-Student	549
Die-Cut Machine	1
Disc Changer	1
Docking Stations	2
Document Camera	1658
Dolly	2
Doors	8
Drill Press	1
DVD/Bluray Player	17
DVDs	7
Easel	9
Electric Bed	1
Electric Stapler	4
Encyclopedias	56
Fans	1
Fax Machine	1
Feeding Pump	1
Flag Pole	1
Flags	2
Folding Machine	1
Globes	17
Glucometers	1
Hard Drives	26
Headphones	630
High/Low Table-Sp. Ed.	3
Hockey Sticks	8
Hole Puncher-Electric	1
Hoyer Lift	3
ID Maker	2
Ink Cartridges	11
Instruments-Bass Drum	7
Instruments-Bassoons	4
Instruments-Clarinets	1
Instruments-Drums	15
Instruments-Flugelhorns	1
Instruments-French Horn	14
Instruments-Oboes	1
Instruments-Trombones	6
IP Phone	6
iPad Air	266

IPad Lock & Charge Safe	13
iPad Mini	88
Karaoke Machine	1
Keyboards	131
Kinder Furniture	22
Label Maker	2
Ladders	19
Lamps	2
Language Master	30
Laptops	825
Laserdisc-Players	2
Lawn Mower	1
Light Bulbs	3
Listening Center	1
Mannequins	6
Maps	55
Marquee Letters	2
Mats-P.E.	20
Medical Manuals	4
Metal Detector	1
Microphones	1
Microwaves	10
Mimio Wireless	103
Mirrors	1
Misc. Maintenance	2
Misc. Mechanical Engineering	8
Misc. Nursing Items	181
Misc. Technology	117
Misc. Toys	2
Monitor-Computer	446
Mounting Racks	139
Mouse	51
Mouth/Teeth Models	1
Mower/Groundskeeping Equipment	2
MP3 Player	1
Nursing Manuals	14
Paint	35
Palm Pilot	46
Paper Holder (Dispensers)	1
Partitions	3
Podiums	1
Popcorn Machine	1
Port Replicator	3
Poster Makers	1
Power Adapters	149
Power Source-Computer	7
Power Strips	1

Pressure Washer-Food Servies	1
Printers	342
Projector (Lamp)	17
Projectors	1053
Quick Pads	65
Racks-Steel	11
Racks-Wooden	1
Radio Transmitter	9
Radios-2 Way	35
Receivers	3
Recorder-Audio	77
Recorder-DVD/Bluray	6
Recorder-VHS	14
Refrigerator	10
Remote	343
Risers	2
Router	7
Rugs	11
Safe	2
Sander	9
Satellite Receiver	1
Scale	2
Scanner	12
Scraps-Metals	25
Scraps-Paper	6
Scraps-Plastics	15
Scraps-Wood	9
Screens	133
Scrubber-Custodial	3
SD Card Recorder	1
Sensory House	1
Servers	204
Shelves	26
Shredder	9
Sink	10
Skeleton Model	20
Smart Boards	80
Smart Table	17
Sofa	2
Speakers	63
Splints-First Aid	1
Stand Mixer	4
Stander-Metal	1
Stands	13
Stereo Equipment	3
Stools	50
Storage Unit	2

Stove	1
Suction Machine	1
Surge Protector	2
Swing Frame-Sp. Ed	1
Tables	169
Tables-Computer	51
Tablet-HP	14
Tablet-Surface	1
Telephone	15
Television/VCR Combo	1
Televisions	475
Televisions/DVD Combos	4
Tilt Table & Tray	2
Time Clocks	1
Timers	1
Toner	73
Toy Boxes-Wooden	5
Tractor	2
Traffic Cones	18
Trailer	2
Trash Cans	4
Tripod	1
Typewriter	3
Vacuums	9
V-Brick System	8
VCR/DVD Combo	15
VCRs	84
Vehicle-Truck	19
Vehicle-Van	10
VHS Tapes	423
Video Cards	4
Vision Tester	1
Void	0
Volleyball Poles	4
Walkers	1
Walkie Talkie	2
Washer	1
Water Dispenser	1
Water Drainer	1
Water Heater	3
Wet/Dry-Custodial	12
Wheelchairs	3
White Board	22
Wireless Keyboards	53
Zip Drives	5
(blank)	
Grand Total	13747

**Surplus Sale for October 28, 2017
Food Services**

FOOD SERVICES ITEM TOTALS	
Item Description	Total
5-Gallon Buckets-Food Services	216
Bench Grinder-Food Services	1
Booster Heaters-Food Services	6
Brushes-Food Services	381
Calculators-Food Services	3
Can Openers-Food Services	9
Carts-Food services	1
Chafing Dish Fuel-Food Services	86
Chafing Dish Trays-Food Services	1
Chairs-Food Servies	7
Coffee Makers-Food Services	6
Coffee Pots	1
Compressors-Food Services	8
Condenser Units-Food Services	1
Convection Ovens	8
Conveyor-Food Services	2
Cookie Containers-Food Services	44
Cutter/Dicer-Food Services	1
Desks-Food Services	1
Dishwasher	5
Dolly-Food Services	6
Evaporator Cores-Food Services	2
Exhaust Hood	1
Fan Blade Covers-Food Services	2
Fan Motors-Food Services	9
Filters-Food Services	951
Fly Control Units	6
Food Processors	4
Freezers	1
Heating Element-Food Services	3
Heavy Duty Sprayer-Food Services	1
Ice Chests-Food Services	254
Ice Machine	2
Ice Maker Bins-Food Services	1
Insulated Bags	353
Measuring Containers-Food Services	44
Microwaves-Food Services	7
Milk Cooler	2
Misc. Food Service Items	3
Monitors-Food Services	2
Mop Buckets-Food Services	9

Pan Racks-Food Services	3
Pizza Cutters-Food Services	2
Pizza Pan Gripper-Food Services	32
Pizza Pan Spoodle-Food Services	20
Pizza Pans-Food Services	41
Potato Smasher-Food Services	18
Pressure Washer-Food Servies	1
Printers-Food Services	3
Roaster Ovens-Food Services	2
Scales-Food Services	1
Skillet Transmission-Food Services	1
Skillets	1
Stand Mixer	4
Steamtables	1
Table Cover Rolls-Food Services	2
Tables-Cafeteria	5
Telephone-Food Services	2
Test Strips-Food Services	188
Tie-Matic Machine-Food Services	1
Towel Dispensers-Food Services	104
Trash Cans-Food Services	3
Vehicle-Truck (Food Services)	1
Warmers-Food Services	4
Grand Total	2891