

Browning Public Schools
Board Agenda Request
Meeting To Be Held: April 9, 2019



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: April 4, 2019

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E Salois
Title: Director of Human Resources

Subject: Hiring: Warehouse Supply Clerk

Description: Corrina Guardipee-Hall is recommending the following for hire:

✚ Dean J. Kipling, Warehouse Supply Clerk

Financial Impact: Per Classified Salary Schedule: L2/Exp 0 \$14.54 (\$15.14 after 90 day probationary period).

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Warehouse Supply Clerk		Applicant Recommended Dean J Kipling	
Department/Location Food Services and Warehouse		Supervisor Lynne Keenan	
Type of Position Classified	Starting Date 4/24/2019	Term 12 Months	

Recruiting Date Posted: 1/4/2019 Closing Date: until filled

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Brandon Butterfly	1/8/2019	Yes	2/26/2019
	Kyle DustyBull	1/9/2019	Yes	2/26/2019
	Dean J Kipling	1/23/2019	Yes	2/26/2019
	Vance Matt	1/11/2019	Yes	2/26/2019
	Jenny Jo Tailfeathers	1/7/2019	Yes	2/26/2019
	Carl Trombley	1/11/2019	Yes	2/26/2019

Interview Committee		Title	Name	Title
Sandra Rivas	Site Supervisor Food Services			
Everett Holm	IT Director			
Bonnie McKenney	Copy Operator			

Recommendation: Based on scoring, Dean Kipling has the most experience with inventory systems and warehouse. He has a military background with warehouse/inventory experience.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	3/11/19	Yes	Ok
State & Federal Criminal background check	3/6/19	Yes	Ok
Tribal Background check	3/18/19	Yes	OK
TB documentation			

Salary: \$14.54 /\$15.14 Placement: _____ Contract Days: 12 Months

Prepared by: John E. Salois Date 1/17/2019 Approved by: _____ Date: _____