

## **Summary of Revisions- Elementary School Handbook 2013-2014**

The dates and years have been changed to reflect the current school year.

The Staff Directory/Teaching Assignments page has been omitted as all contact information and teaching assignments can be found on the district website.

The Table of Contents has been revised to reflect the other changes within the handbook. The information that was replaced has been omitted in order to avoid redundancy.

The following statement was added to pg. 1:

“Staff email and phone contact information can be found on the district website at [www.unity.k12.wi.us](http://www.unity.k12.wi.us), or by calling the school office at 715-825-2101 ext. 3000.”

With the adoption of Positive Behavioral Interventions and Supports, changes are necessary to the Elementary School Behavior Code/Bus Expectations and Safety Guidelines to align PBIS and Unity School District expectations. As the changes are drastically different than prior handbooks, the previous information was omitted. The changes can be referenced on pages 10-19.

In order to continue to build on consistency between the levels, the Elementary will approach detention in a similar fashion as the Middle School. The term “Reflection” will be used as well and instead of students experiencing a “timeout” during their lunch/recess time, behavioral expectations will be re-taught and students may complete a behavior/resolution activity. This change is to promote continued positive behavior changes and foundation building, and to set meaningful future goals. The principal, guidance counselor, or a PBIS team member will cover reflection at the Elementary level.

The Office Disciplinary Referral Infractions and Consequences information on pages 14-15 has been added to build on the consistency between levels as well. A sample progressive discipline situation has been provided to offer clear communication to parents/guardians about what a progressive discipline process may look like.

The breakfast and lunch prices have been modified to reflect the 2013-2014 requirements and can be found on page 25.

The number of highly qualified teachers as been changed from 55 to 53 on page 26.