

Browning Public Schools
Board Agenda Request
Meeting to Be Held: July 14, 2020



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other: _____
This action request pertains to Elementary (only) High School/District Wide

Date: July 7, 2020

To: Corrina Guardipee-Hall
 Superintendent

From: Dennis Juneau
Title: Assistant Superintendent

Subject: Contract Service Agreement: PD Stipends to Attend AVID Digital XP Conference 2020-2021

Description: Request the BMS AVID team attend the online AVID Digital XP Conference July 20, 2020 to July 22, 2020 online. They will each receive a \$100.00 per day stipend x 3 days = \$300.00 plus fringe.

Team Members: William Huebsch, Egan Black, Andrea Evans, Margaret Tailfeathers, Adrienne Tailfeathers, Lori LaPlante, Racquel Little Plume, Sunnie Bird, Ron Tucker, Sharon Tucker.

Financial Impact: \$3,000.00 plus fringe

Funding Source (Budget/grant, etc.): MCLP Budget 115.60.423.2213.150.650

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: July 7, 2020

Board Approval: _____

Contractor: Sample CSA

Phone: _____

Address: _____
P.O. Box or Street Address Browning, MT 59417
City State Zip

Type of Project/Service (be specific): Contractor will be attending online AVID Digital XP training from July 20, 2020 to July 22, 2020. Each attendant will receive \$100/day for attending as a stipend. This training follows our AVID guidelines and will be paid for by the MCLP budget.

Contracted Dates: July 20 to July 22, 2020

Rate per hour/per day: \$100/day x 3 days = \$300.00

Per Diem/per day: _____ x _____ # of Days = N/A

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): Not to exceed \$300.00 = _____

Total Project Cost = \$300.00

Contract to be paid from:

MCLP

115.90.423.2213.150.650

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office