

Mid-Valley Special Education Cooperative

Executive Advisory Board Meeting

Wednesday, February 3, 2016

1304 Ronzheimer Avenue

St. Charles, IL 60174

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, February 3, 2016 at the Mid-Valley Special Education Cooperative, Administration Building.

Call to Order

Dr. Schlomann, Superintendent D303, Board Chairman called the meeting to order at 9:06 a.m.

Roll Call

Upon roll call the following members were also present: Dr. Hichens, Superintendent D101; Dr. Stirn, Superintendent D301; Dr. Leden, Superintendent D302; and Dr. Mutchler, Superintendent D304.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Dr. Carla Cumblad, Mid-Valley Executive Director; Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Bonnie Carlson, Mid-Valley Executive Assistant.

Approval of Agenda

Dr. Schlomann called for the Approval of the Amended Agenda. Dr. Mutchler moved and Dr. Stirn seconded the motion. Approval of the Agenda was confirmed by unanimous vote. Items 6.3 and 6.6 were postponed.

Public Comment

Two citizens commented regarding the high school New Pathways option.

Consent Agenda

- 4.1 Approval of Minutes, Executive Board Meeting, January 6, 2016
- 4.2 Approval of Closed Session Minutes, January 6, 2016
- 4.3 Approval of Bills, January, 2016
- 4.4 Approval of Payroll, January, 2016
- 4.5 Approval of the Financial Report, January, 2016
- 4.6 Approval of Addendum to Waubonsee Community College Contract for Spring Semester, 2016
- 4.7 Approval of Revised Policies
 - 4. 7. 1. 2:150 Committees
 - 4. 7. 2. 2:200 Types of Advisory Board Meetings
 - 4. 7. 3. 5:90 Abused and Neglected Child Reporting
 - 4. 7. 4. 5:100 Staff Development Program
 - 4. 7. 5. 7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Student
 - 4. 7. 6. 7:130 Student Rights and Responsibilities
 - 4. 7. 7. 7:140 Search and Seizure
 - 4. 7. 8. 7:290 Suicide and Depression Awareness and Prevention
 - 4. 7. 9. 7:300 Extracurricular Athletics
 - 4. 7. 10. 7:305 Student Athlete Concussions and Head Injuries
 - 4. 7. 11. 7:340 Student Records
 - 4. 7. 12. 8:30 Visitors to and Conduct on School Property

Dr. Schlomann called for Approval of the Consent Agenda. Dr. Stirn moved and Dr. Mutchler seconded the motion. Approval of the Consent Agenda was confirmed by unanimous vote.

Information

5.1 Student and Staff Enrollment, January, 2016

Dr. Cumblad reported to the Board the Student and Staff enrollment, January, 2016. Student enrollment has stayed the same. Staffing where it is expected to be.

5.2 Administrative Liaison Meeting Minutes, January 25, 2016

Dr. Cumblad shared the minutes from the Administrative Liaison Meeting on January 25, 2016. Highlights included: PowerIEP discussion; Special Education compliance audit; ELL projections; SLP entitlement and reevaluations; discipline conference discussion; transitions guideline reviews; and projections for 2016-17.

5.3 Finance Committee Meeting Minutes, January 21, 2016

Nancy Sporer shared minutes from the Finance Committee meeting on January 21, 2016. Highlights included: changes to the General State Aid Formula and the effects it will have on Special Education; D303 Administrative Fees; IDEA and professional development plans; Technology plans; Capital Outlay Plan which includes projects, facilities and the MJC roof; options for the New Pathways high school program; a Board Workshop discussion.

5.4 Award from Special Olympics for the “End the R Word Campaign” at Fox Ridge Elementary School

Dr. Cumblad shared with the Board that the Special Olympics have awarded Fox Ridge Elementary School with a \$500 grant for their “End the R Word” campaign with a special thanks to Paulette Ollie.

5.6 School Start Dates, 2016-17

Dr. Cumblad informed the Board that the SAIL/12+ Institute Days will be August 15-16; SAIL/12+ students will start August 17; Mid-Valley Institute Days will be August 22 & 23, 2016. Most students will start on August 24, 2016. Batavia High School students will start on August 17.

5.7 Freedom of Information Requests

Nancy Sporer shared with the Board there was on recent Freedom of Information request. Patti Lopuszanski requested the following information; a) Copy of Compresco consulting contract along with all invoices, name of consultant and name of salesman that receives commission checks from Mid-Valley Special Education Cooperative and address where checks are mailed; b) copy of Dave Burgess consulting contract, including purpose of his services and copies of all invoices submitted and paid by MVSEC; c) Name of university in Florida where a past employee received her Education Degree from and in what year; d) copy of Carla Cumblad’s p-card statements and any other credit cards used by Dr. Cumblad paid for by Mid-Valley from April 2015 to date. Responsive documents pertaining to all items were provided. Personnel time to respond: 2.5 hours, Personnel cost to respond: \$140.71. Attorney costs will be reported once invoice is received.

5.8 Nature and Types of Services for 2016-17

Dr. Cumblad shared the programs and locations of the services for the 2016-17 school year. With the exception of the high school New Pathways program, all locations are secure for the upcoming year.

5.9 Transition Program Referral Guidelines, First Draft

Dr. Cumblad shared with the Board the first draft of the Transition Program Referral Guideline created this year.

For Discussion

6.1 Update of Program Withdrawal

Laurel O'Brien, D303 Liaison, shared with the Board the decision of D303 participating in MV programs. D303 will be providing a 12+ program for district students. This change will not affect the SAIL program. Students will still be placed in the New Directions program for the 2016-17 school year.

6.2 High School Autism Program

Geneva 304 has offered to support the high school New Pathways program at Geneva Middle School South for the 2016-17 school year.

~~6.3 Safe Schools Discussion~~

This item has been moved to the March 2nd Board meeting.

6.4 Illinois Youth Center Update

Dr. Cumblad reported on her visit to the Illinois Youth Center (Juvenile Justice Facility in St. Charles). Dr. Cumblad will be meeting again with representatives in Springfield in mid-February and will report her findings at the next Board meeting.

6.5 Board Workshop, March 2, 2016

The Board discussed the information to be presented and attendance at the Board workshop on March 3.

~~6.6 Increase in Coordinator Positions~~

This item has been moved to the March 2nd Board meeting.

For Action

7.1 Approval of the Revised Personnel Report, January, 2016

Dr. Mutchler motioned, seconded by Dr. Hichens for Approval of the Revised Personnel Report, January, 2016. Motion was passed with unanimous roll call vote.

7.2 Approval of Continued Employment of Administrators, 2016-17

Dr. Mutchler motioned, seconded by Dr. Leyden for Approval of Continued Employment of Administrators. Motion was passed with unanimous roll call vote.

7.3 Approval of CUSD303 Administrative Fees

Dr. Hichens motioned, seconded by Dr. Stirn for Approval of CUSD303 Administrative Fees. Motion was passed with unanimous roll call vote.

Adjournment

Motion made by Dr. Hichens and seconded by Dr. Stirn. By consensus the motion carried 4-0 Ayes.

The meeting adjourned at 9:51 a.m.

Chair of the Mid-Valley Board