

**Purchase Request #4
Regular Board Meeting January 28, 2020
Consideration of Approval to Contract for
Automotive Equipment, Parts and Services**

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve the purchase of equipment, parts, and services from Northstar Equipment Solutions for the Automotive and Collision Repair department.

BACKGROUND

In line with the Collin College Master Plan, the new Technical Campus in Allen will begin offering courses in the Fall of 2020. Courses to be offered to incoming students include automotive and collision repair.

Reference number (REF) 4293 was issued to track the volume of spend for NorthStar Equipment Solutions. Tracking of spend volume is accomplished through the Purchasing Department's eProcurement system. The system is set to automatically notify the contract owner when 85% of the approved expenditure is reached, which triggers the contract owner to analyze current and future spend.

NorthStar Equipment Solutions has a contract through Richardson ISD to provide discounted automotive equipment, parts and services, Contract Number 1538, and is compliant with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

Course curriculum requires the procurement of a variety of top-tier automotive equipment, parts, and services which can afford students the opportunity of greater success in this field of study.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$500,000 which is funded by the 2017 CIP equipment budget. There is no spend data for the prior year.

MONITORING AND REPORTING TIMELINE

The term of contract will be January 29, 2020 through August 31, 2020.

RESOURCE PERSONNEL

Toni Jenkins

SVP Campus Operations Officer

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