



Henry Wadsworth Longfellow Elementary School

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TO: Dr. Carol Kelley, Superintendent
CC: Dr. Alicia Evans, Assistant Superintendent Finance and Operations
FROM: Angela Dolezal, Principal Longfellow Elementary School
RE: PTO Donation of Funds
DATE: October 5, 2016

Dear Dr. Kelley,

I would like your permission to accept funds from the PTO pending Board Approval to pay for tutoring services to support our reading interventions for students who need more than the interventions provided by the homeroom teacher. I would like to hire two certified reading teachers to work with small groups 3 hours a day, 4 days a week in grade levels K-4th. This additional support will allow for additional interventions for our students in most need. Please see the attached memo from the Longfellow PTO president, Sabrina Tellez-Brennan.

Thank you in advance for your consideration.

Angela Dolezal
Principal
Longfellow Elementary School