

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: January 10, 2017



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**Recognition:**    Students                       Staff                       Parents

**Information:**    Building Report                       Old Business                       Superintendent's Report

**Action:**    Resignation                       Hiring                       Contract Service Agreements

Travel Out-of-State                       Travel In State                       Approvals

Termination                       Legal Matters                       Other:

                  This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**     January 3, 2017

**To:**        **John Rouse**  
                  Superintendent

**From:**     Julie Hayes  
**Title:**     Middle School Principal

**Subject:** Out of State Travel: Apple ConnectEd Leadership Academy

**Description:** Request approval for Julie Hayes, Ron Tucker and Sunnie Bird to attend the Apple ConnectEd Leadership Academy in Dallas, Texas, February 9-12, 2017. The people requesting the travel will serve as Apple ConnectEd mentors for the other teachers.

**Financial Impact:** \$0 (each person traveling will receive in advance: mileage to and from airport and per diem to and from conference. All will be refunded by Apple.

**Funding Source (Budget/grant, etc.):** 100% Apple funded

**Attachment(s):** agenda request, conference agenda, leave request

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

# Agenda

## Thursday, February 9, 2017

Afternoon	Hotel Check-in
4:00–7:00 p.m.	Registration
6:00–8:30 p.m.	Dinner/Welcome Reception

## Friday, February 10, 2017

6:45–8:00 a.m.	Late Registration
7:00 a.m.	Breakfast
8:00 a.m.	General Session
10:00 a.m.	Breakout Sessions
12:00 p.m.	Lunch
1:00 p.m.	Breakout Sessions
4:30 p.m.	Playground Experience
6:00 p.m.	Dinner

## Saturday, February 11, 2017

7:00 a.m.	Breakfast
8:00 a.m.	General Session
10:00 a.m.	Breakout Sessions
12:00 p.m.	Lunch
1:00 p.m.	Breakout Sessions
5:00 p.m.	General Session
6:00 p.m.	Dinner

## Sunday, February 12, 2017

7:00 a.m.	Breakfast
8:00 a.m.	General Session
11:30 a.m.	Lunch
12:00 p.m.	Departures



## Apple and ConnectED Leadership & Learning Academy

8 messages

Barry Sevett <sevett@apple.com>  
To: Julie Hayes <julieh@bps.k12.mt.us>

Mon, Nov 7, 2016 at 4:32 PM

### From Your Apple Team



Dear Julie,

We are excited to inform you about an upcoming opportunity for you and a team of educators from your school to participate in the Apple and ConnectED Leadership & Learning Academy to be held February 9-12, 2017 in Dallas, Texas.

Please review the information below with highlights of the event and save this important date on your calendar. We will contact you directly to discuss the selection of educators from your school.

#### Apple and ConnectED Leadership & Learning Academy

Now that your students and teachers are actively learning with Apple technology, it is time to bring principal leaders and teams of educators together to begin an ongoing collaboration around leadership and learning. The Academy is designed for site principals and educator teams to engage with other ConnectED educators, members of our Apple Distinguished Educator (ADE) program and Apple Education staff to share experiences and best practices on a variety of topics in an interactive, hands-on environment.

#### The Leadership and Learning Academy aims to:

- Engage a team of learning leaders from your school to participate and bring back new learning not only for personal growth, but with additional skills and ideas to share with your entire school community.
- Move beyond foundational use of the Apple Ecosystem to meet diverse and challenging/rigorous academic goals.
- Grow an on-going, sustainable ConnectED educator network for continued innovation through the 2017 school year and beyond.

#### Selection of Team Members

- We would like to work directly with you, the principal, to identify a team of up to 2 educators from your school to attend the event with you in Dallas, Texas, February 9-12, 2017. As you consider candidates, we recommend that you think about the following characteristics for a leadership team:
  - Membership from across a range of grade levels and/or subject areas.
  - Members who are already confident users of the iPad and Mac and are eager to learn more about integration, use of apps, content, classroom and learning workflows, and more. (The academy will not cover basic fundamental skills generally acquired during initial trainings.) Participants should be designated as Apple Teacher in iPad, Mac or both through the Apple Teacher program.
  - Members who are interested in, and committed to, an ongoing leadership role to empower their peers upon returning to their school.
  - Members who are able to attend the full event in Dallas; no partial participation.
- Before the academy, selected team members will be asked to participate in an online survey and/or conference calls to review their most relevant needs and goals. The academy agenda will be customized based on this feedback.

#### Participation Details

Apple will provide travel, lodging, and meals for selected participants based on the following agenda:

- Thursday, February 9, 2017

1/2/2017

Browning Public Schools Mail - Apple and ConnectED Leadership & Learning Academy

- Late afternoon/evening arrivals at Dallas/Ft. Worth International Airport
- Registration and welcome reception/dinner
- Friday & Saturday, February 10-11, 2017
  - All day academy sessions (all meals included onsite)
- Sunday, February 12, 2017
  - Final academy sessions (breakfast and grab & go lunch)
  - Early afternoon departures from Dallas/Ft. Worth International Airport

We are very excited to collaborate with you in the team selection process and will contact you very soon to discuss details. Our goal is to make these final selections by Friday, Dec 5, 2016, followed by registration and travel arrangements.

Please contact me at your earliest convenience with any questions you may have. I will reach out to you later this week to follow-up with a brief telephone call. We look forward to this event and sincerely hope that you and your team will attend the Apple and ConnectED Leadership & Learning Academy.

Sincerely,



Barry Sevett  
ConnectED Development Executive  
[sevett@apple.com](mailto:sevett@apple.com)  
(913) 782-4432

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BROWNING PUBLIC SCHOOLS  
Leave Report/Travel Request

Employee Name Julie Hayes/Ron Tucker/Sunnie Bird  
Building Browning Middle School

Employee #TBA  
Substitute Name NA

**LEAVE REPORT**

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>Feb. 9-12, 2017</u>	<u>15</u>	<u>SR</u>
_____	_____	_____

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved; Condition upon the specific leave being available for the specific employee  Not Approved

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

**TYPE OF LEAVE**

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract) Relationship

**\*If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

**TRAVEL REQUEST** (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop Apple ConnectEd Leadership Academy (Attach Brochure/Agenda)

Location Dallas, TX

Departure Date 2/9/17

Return Date 2/12/17

Departure Time 5:00 AM

Return Time 11:00 PM

Transportation:  Personal Vehicle  
 District Vehicle  
 Professional Development

Mileage 254 @ .535 = \$135.89  
Per Diem 2 days @ \$90.00 = \$180.00

Registration PO# \_\_\_\_\_ = - 0 -  
 Hotel PO# \_\_\_\_\_ = - 0 -  
 Other PO# \_\_\_\_\_ = \_\_\_\_\_  
 Other PO# \_\_\_\_\_ = \_\_\_\_\_

Sub Total \$315.89

Budget \_\_\_\_\_

**Check Total \$315.89**

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

Superintendent Signature \_\_\_\_\_ Date \_\_\_\_\_