

Potter-Randall Appraisal District

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Jim Childers, Chief Appraiser

Board of Directors - Potter

Jack McCullough	Director
Robert E. Garrett	Director
Frank Todd	Director
David Gallaway	Director
Zachary Plummer	Director
Sherri Aylor	Director

Board of Directors - Randall

Henry H. Hamilton	Director
Dennis Beene	Director
Elaine Dollar	Director
Joseph W. Shehan	Director
Annette Hargis	Director
Sharon Hollingsworth	Director

January 30, 2013

Mr. Stacey Johnson
President of the School Board
River Road ISD
9500 US 287 N
Amarillo, Texas 79108

Re: Notification of vacancy on the Potter Appraisal District
Board of Directors

Dear Mr. Johnson:

The Potter Appraisal District Board of Directors have been notified by Mr. Frank Todd that he has moved to Moore County, which makes him ineligible to serve on the Potter Appraisal District Board of Directors.

Under Section 6.03(l) of the Texas Property Tax Code, if a vacancy occurs on the board of directors each taxing unit that is entitled to vote by this section may nominate by resolution adopted by its governing body a candidate to fill the vacancy. The taxing unit shall submit the name of its nominee to the chief appraiser within 45 days after notification from the board of directors of the existence of the vacancy. The chief appraiser shall prepare and deliver to the board of directors within the next five days a list of the nominees. The board of directors shall elect by majority vote of its members one of the nominees to fill the vacancy.

Enclosed is information concerning an individual's eligibility to serve and a sample resolution to make nominations for the vacancy.

The deadline for the submission of nominations by resolution is March 18, 2013. If you have any questions or need any additional information, please feel free to call me at 354-6611.

Sincerely,



Jim Childers, RPA, CTA
Chief Appraiser

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Enclosures

Appraisal District Board of Directors Eligibility and Term

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| 6.03 (a) | Eligibility | Individual must be a resident of the district and must have resided in the district for at least two years preceding the date the individual takes office |
| 6.035 (2) | Eligibility | Individual is disqualified if he owns property with delinquent taxes. (For exceptions see TPTC Sect. 6.035(2)) |
| 6.03 (l) | Term | Remainder of two year term ending December 31, 2013 |