



# Woodbridge School District

11 Meetinghouse Lane  
Woodbridge, CT 06525

Christine Syriac – Interim Superintendent  
Cheryl Mammen – Special Services Director  
Alfred Pullo, Jr. – Director of Business Services & Operations

TO: Christine Syriac, Interim Superintendent of Schools  
FROM: Al Pullo Jr., Director of Business Services & Operations  
DATE: November 4, 2020  
SUBJECT: FY 20-21 Financial Report for Month Ended October 31, 2020

## **General Budget:**

### **FY2021:**

We are currently projecting a deficit of \$103,799 through the month ended October 31, 2020. This equates to a projected deficit reduction of \$32,726 when compared to prior month. A key component of this month's reduction is the hiring of a permanent certified staff member to cover a vacancy left by a resignation. It is critical to remember that hiring can impact projections significantly in either direction.

Included in the projected deficit is the superintendent search process costs in the amount of \$10,000. The current projection also includes the estimated salaries and benefits for four long term substitutes to provide in-building instruction in the support to our distance learning classrooms, in the amount of \$287,600.

Partially offsetting cost overruns are projected salary savings from a variety of sources (i.e. retirements, unpaid leaves of absence). Additional areas of savings include:

- \$20,973 in savings from the credit received for the School Resource Officer redeployed during the summer months with no programs in session.
- \$6,199 anticipated savings in instructional supplies due to distance learning model
- \$7,595 anticipated savings in professional development due to off-site workshops being conducted remotely.
- \$58,000 in savings for ESY program staffing and transportation funded with FY2020 surplus funds in cooperation with the Town's support.
- \$14,269 savings in non-public transportation costs.

We continue to look for areas of savings and to apply those savings to reduce and ideally eliminate any budgetary deficit. At this time, some areas for potential savings include utilities, consumable supplies, as well as spending freezes across several other categories.

## **COVID Related Expenditures Summary**

A new item contained in this month's reporting package is the *COVID Related Expenditures Summary*. This report is intended to provide a summary level view of the unanticipated COVID-19 costs to date. The report lists expenses as well as the associated funding sources. In addition to the operating budget, other funding sources include federal (C.A.R.E.S.) and state (C.R.F.) grants. It is important to note that neither of these grants provides for any level of funding for certified staff (teachers).

**Coronavirus Aid, Relief, and Economic Security (C.A.R.E.S.)** These federal level funds were made available on 7/8/2020. Woodbridge received \$45,593, inclusive of a non-public funding component. Funds under this grant must be fully expended on or before 9/30/2022.

**Coronavirus Relief Funds (C.R.F.)** These state level funds were made available on 8/24/2020. Woodbridge received \$64,206, with no non-public funding component. This grant requires expenditures be locally funded prior to receiving any reimbursement. Funds under this grant must be fully expended on or before 12/31/2020.

### **Special Funds:**

**School Lunch Program:** The School Lunch program year to date net loss is \$15,992, which equates to a net income for October of \$1,313. We have seen an increase in daily participation this month. This is partly in response to increased number of hot-lunch meals offered. Menu offerings in November and December will continue to expand on hot lunch selections. This month's results are promising and we hope that the free meals offered through the USDA Seamless Summer Waiver extension will continue to increase program participation.

**Extended Day:** The Extended Day program is running an operating loss of \$54,041, which represents \$18,812 net operating losses for the month of October. The program has resumed during September, with revenues covering the majority, but not all, operating expenses. Included in year to date expenses is \$24,904 in unemployment charges, which reflect claims paid through the month of August. The program fund balance is currently \$57,061, which would support this level of loss for approximately 3 more months. Members of the Extended Day leadership team will be in attendance at the November 9<sup>th</sup> Finance subcommittee meeting for further discussion.

**Field Trips:** No new activity to report.

**Summer Enrichment Program:** No new activity to report.

**Expendable Trust:** No new activity to report.

**Student Activity:** No new activity to report.