

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 7/26/23



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☒ Contract Service Agreements
☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 7/17/23

To: Board of Trustees
Browning Public Schools

From: Corrina Guardipee-Hall
Title: Superintendent

Subject: Contract Service Agreement - New Teacher Stipends 2023-2024

Description: Stipends for new teachers who will attend New Teacher Orientation the week of August 7th through August 11th. Several worked for the District Last Year, but were hired after orientation, or moved to a teacher position: Jake Arrowtop, Alysa ArrowTop, Jasmine Meineke, Amy Grant, Angela Tatsey-Mckay, Camas McClure, Chris Mantei, Jacy Racine

Financial Impact: \$4,000.00 (\$100.00 per day, not to exceed 5 days ea x 8 teachers)

Funding Source: 115.90.494.2213.150.234

Attachment(s): CSA

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Table: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: 7-24-23

Board Approval: July 26, 2023

Contractor: Sample CSA

Phone: _____

Address: P.O. Box Browning, MT 59417
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Teachers new to the district will attend new teacher orientation and receive professional development with the district's curriculum. new teachers will receive their contracts, the master contract (CBA), district policies and SOP's; and be introduced to their mentors. The work schedule will be from 8:00 am to 4:00 p.m. August 8, 2021 through August 11, 2022. The contractor will submit required timesheets for the time provided.

Contracted Dates: 8/7/2023 through 8/11/2023

Rate per hour/per day: not to exceed \$100.00 per day @ 5 days = \$500.00

Per Diem/per day: _____ x _____ # of Days = NA

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): Not to exceed total amount = N/A

Total Project Cost = **\$500.00**

Contract to be paid from:

115.90.494.2213.150.234

Independent Contractor:

☐ Submit invoice on completion

☐ Other _____

Employee:

☒ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office

NEW TEACHERS FOR 2023-2024

NAME	LOCATION
Jasmine Meineke	BMS
Jacy Racine	BMS
Amy Grant	KW/Vina
Jake ArrowTop	BHA
Alysa ArrowTop	BMS
AngelaTatsey-Mckay	KW/Vina
Camas McClure	BES
Chris Mantei	BHS

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**Browning Public Schools
NEW TEACHER ORIENTATION 2023-2024**

August 7, 2023

Board Room Administration Building

- 8:00-8:30 Opening & Welcome**
 Corrina Guardipee-Hall, Superintendent
 Dennis Juneau Assistant Superintendent
- 8:30 -12:00 Information Technology (IT) - William Kennedy, Technology Director**
 Technology in the Classroom- Rudy Rivas, BMS Teacher
- 12:00-1:00 WORKING LUNCH PROVIDED BY BPS**
- 1:00-2:00 Business Office: Gwyn Andersen, Interim Director of Finance**
 (W4, Direct Deposit, Payroll Calendar, Retirement)
- 2:00-2:30 Insurance-Jeri Lee Boggs**
- 2:30-2:45 Break**
- 2:45-4:00 Human Resources: Beverly Sinclair, HR Director, John Salois, & Linda Baker**
 District Policies, Absence Management Program

August 8, 2023:

- 8:00-12:00 Matthew Johnson/Charlie Speicher: Trauma Informed Practices**
- 12:00-1:00 Lunch on Your Own**
- 1:00-4:00 Matthew Johnson/Charlie Speicher: Trauma Informed Practices**

August 9, 2023:

- 8:00-12:00 Robert Hall: Blackfeet Native American Studies**
- 1:00-4:00 Classroom Work at Respective Schools**

August 10, 2023

- 8:00-10:00 Curriculum, Instruction, & Assessment- Rebecca Rappold, CIA Director**
 BPS Mentoring Program-Colleen Wilson, Mentor Program Coordinator
- 10:00-12:00 Classroom Work at Respective Schools with Instructional Coach**
- 12:00-12:00 Lunch on Your Own**
- 1:00-3:00 Classroom Work at Respective Schools with Instructional Coach**
- 3:00-4:00 Browning Community Tour-Lea Whitford (meet at BPS Admin building)**

August 11, 2023:

- 8:00-4:00 Classroom Work at Respective Schools with Instructional Coach**
 Lunch on Your Own-Lunch Break as Needed