

**Ector County Independent School District  
Odessa, Texas**

**Memorandum**

**TO:** Board of Trustees

**FROM:** Tom Crowe, Superintendent of Schools

**SUBJECT: REQUEST APPROVAL TO AUTHORIZE THE NEGOTIATION AND EXECUTION OF A CONTRACT TO PURCHASE PROPERTY – 1303 GRAHAM AVE**

**DATE:** February 18, 2014

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The Board will be asked to discuss and take appropriate action regarding purchase of real property located at 1303 Graham Ave for the Odessa High project including, but not limited to, approval of an offer, authorization to negotiate and execute a contract for purchase and other necessary and related documents, and approval of payment of the purchase price, closing costs, and other fees and expenses related to such purchase.

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It is recommended that the Board of Trustees authorize the negotiation and execution of a contract for the purchase of real property for the Odessa High project.

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Respectfully submitted,

**Tom Crowe**  
Superintendent of Schools

**David L. Finley**  
Chief Operations Officer