



San Elizario ISD  
P.O. Box 920  
San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Norberto Rivas, Chief Financial Officer  
**Subject:** Approval of PO# 51421 – Gibson Ruddock Patterson LLC  
**Date:** June 25, 2024

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### HISTORY:

The Engagement Letter with Gibson, Ruddock, Patterson, LLC for the Financial Audit for the Fiscal Year Ending June 30, 2024 was approved by the Board of Trustees at the March 6, 2024 Regular Board Meeting.

### RATIONALE:

Policy CFC(Legal) requires that the District's fiscal accounts be audited annually at District expense by a Texas certified public accountant holding a permit from the State Board of Public Accountancy.

### BUDGET:

The budget impact will be \$71,500 funded from the general fund.

### ADMINISTRATIVE RECOMMENDATION:

The administrative recommendation is to approve the purchase order.

**Please check one:**    ☒ For approval    ☐ Report / Information only    ☐ Recognition only

*San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*