



# Canutillo Independent School District

7965 Artercraft Rd.  
El Paso, Texas 79932

Mailing Address: PO Box 100  
Canutillo, Texas 79835

**Ron Gatlin**  
Purchasing Agent

Voice (915) 877-7426  
Fax (915) 877-7415  
rgatlin@canutillo-isd.org

## MEMORANDUM

TO: Members of the Board of Trustees

FROM: Ron Gatlin, Purchasing Agent

DATE: December 3, 2013

SUBJECT: Approval of Contract with Texas Scenic Company for Installation of Auditorium Curtains for the CHS Auditorium

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As stated in Board Policy CH (Local), any purchase that costs or aggregates to a cost of \$10,000 or more shall require board approval before a transaction may take place. This request is to approve the contract with Texas Scenic Company for Installation of Auditorium Curtains for the CHS Auditorium in the amount of \$14,880.00.

### **ADMINISTRATIVE RECOMMENDATION:**

Administration recommends approval of the contract with Texas Scenic Company for Installation of Auditorium Curtains for the CHS Auditorium in the amount of \$14,880.00 as presented.

*The Canutillo Independent School District does not discriminate on the basis of race, color, national origin, gender, age or disability in its employment practices, or in providing education services, activities and programs, including technical education programs. For more information regarding the Canutillo Independent School District's policy of non-discrimination contact: Executive Director for Human Resources, (915) 877-7423, 7965 Artercraft Rd., El Paso, TX 79932.*

*El Distrito Escolar Independiente de Canutillo no discrimina en cuanto a raza, color, origen, género, edad o discapacidad en lo que se refiere a sus prácticas de empleo, o al proveer servicios, actividades y programas educativos y vocacionales. Para mayor información respecto a la política de no discriminación del Distrito Escolar Independiente de Canutillo, favor de contactar a: Director Ejecutivo de Recursos Humanos, (915) 877-7423, 7965 Artercraft Rd., El Paso, TX 79932.*



# Request for Board Agenda Item

## Purchasing Department

Date: 12/03/2013

Campus/Department: Financials Services/CHS

Vendor Name: Texas Scenic Company

Total Cost: \$14,880.00

### Item Description and Justification for Purchase:

Installation of auditorium curtains in the CHS Auditorium.

Participating Schools/Departments: Canutillo High School

Funding Source: 199.51.6636.00.999.99  
(Account number to charge)

[Signature] 12/3/13  
Campus/Department Administrator Date Signed

\*\*\*\* (Form must be received by the Purchasing Department by the last Wednesday of the month) \*\*\*\*

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(To be completed by the Financial Services Division)

Purchasing Method: BETOW BID THRESHOLD

[Signature] 12/3/13  
Purchasing Agent Date Signed

[Signature] 12/3/13  
Executive Director of Financial Services Date Signed



# Purchasing Approval Sheet For Presentation to Board of Trustees

Purchasing Department

## Financial Services (Verification of Funding Availability and Account Coding)



Approved

☐ Denied

Comment: \_\_\_\_\_

Signature: \_\_\_\_\_

*Martha Ceylan*

Date: \_\_\_\_\_

*12/3/13*

## Federal Programs (For Compliance with Grant Requirements)



Not Required

☐ Approved

☐ Denied

Comment: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Curriculum & Instruction (For all Curriculum Related Purchases)



Not Required

☐ Approved

☐ Denied

Comment: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Technology (For all Computer/Software/Peripheral Purchases)



Not Required

☐ Approved

☐ Denied

Comment: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Legal Review



Not Required

☐ Approved

☐ Denied

Comment: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Purchasing



Approved

☐ Denied

Comment: \_\_\_\_\_

Signature: \_\_\_\_\_

*[Handwritten Signature]*

Date: \_\_\_\_\_

*12/3/13*



210-684-0091 • 800-292-7490 • Fax 210-684-4557

Mail: P.O. Box 680008

San Antonio, TX 78268-0008

Ship: 5423 Jackwood Dr.

San Antonio, TX 78238-1833

## QUOTATION

To: Canutillo High School

From: Roy Harline

Attn: Richard Jeffery

Date: October 21, 2013

Re: Stage Curtains and LED fixtures

Pages: 2

Email: [rjeffery@canutillo-isd.org](mailto:rjeffery@canutillo-isd.org)

Voice: 915-877-7800

As per your request, Texas Scenic Company is pleased to provide you with this quotation to fabricate and install a new stage traveler with track and hanging hardware.

We are also providing you with a proposal to provide and install LED stage lighting fixtures along with a new lighting console to control the fixtures, and distribute the DMX data signal to the new lights.

Stage Traveler to include:

Traveler – 2 panels 27'W x 18'H – 16oz plateau velour (color tbd) sewn with 50% added fullness. Hung on new #400 rope operated track.

**The cost for this curtain and track installed is \$9,595.00**

For TSC to install a cyclorama to include:

Cyclorama – 1 panel 50'W x 18'H – seamless white muslin, sewn flat. Hung on #400 one way draw track

**To add this cyclorama with the traveler is an additional \$5,285.00**

LED Lighting Fixtures:

Texas Scenic Company recommends the following high quality LED fixtures manufactured in the United States, and designed for use in theatrical lighting:

ETC Source 4 LED (ellipsoidal fixture) - \$1,850.00 each – 9 required - \$16,650.00

ETC Selador D40 Lustr+ (over stage wash) - \$1,350.00 each – 9 required - \$12,150.00

Altman Spectra Cyc 100 with yoke (cyc lights) - \$1,350.00 each – 6 required - \$8,100.00

**Total for minimum fixtures required for wash of LED lights - \$36,900.00**

All fixtures include power cables, DMX cables, and accessories to hang and operate the fixtures for the stage.

- To control these fixtures we recommend that they be powered with a relay module in the existing dimmer rack, rather than a dimmer module.
- We also recommend that the console be updated to one whose software is better capable of controlling LED fixtures.
- The LED fixtures will also require the distribution of the DMX data signal to the fixtures from the console. This is most easily accomplished through a wireless DMX system.

**Stage Lighting Controls to include:**

5 – ETC R20 relay modules (one for each existing lighting location)

6 – City Theatrical Showbaby wireless DMX transmitter / receiver with power cord and adapter.

1 – ETC Ion 1000 console with 2x20 fader wing, 2 monitors, DMX cables and power cables

**The cost for this equipment delivered to you is \$12,670.00**

**For TSC to provide a certified technician to perform training on the console is an additional \$3,590.00**



## Stage Curtains



Photo © John Dyer

### Fire Retardancy

All Texas Scenic Company stage curtains pass the National Fire Protection Association 701 standard.

### Common Curtain Fabrics

*100% Cotton Velour, Chemically Flame Retardant (FR)*

|           |       |          |       |
|-----------|-------|----------|-------|
| Princess  | 16 oz | Marvel   | 20 oz |
| Memorable | 25 oz | Majestic | 25 oz |
| Magic     | 33 oz |          |       |

*Synthetic Velour, Inherently Flame Retardant (IFR)*

|          |       |          |       |
|----------|-------|----------|-------|
| Plateau  | 13 oz | Pride    | 16 oz |
| Crescent | 18 oz | Prestige | 25 oz |
| Charisma | 25 oz | Royale   | 32 oz |
| Imperial | 32 oz |          |       |

*\*Fabric weight is nominal per industry standard*

### Sizes and Added Fullness

Stage curtains are available in any size. Visit the Texas Scenic Company web site for measuring information. Fullness in curtains will add to the overall aesthetics of the curtains and will help with sound absorption. Fullness options are 0%, 50%, 75%, 100% and 150%.



Texas Scenic Company | 5423 Jackwood Drive, San Antonio, Texas 78238  
210.684.0091 | 800.292.7490 | 210.684.4557 (Fax)  
www.texas scenic.com

### Color Options

All stage curtains are available in all available colors. Color options include:

|                |                   |            |            |
|----------------|-------------------|------------|------------|
| Wheat          | Doeskin           | Mocha      | Moleskin   |
| Brown          | Pewter            | Green      | Old Jade   |
| Hunter         | Peacock           | Aqua       | Eggplant   |
| Pink           | American Ash Rose | Ash Rose   |            |
| Regal Red      | Crimson           | Red        | Cherry     |
| Plum           | Ruby              | Persimmon  | Copper     |
| Colonial Brick | Chamois           | Gold       | Brandy     |
| Maize          | Ice Blue          | Cadet Blue | Copen Blue |
| Delft Blue     | Cornflower        | Hyacinth   | Navy       |
| Ink Blue       | Pussywillow       | Black      | White      |

*\*Actual colors may vary. Color cards available upon request*

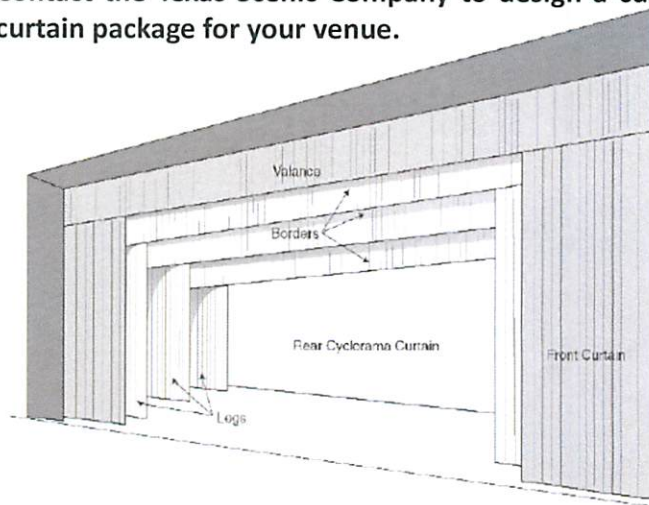
### Top Hem Options

- Grommet & tie
- Snaphooks
- Sewn-in ties
- Tack-on, no attachment

### Bottom Hem Options

- Chain weight
- Pipe weight
- No weight

Contact the Texas Scenic Company to design a custom curtain package for your venue.





# Plateau (IFR) Synthetic Velour

## Fabric Specifications

|                        |                   |                          |                   |
|------------------------|-------------------|--------------------------|-------------------|
| Pattern Name           | Plateau           | Pattern Number           | 626               |
| Weight/Linear Yard     | 12.9 oz           | Ground Yarn & Count      | 150/66/1 IFR Poly |
| Pile Yarn & Count      | 150/66/1 IFR Poly | Ground Weight            | 0.120 lbs         |
| Pile Weight            | 0.4313 lbs        | Ground Weight/% of Total | 46%               |
| Pile Weight/% of Total | 54%               | Ground Ends/Inch.        | 51                |
| Pile Ends/Inch.        | 51                | Filling Yarn & Count     | 150/66/1 FR Poly  |
| Pile Tufts/Sq. Inch.   | 1785              | Filling Weight           | 0.255             |
| Pile Height/1000"      | 110               | Filling Picks/Inch       | 105               |

## Performance

### Flammability

Manufactured to meet the following requirements

- NFPA 701
- MVS 302
- BIFMA F-1-1978
- SC-191-53 Class1 California
- UFAC Class 1

### Care

- Keep all dust off of the curtains
- For major cleaning, synthetic velours may be cleaned in an industrial washing machine using synthetic detergents.
- Commercial dry cleaning may also be performed.

This fabric meets or exceeds the listed standard requirements

| Test                         | Standard Requirements  | Test Method                      |
|------------------------------|--|----------------------------------|
| <b>Abrasion (Heavy Duty)</b> | 50,000 double rubs<br>ANSI/ASTM-D-3597-02                    | ASTM-D-4157-02<br>Wyzenbeek Test |
| <b>Warp:</b>                 | 50 Lbs. Min.   | ASTM-D-1682                      |
| <b>Filling:</b>              | 50 Lbs. Min.<br>ANSI/ASTM-D-3597-02                          |                                  |
| <b>Tear Strength:</b>        | 6 Lbs. Min.<br>6 Lbs. Min.<br>ANSI/ASTM-D-3597-02            | ASTM-D-2262                      |
| <b>Crocking:</b>             | Class 4 Dry Min.<br>Class 3 Med. Min.<br>ANSI/ASTM-D-3597-02 | AATCC-8-2001                     |
| <b>Light Fastness:</b>       | Fading 60 Hours  | AATCC-16-2003                    |



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