

AGREEMENT  
CONCERNING INSTRUCTIONAL STAFF SHARING  
BETWEEN  
**ISD #829 WASECA**  
AND  
**ISD #2143 WATERVILLE-ELYSIAN-MORRISTOWN**

WHEREAS, Waterville-Elysian-Morristown #2143 (WEM) and the Waseca Public Schools District #829 are in need of an **Third Party Billing Specialist** to serve their districts.

IT IS, HEREBY, AGREED that during the **2024-2025** fiscal year, the Third Party Billing Specialist, under employment contract with the Waseca Public Schools, will spend a minimum of **19%** of the contracted time in the WEM School District.

IT IS FURTHER AGREED that the Waseca School District will pay the entire employment costs to include salary, benefits, travel, and other related program costs. The WEM School District will reimburse the Waseca School District an estimated amount of **\$8,765** according to the following schedule and subject to final salary and fringe contract settlements. Travel costs will be billed under separate cover.

1 <sup>st</sup> Payment:	January 30, 2025	\$4,382.50
2 <sup>nd</sup> Payment:	May 15, 2025	\$4,382.50
Clean-up Payment:	December 15, 2025	

HEREBY, the above agreement is approved by the school boards of:

Independent School District #829  
Waseca

Independent School District #2143  
Waterville-Elysian-Morristown

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Chairperson of Board

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Chairperson of Board

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Clerk of Board

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Clerk of Board

\_\_\_\_\_  
Board Approval Date

\_\_\_\_\_  
Board Approval Date

2024-25 Purchase of Services Agreement Between Districts - 3rd Party Billing Specialist

7/22/2024

Proposed Budget	Tracy Helms	
Salary	\$	42,048.00
Fringes	\$	4,046.00
Supplies/Materials	\$	35.00
	\$	46,129.00

	Contract Share	Salary	Fringes	Supplies/Materials	TOTAL
JWP	20%	\$8,409.60	\$809.20	\$7.00	\$9,225.80
NRHEG	14%	\$5,886.72	\$566.44	\$4.90	\$6,458.06
TEAM	2%	\$840.96	\$80.92	\$0.70	\$922.58
Waseca	45%	\$18,921.60	\$1,820.70	\$15.75	\$20,758.05
WEM	19%	\$7,989.12	\$768.74	\$6.65	\$8,764.51
	100%	\$42,048.00	\$4,046.00	\$35.00	\$46,129.00

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WHEREAS, Waterville-Elysian-Morristown #2143 (WEM) and the Waseca Public Schools District #829 are in need of a **Behavior Consultant** to serve their districts.

IT IS, HEREBY, AGREED that during the **2024-2025** fiscal year, the Behavior Interventionist, under contract with the Waseca Public Schools, will spend a minimum of **20%** of the contracted time in the WEM School District.

IT IS FURTHER AGREED that the Waseca School District will pay the entire employment costs to include salary, benefits, travel, and other related program costs. The WEM School District will reimburse the Waseca School District an estimated amount of **\$20,236** according to the following schedule and subject to final salary and fringe contract settlements. Travel costs will be billed under separate cover.

1 <sup>st</sup> Payment:	January 30, 2025	\$10,118
2 <sup>nd</sup> Payment:	May 15, 2025	\$10,118
Clean-up Payment:	December 15, 2025	

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Waterville-Elysian-Morristown

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Board Approval Date

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2024-25 Purchase of Services Agreement Between Districts - Behavior Consultant

7/22/2024

Proposed Budget		Megan Johnson					
Salary	\$	71,255.00	Travel Billed Separately				
Fringes	\$	27,824.00					
Communication	\$	550.00					
Supplies & Materials	\$	50.00					
Instructional Supplies	\$	1,500.00					
	\$	101,179.00					

	Contract Share	Salary	Fringes	Communication	Supplies	Inst Supplies
JWP	21%	\$14,963.55	\$5,843.04	\$115.50	\$10.50	\$ 315.00
NRHEG	14%	\$9,975.70	\$3,895.36	\$77.00	\$7.00	\$ 210.00
WAS	45%	\$32,064.75	\$12,520.80	\$247.50	\$22.50	\$ 675.00
WEM	20%	\$14,251.00	\$5,564.80	\$110.00	\$10.00	\$ 300.00
	100%	\$71,255.00	\$27,824.00	\$550.00	\$50.00	\$ 1,500.00

TOTAL	
JWP	\$21,247.59
NRHEG	\$14,165.06
WAS	\$45,530.55
WEM	\$20,235.80
	\$101,179.00

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WHEREAS, Waterville-Elysian-Morristown Schools District (WEM) and the Waseca Public Schools District #829 are in need of an Occupational Therapist to serve their districts.

IT IS, HEREBY, AGREED that during the 2024-2025 fiscal year, the Occupational Therapist, under employment contract with the Waseca Public Schools, will spend a minimum of 19% of the contracted time at WEM School District.

IT IS FURTHER AGREED that the Waseca School District will pay the entire employment costs to include salary, benefits, travel, and other related program costs. The WEM School District will reimburse the Waseca School District an estimated amount of \$23,142 according to the following estimate schedule and subject to final salary and fringe contract settlements. Travel costs will be billed under separate cover.

1 <sup>st</sup> Payment:	January 30, 2025	\$11,571
2 <sup>nd</sup> Payment:	May 15, 2025	\$11,571
Clean-up Payment:	December 15, 2025	

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2024-25 Purchase of Services Agreement Between Districts - Occupational Therapist (OT)

7/22/2024

Proposed Budget	Rachel Kluver	Travel Billed Separately
Salary	\$ 94,340.00	
Fringes	\$ 25,374.00	
Supplies	\$ 100.00	
Instructional Supplies	\$ 1,000.00	
Workshops	\$ 400.00	
Memberships	\$ 295.00	
	<b>\$ 121,509.00</b>	

Contract Share	Salary	Fringes	Supplies	Inst. Supplies	Workshops	Memberships
JWP 20%	\$18,868.00	\$5,074.80	\$20.00	\$200.00	\$80.00	\$59.00
NRHEG 14%	\$13,207.60	\$3,552.36	\$14.00	\$140.00	\$56.00	\$41.30
TEAM 2%	\$1,886.80	\$507.48	\$2.00	\$20.00	\$8.00	\$5.90
Waseca 45%	\$42,453.00	\$11,418.30	\$45.00	\$450.00	\$180.00	\$132.75
WEM 19%	\$17,924.60	\$4,821.06	\$19.00	\$190.00	\$76.00	\$56.05
100%	\$94,340.00	\$25,374.00	\$100.00	\$1,000.00	\$400.00	\$295.00

TOTAL	
JWP	\$24,301.80
NRHEG	\$17,011.26
TEAM	\$2,430.18
Waseca	\$54,679.05
WEM	\$23,086.71
	<b>\$121,509.00</b>

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WHEREAS, Waterville-Elysian-Morristown #2143 (WEM) and the Waseca Public Schools District #829 are in need of a Physical Therapist to serve their districts.

IT IS, HEREBY, AGREED that during the 2024-2025 fiscal year, the Physical Therapist, under contract with the Waseca Public Schools, will spend a minimum of 30% of the contracted time in the WEM School District.

IT IS FURTHER AGREED that the Waseca School District will pay the entire contract costs. The WEM School District will reimburse the Waseca School District an estimated amount of \$34,962 according to the following estimate schedule.

1 <sup>st</sup> Payment:	January 30, 2025	\$17,481
2 <sup>nd</sup> Payment:	May 15, 2025	\$17,481
Clean-up Payment:	December 15, 2025	

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2024-25 Purchase of Services Agreement Between Districts - Physical Therapy Services

7/22/2024

Proposed Costs Providers: CareerLinks - Shelina Ishani & Waseca PT Para

	Contract Share	Based on		Career Links	PT Para	Fringes	Supplies	TOTAL
		23-24 hrs	\$90/hr					
JWP	7%	79.5	\$7,155.00	\$20,715.00	\$3,400.00	\$100		
NRHEG	16%	161.75	\$14,557.50	\$3,314.40	\$544.00	\$16.00	\$7.00	\$8,850.05
WASECA	47%	479	\$43,110.00	\$9,736.05	\$1,598.00	\$47.00		\$18,431.90
WEM	30%	307.75	\$27,697.50	\$6,214.50	\$1,020.00	\$30.00		\$54,491.05
	100%	1028	\$92,520.00	\$20,715.00	\$3,400.00	\$100.00		\$34,962.00
								\$116,735.00



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WHEREAS, Waterville-Elysian-Morristown Schools District (WEM) and the Waseca Public Schools District #829 are in need of an Occupational Therapy Assistant to serve their districts.

IT IS, HEREBY, AGREED that during the 2024-2025 fiscal year, the Occupational Therapy Assistant, under employment contract with the Waseca Public Schools, will spend a minimum of 29% of the contracted time at WEM School District.

IT IS FURTHER AGREED that the Waseca School District will pay the entire employment costs to include salary, benefits, travel, and other related program costs. The WEM School District will reimburse the Waseca School District an estimated amount of \$15,671 according to the following estimate schedule and subject to final salary and fringe contract settlements. Travel costs will be billed under separate cover.

1 <sup>st</sup> Payment:	January 30, 2025	\$7,835.50
2 <sup>nd</sup> Payment:	May 15, 2025	\$7,835.50
Clean-up Payment:	December 15, 2025	

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2024-25 Purchase of Services Agreement Between Districts - Certified Occupational Therapy Assistant (COTA)

7/22/2024

Proposed Budget	Brittany Hirst
Salary	\$ 39,035.00
Fringes	\$ 14,963.00
Inst. Supplies	\$ 40.00
	<b>\$ 54,038.00</b>

	Contract Share	Salary	Fringes	Inst. Supplies	TOTAL
TEAM	4%	\$1,561.40	\$598.52	\$1.60	\$2,161.52
Waseca	67%	\$26,153.45	\$10,025.21	\$26.80	\$36,205.46
WEM	29%	\$11,320.15	\$4,339.27	\$11.60	\$15,671.02
	100%	\$39,035.00	\$14,963.00	\$40.00	\$54,038.00